## **Backing Up the EL-CID Database**

The following steps will illustrate how to backup certifications in the EL-CID database. This process may be used to export one or more certifications, or the complete database.

**Step 1.** Start the EL-CID program. If the Startup EL-CID Wizard window is displayed, click **Cancel** to dismiss this screen.



Step 2. The main screen appears.



# Step 3. Click the **New Query** button **M** on the tool bar.

The **Build Query** window appears and (assuming that you have not disabled it in the Preferences) the **Select Data Item** window automatically appears. If the **Select Data Item** window is displayed, click **Cancel**.

Select Data Item		
Search: Find Eirst F	ind Ne <u>x</u> t	scriptions
Tree Node	Data Item (Field)	149 🔺
🖃 [Certification]		E
Special	Frequency Select	
Special Special	Geographic Select	
🕞 [General Information]		
[General Information]	Agency Code	Cer
[General Information]	System Name (Nomenclature)	NTb
[General Information]	Stage	NTb
[General Information]	Approval Status	
[General Information]	Date/Time Last Modified	
[General Information]	Coordination ID	
[General Information]	JF12 Number	
[General Information]	National Authority Coordination Required?	
[General Information]	Title	NTI 🛫
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Step 4. The Build Query window appears.

198 ** UNCLASSIFIED ** EL	-CID ** UNCLASSIFIED ** ·	[Query Unnamed1]			- • •
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Select Record	Query Conditions				
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Run Query Print	]				Close
Ready. Choose Select Recor conditions on right, and click I	d on left, enter query Run Query button.				<u>م</u> ۲

**Step 5**. Select **Certification** using the dropdown list button **T** for the **Select Record** box.

Select Record	1
Certification 💌	

**Step 6.** Click the **Run Query** button, or click the **Query Results** tab to execute the query. All Certifications in your Database will appear.

🖓 ** UNCLASSIFIED ** EL-CID ** UNCLASSIFIED ** - [Query All Certifications]							
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Classification	Agency	System Name	Stage	Approval Status	Timestamp Coordination ID	Coordination Num	Proxy
UNCLASSIFIED	AF	Test Overflow Printing	1 - Conceptual	Unapproved	7/29/2008 11:45:05 AM J/F 12		No
UNCLASSIFIED	AR	Sample Radar for Training	3 - Developmental	Unapproved	9/8/2015 8:14:14 PM J/F 12		No
UNCLASSIFIED	AR	Sample Satellite for Training	4 - Operational	Unapproved	2/11/2011 2:57:40 PM J/F 12		No
UNCLASSIFIED	AR	Trunking Demo	4 - Operational	Unapproved	9/25/2015 2:42:35 PM J/F 12		Yes
UNCLASSIFIED	AR	Walk & Talk	4 - Operational	Unapproved	9/8/2015 1:52:31 PM J/F 12		No
UNCLASSIFIED	NASA	CRS Radar	4 - Operational	Unapproved	1/27/2014 2:02:39 PM J/F 12		No
UNCLASSIFIED	NTIA	Ericsson EDACS NB Trunk Template	4 - Operational	Approved	1/15/2008 2:46:57 PM J/F 12		Yes
UNCLASSIFIED	NTIA	Manpack	4 - Operational	Unapproved	8/5/2013 11:38:30 AM J/F 12	07323	No
UNCLASSIFIED	NTIA	Motorola Quantar Trunk Template	4 - Operational	Approved	1/15/2008 2:47:07 PM J/F 12		Yes
UNCLASSIFIED	NTIA	NTIA Landmobile System	4 - Operational	Approved	1/8/2008 3:17:59 PM J/F 12		Yes
UNCLASSIFIED	NTIA	Remote C&C	4 - Operational	Unapproved	8/5/2013 11:45:20 AM J/F 12	07236/2	No
UNCLASSIFIED	NTIA	Telemetry	4 - Operational	Unapproved	6/20/2013 3:23:31 PM J/F 12		No
UNCLASSIFIED	NTIA	Test Case For Gen-0071	1 - Conceptual	Unapproved	9/3/2012 7:26:18 PM J/F 12		No
UNCLASSIFIED	NTIA	Test Transport	1 - Conceptual	Unapproved	7/28/2010 2:14:16 PM J/F 12		No
UNCLASSIFIED	NTIA	Test Trunking System	4 - Operational	Unapproved	9/23/2002 5:15:14 PM J/F 12		No
UNCLASSIFIED	NTIA	Wireless Network Trunk Template	4 - Operational	Approved	1/15/2008 2:47:30 PM J/F 12		Yes
19							
Highlighted records: 0 Total records found: 16							
Run Query Print							
Ready. Click on ro options.	ws to higi	nlight. Right-click for					A. T

Step 7. Highlight all rows by selecting Query on the tool bar, then select Grid and Highlight All from the drop down list.

