

U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number 37-10-S13037		
1. Recipient Name NORTH CAROLINA OFFICE OF INFORMATION TECHNOLOGY SERVICES			4. EIN 300712287		
3. Street Address 301 N. Wilmington St, 4352 Mail Service Center, Rm 400F			6. Report Date (MM/DD/YYYY) 10/31/2014		
5. City, State, Zip Code Raleigh, NC, 27699			7. Reporting Period End Date: 09/30/2014		
10a. Project/Grant Period Start Date: (08/01/2013)			10b. End Date: (MM/DD/YYYY) (07/31/2016)		
8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No					
9. Report Frequency <input checked="" type="checkbox"/> Quarterly					
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	20	N/A	N/A	N/A
2	Broadband Conferences	0	N/A	N/A	N/A
3	Staff Hires (FTE)	0	N/A	N/A	N/A
4	Contract Executions	0	N/A	N/A	N/A
5	MOU/MOA Meetings	0	N/A	N/A	N/A
6	Governance Meetings	1	N/A	N/A	N/A
7	Education & Outreach Materials	20	N/A	N/A	N/A
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. This is the first report under the new Recipient Agency (North Carolina Office of Information Technology Services) as well as the new SPOC (P. Allan Sadowski). George Bakolia – SPOC till the end of this quarter – retired at the end of September! During August and September, efforts were made to hire replacement SPOC. Limited staff (2) and retirement of one of two staff members has impacted activities/progress this quarter. FirstNet presentation and update at 24 July SIEC Meeting (Kinston) – 20 responders at meeting. Presentation as well as Q&A period at meeting. Plans for Q4 include: expanded education and outreach efforts, hiring staff, visit to FirstNet PM/Fiscal staff (NoVa/DC), Stakeholder meetings, prep for State Consultation Meeting,					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation. Baseline changes submitted for change to new Recipient Agency.					

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

None at this time – new Program Director/SPOC started 20 Oct 2014 and is completing paperwork for previous quarter.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

Nothing to share at this time.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed. Project minimal staffed for this quarter. Effort moved to State CIO at beginning of quarter and current Program Director retired at end of quarter. Efforts began late in the quarter to hire new Program Director and documentation started to begin hiring needed staff.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Program Director	100	Overall responsibility for effort	Retired at end of quarter
Admin Assistant	100	Assist Program Director as necessary	
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13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFO Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
NC ITS-GIS	Assist in mapping data	State Service	N	Y	2/1/14	6/30/14	5,500	0	
NC Commerce Broadband	Assist in broadband data gathering in rural NC	State Service	N	N	7/1/14	6/30/16	100,000	0	N/A
NC ITS-GIS	Assist in mapping data and providing geospatial options	State Service	N	N	7/1/14	6/30/16	300,000		
Data Collection	Augment staff for data gathering and assessments during phase II	Private	N	N	7/1/14	6/30/16	430,000	510,000	
Local MOUs	Develop MOUs with local co-opts as necessary	Local Service/Private	N	N	7/1/14	6/30/16	50,000		

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13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	1,134,214	0	1,134,214	49,891	7,838	57,729
b. Personnel Fringe Benefits	329,635	0	329,635	10,212	3,136	13,348
c. Travel	156,528	0	156,528	0	48	48
d. Equipment						
e. Materials/Supplies	16,260	0	16,260	587	0	587
f. Subcontracts Total	1,425,000	485,000	1,910,000	0	46,918	46,918
g. Other	56,063	108,038	164,101	0	12,739	12,739
h. Total Costs	3,117,700	593,038	3,710,738	60,690	70,679	131,369
i. % of Total	84%	16%	100%	46%	54%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official

Allan Sadowski

North Carolina FirstNet Program Director

16c. Telephone (area code, number, and extension)

(919)-715-5771

16d. Email Address

Allan.sadowski@nc.gov

16b. Signature of Authorized Certifying Official

Paul Allan Sadowski

16e. Date Report Submitted (month, day, year)

11/20/2014

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.