** UNCLASSIFI	ED **	EL-CID	** UNCLASSIFIED ** - [Query	All Certificatio	ns]					• ×
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Classifica	Run		ame	Stage		Approval Status	Timestam	Coordination ID	Coordination Num	Proxy
UNCLAS	Run		flow Printing	1 - Conceptu	al	Unapproved	7/29/2008 11:45:05 AM	4 J/F 12		No
UNCLAS	Highlighte	ed ►	adar for Training	3 - Developm	nental	Unapproved	9/8/2015 8:14:14 PM	4 J/F 12		No
UNCLAS	Grid	+	Write to tab-delimited fi	e	al	Unapproved	2/11/2011 2:57:40 PM	4 J/F 12		No
UNCLASS	2 70	панкіну	Drint		al	Unapproved	9/25/2015 2:42:35 Pt	4 J/F 12		Yes
UNCLASSIFIED	) AR	Walk & T	FIIIGo		al	Unapproved	9/8/2015 1:52:31 PI	4 J/F 12		No
UNCLASSIFIED	D NASA	CRS Ra	Highlight All		al	Unapproved	1/27/2014 2:02:39 Pt	4 J/F 12		No
UNCLASSIFIED	D NTIA	Ericsson	EDACS NB Trunk Template	4 - Operation	al	Approved	1/15/2008 2:46:57 Pt	4 J/F 12		Yes
UNCLASSIFIED	D NTIA	Manpack	(	4 - Operation	al	Unapproved	8/5/2013 11:38:30 AM	1 J/F 12	07323	No
UNCLASSIFIED	D NTIA	Motorola	Quantar Trunk Template	4 - Operation	al	Approved	1/15/2008 2:47:07 Pt	4 J/F 12		Yes
UNCLASSIFIED	D NTIA	NTIA Lar	dmobile System	4 - Operation	al	Approved	1/8/2008 3:17:59 Pt	4 J/F 12		Yes
UNCLASSIFIED	D NTIA	Remote	C&C	4 - Operation	al	Unapproved	8/5/2013 11:45:20 AM	4 J/F 12	07236/2	No
UNCLASSIFIED	D NTIA	Telemetr	у	4 - Operation	al	Unapproved	6/20/2013 3:23:31 Pt	4 J/F 12		No
UNCLASSIFIED	D NTIA	Test Cas	e For Gen-0071	1 - Conceptu	al	Unapproved	9/3/2012 7:26:18 Pt	4 J/F 12		No
UNCLASSIFIED	D NTIA	Test Trar	nsport	1 - Conceptu	al	Unapproved	7/28/2010 2:14:16 Pt	4 J/F 12		No
UNCLASSIFIED	D NTIA	Test Trur	nking System	4 - Operation	al	Unapproved	9/23/2002 5:15:14 Pt	4 J/F 12		No
UNCLASSIFIED	D NTIA	Wireless	Network Trunk Template	4 - Operation	al	Approved	1/15/2008 2:47:30 Pt	1 J/F 12		Yes
Image: Weighted records: 0     Total records found: 16										
Run Query Print										
Ready. Click on options.	rows to hig	hlight. Rig	ht-click for							* *

**<u>NOTE</u>**: If only one or more Certifications are to be exported, highlight only those rows that you wish to export. You can hold down the **<u>Ctrl key</u>** and click each row individually.

All Certifications have been selected and will be highlighted.

⇒ ONCLASSIFIEL ile Edit Query	<u>T</u> ools	L-CID *** UNCLASSIFIED ** - [Query. Window Help	All Certifications]				≞_ <b>≧</b>
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Classification	Agency	System Name	Stage	Approval Status	Timestamp Coordination ID	Coordination Num	Proxy
UNCLASSIFIED	AF	Test Overflow Printing	1 - Conceptual	Unapproved	7/29/2008 11:45:05 AM J/F 12		No
UNCLASSIFIED	AR	Sample Radar for Training	3 - Developmental	Unapproved	9/8/2015 8:14:14 PM J/F 12		No
UNCLASSIFIED	AR	Sample Satellite for Training	4 - Operational	Unapproved	2/11/2011 2:57:40 PM J/F 12		No
UNCLASSIFIED	AR	Trunking Demo	4 - Operational	Unapproved	9/25/2015 2:42:35 PM J/F 12		Yes
UNCLASSIFIED	AR	Walk & Talk	4 - Operational	Unapproved	9/8/2015 1:52:31 PM J/F 12		No
UNCLASSIFIED	NASA	CRS Radar	4 - Operational	Unapproved	1/27/2014 2:02:39 PM J/F 12		No
UNCLASSIFIED	NTIA	Ericsson EDACS NB Trunk Template	4 - Operational	Approved	1/15/2008 2:46:57 PM J/F 12		Yes
UNCLASSIFIED	NTIA	Manpack	4 - Operational	Unapproved	8/5/2013 11:38:30 AM J/F 12	07323	No
UNCLASSIFIED	NTIA	Motorola Quantar Trunk Template	4 - Operational	Approved	1/15/2008 2:47:07 PM J/F 12		Yes
UNCLASSIFIED	NTIA	NTIA Landmobile System	4 - Operational	Approved	1/8/2008 3:17:59 PM J/F 12		Yes
UNCLASSIFIED	NTIA	Remote C&C	4 - Operational	Unapproved	8/5/2013 11:45:20 AM J/F 12	07236/2	No
UNCLASSIFIED	NTIA	Telemetry	4 - Operational	Unapproved	6/20/2013 3:23:31 PM J/F 12		No
UNCLASSIFIED	NTIA	Test Case For Gen-0071	1 - Conceptual	Unapproved	9/3/2012 7:26:18 PM J/F 12		No
UNCLASSIFIED	NTIA	Test Transport	1 - Conceptual	Unapproved	7/28/2010 2:14:16 PM J/F 12		No
UNCLASSIFIED	NTIA	Test Trunking System	4 - Operational	Unapproved	9/23/2002 5:15:14 PM J/F 12		No
UNCLASSIFIED	NTIA	Wireless Network Trunk Template	4 - Operational	Approved	1/15/2008 2:47:30 PM J/F 12		Yes
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Highlighted records: 16 Total records found: 16							
Run Query Print							
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#### Step 8. Right-click and select Export from the drop down list.

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Classification	Agency	System Name	Stage	Approval Status	Timestamp	Coordination ID	Coordination Num	Proxy
UNCLASSIFIED	AF	Test Overflow Printing	1 - Conceptual	Unapproved	7/29/2008 11:45:05 AM	J/F 12		No
UNCLASSIFIED	AR	Sample Radar for Training	3 - Developmental	Unapproved	9/8/2015 8:14:14 PM	J/F 12		No
UNCLASSIFIED	AR	Sample Satellite for Train	Edit in Tree View		2/11/2011 2:57:40 PM	J/F 12		No
UNCLASSIFIED	AR	Trunking Demo	Dienbu/Edit		9/25/2015 2:42:35 PM	J/F 12		Yes
UNCLASSIFIED	AR	Walk & Talk	Display/Euron		9/8/2015 1:52:31 PM	J/F 12		No
UNCLASSIFIED	NASA	CRS Radar	Export		1/27/2014 2:02:39 PM	J/F 12		No
UNCLASSIFIED	NTIA	Ericsson EDACS NB Trui	Print		1/15/2008 2:46:57 PM	J/F 12		Yes
UNCLASSIFIED	NTIA	Manpack	Clone		8/5/2013 11:38:30 AM	J/F 12	07323	No
UNCLASSIFIED	NTIA	Motorola Quantar Trunk T	Delete		1/15/2008 2:47:07 PM	J/F 12		Yes
UNCLASSIFIED	NTIA	NTIA Landmobile System	Deale as in Using Costificatio		1/8/2008 3:17:59 PM	J/F 12		Yes
UNCLASSIFIED	NTIA	Remote C&C	Replace in Using Certificatio	ns	8/5/2013 11:45:20 AM	J/F 12	07236/2	No
UNCLASSIFIED	NTIA	Telemetry	Show Using Certifications		6/20/2013 3:23:31 PM	J/F 12		No
UNCLASSIFIED	NTIA	Test Case For Gen-0071	Show Similar Marrians		9/3/2012 7:26:18 PM	J/F 12		No
UNCLASSIFIED	NTIA	Test Transport	31000 3111181 0 61310113		7/28/2010 2:14:16 PM	J/F 12		No
UNCLASSIFIED	NTIA	Test Trunking System	Compare		9/23/2002 5:15:14 PM	J/F 12		No
UNCLASSIFIED	NTIA	Wireless Network Trunk	Compliance Check		1/15/2008 2:47:30 PM	J/F 12		Yes
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Highlighted records: 16 Total records found: 16								
Run Query Print								
Ready. Click on ro options.	ws to high	nlight. Right-click for	~ ~					*

#### Step 9. The Export Certification window appears.

Export Certification	
F <u>a</u> vorite folders	
C:\ElCidBackup	•
Export <u>f</u> ilename	
C:\ElCidBackup\Certifications_AR_09102015.cid	
Description (optional)	
	<u>E</u> xport <u>C</u> ancel

<u>NOTE:</u> The filename defaults to **Certification\_AR\_09102015.cid** (i.e., Type of file exported\_Agency\_Date).

Step 10. Click the **Browse** button to select the directory in which the files will be saved. Select the folder C:\ElcidData. Click Open.

Save As		<b>×</b>
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Organize 🔻 Ne	w folder	# • 🕡
<ul> <li>★ Favorites</li> <li>▲ Desktop</li> <li>▲ Downloads</li> <li>④ Downloads</li> <li>④ Recent Places</li> <li>○ Libraries</li> <li>○ Documents</li> <li>○ Music</li> <li>ⓐ Pictures</li> <li>월 Videos</li> <li>1<sup>®</sup> Computer</li> <li>▲ Local Disk (C:)</li> <li>■ USB20FD (E:)</li> </ul>	Attachments  Attachments  Attachments  Data  Cons  Cons Cons	
File <u>n</u> ame:	Certifications_AR_09102015.cid	•
Save as <u>t</u> ype:	EL-CID Export Files (^.cid)	
) Hide Folders	Save	Cancel



Save As		×
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File <u>n</u> ame:	Certifications_AR_09102015.cid	•
Save as <u>t</u> ype:	EL-CID Export Files (*.cid)	-
) Hide Folders	Qpen	Cancel

The **User** folder is displayed.

Save As		×
Computer → Local Disk (C:) → ElcidData → User → - 4 Search User		Q
Organize 🔻 New folder		0
★ Favorites   ■ Desktop   ▶ Downloads   ■ Recent Places     ▶ Libraries   ■ Documents   ▶ Music   ■ Pictures   ■ Videos     ▶ Videos   ■ USB20FD (E:)		
File name: Certifications_AR_09102015.cid		-
Save as type: EL-CID Export Files (*.cid)		-
Hide Folders	Cancel	

**<u>NOTE:</u>** The name in the **File <u>n</u>ame** box may be changed at this point. For this example we will keep the default name.

**Step 12.** Click **Save**. The **Export Certification** window is displayed again showing the path and filename that you selected. Additional information may be entered in the **Description** box.

Export Certification	
F <u>a</u> vorite folders	
Ct\ElcidData\User	•
Export <u>f</u> ilename	
C:\ElcidData\User\Certifications_AR_09102015.cid	
Description (optional)	
1	
	<u>Export</u>

**Step 13.** Click **Export**. The **Cover Sheet Classification Markings** window is displayed. Select the appropriate Special <u>H</u>andling Instructions.

Cover Sheet Classification M	arkings						
Overall Classification <u>Unclassified</u>	C Confidential	○ Secret					
Classification Source							
Declassification Instruction Declassify on : (date)	ons	Declassification	n <u>D</u> ate:	da	te		
۲						Þ	
or on Declass E <u>v</u> ent(s):							
Downgrading Instructions Downgrade Level:  Downgrade Date:  date							
Special <u>H</u> andling Instruct	ions						
Code Description							
B         Releasable to soil country and the North Atlantic Treaty Organization (NATO); otherwise, not releasable outside the US Government in accordance with (IAW) Section 552 (b)(1) of Title 5 of the US Code.							
C Releasable	C Releasable to soil country and coalition operation organizations; otherwise, not releasable outside the US						-
						<u>0</u> K	C <u>a</u> ncel

Step 14. Click OK. The Save to File – Security Markings window is displayed.

\$ Save to File - Security Markings					
The classification of the file					
C:\ElcidData\User\Certifications_AR_09102015.cid					
which you are about to create is					
UNCLASSIFIED - SPECIAL HANDLING	E				
*** SPECIAL HANDLING INSTRUCTION SUMMARY ***					
B - Releasable to soil country and the North Atlantic Treaty Organization (NATO); otherwise, not	-				
<u>OK</u>	el				

**Step 15.** Click **OK**. A **Progress** window is displayed while EL-CID is exporting Certifications, Antennas, Locations, Receivers, and Transmitters. The time it takes depends upon the size of your Database.

ELCID	
Progree Export	ss
	[Cancel]

### Step 16. The Build Query window appears again.

** UNCLASSIFIED **       EL-CID       ** UNCLASSIFIED ** - [Query All Certifications]								
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r	Build Query Query Results							
	<u>s</u> earch:			ežt				
	Classification	Agency	System Name	Stage	Approval Status	Timestamp Coordination ID	Coordination Num	Proxy
	UNCLASSIFIED	AF	Test Overflow Printing		Unapproved	7/29/2008 11:45:05 AM J/F 12		No
	UNCLASSIFIED	AR	Sample Radar for Training	3 - Developmental	Unapproved	9/8/2015 8:14:14 PM J/F 12		No
	UNCLASSIFIED	AR	Sample Satellite for Training	4 - Operational	Unapproved	2/11/2011 2:57:40 PM J/F 12		No
	UNCLASSIFIED	AR	Trunking Demo	4 - Operational	Unapproved	9/25/2015 2:42:35 PM J/F 12		Yes
	UNCLASSIFIED	AR	Walk & Talk	4 - Operational	Unapproved	9/8/2015 1:52:31 PM J/F 12		No
	UNCLASSIFIED	NASA	CRS Radar	4 - Operational	Unapproved	1/27/2014 2:02:39 PM J/F 12		No
	UNCLASSIFIED	NTIA	Ericsson EDACS NB Trunk Template	4 - Operational	Approved	1/15/2008 2:46:57 PM J/F 12		Yes
	UNCLASSIFIED	NTIA	Manpack	4 - Operational	Unapproved	8/5/2013 11:38:30 AM J/F 12	07323	No
	UNCLASSIFIED	NTIA	Motorola Quantar Trunk Template	4 - Operational	Approved	1/15/2008 2:47:07 PM J/F 12		Yes
	UNCLASSIFIED	NTIA	NTIA Landmobile System	4 - Operational	Approved	1/8/2008 3:17:59 PM J/F 12		Yes
	UNCLASSIFIED	NTIA	Remote C&C	4 - Operational	Unapproved	8/5/2013 11:45:20 AM J/F 12	07236/2	No
	UNCLASSIFIED	NTIA	Telemetry	4 - Operational	Unapproved	6/20/2013 3:23:31 PM J/F 12		No
	UNCLASSIFIED	NTIA	Test Case For Gen-0071	1 - Conceptual	Unapproved	9/3/2012 7:26:18 PM J/F 12		No
	UNCLASSIFIED	NTIA	Test Transport	1 - Conceptual	Unapproved	7/28/2010 2:14:16 PM J/F 12		No
	UNCLASSIFIED	NTIA	Test Trunking System	4 - Operational	Unapproved	9/23/2002 5:15:14 PM J/F 12		No
	UNCLASSIFIED	NTIA	Wireless Network Trunk Template	4 - Operational	Approved	1/15/2008 2:47:30 PM J/F 12		Yes
	4			111				-
1								
L	Highlighted recor	ds:16					Total records fo	ound: 16
	Run Query Print							
F	Ready. Click on rows to highlight. Right-click for							

Step 17. Click Close to return to the main screen and then Exit the EL-CID program.