

<b>U.S. Department of Commerce State and Local Implementation Grant Program Close Out Report</b>			<b>2. Award or Grant Number:</b>	31-10-S13031	
			<b>4. EIN:</b>	47-0491233	
<b>1. Recipient Name</b>	Nebraska Department of Administrative Services/Office of the Chief Information Officer			<b>6. Report Date (MM/DD/YYYY):</b>	5/25/2018
<b>3. Street Address</b>	501 S. 14th Street PO Box 95045-5045			<b>7. Reporting Period End Date: (MM/DD/YYYY)</b>	2/28/2018
<b>5. City, State, Zip Code</b>	Lincoln, NE 68509			<b>REVISED 6/12/2018</b>	
<b>10a. Project/Grant Period</b>					
<b>Start Date: (MM/DD/YYYY)</b>	8/1/2013	<b>10b. End Date: (MM/DD/YYYY)</b>	2/28/2018		
<b>Part A: Metrics - Final PPR Milestone Data (cumulative through the last quarter)</b>					
	<b>Project Type (Capacity Building, SCIP Update,</b>	<b>Project Deliverable Quantity (Number &amp; Indicator Description)</b>	<b>Description of Milestone Category</b>		
1	Stakeholders Engaged	2,269	Actual number of individuals reached via stakeholder meetings during the period of performance		
2	Individuals Sent to Broadband Conferences	34	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the period of performance		
3	Staff Hired (Full-Time Equivalent)(FTE)	1.21	Actual number of state personnel FTEs who began supporting SLIGP activities during the period of performance (may be a decimal)		
4	Contracts Executed	3	Actual number of contracts executed during the period of performance		
5	Governance Meetings	21	Actual number of governance, subcommittee, or working group meetings held during the period of performance		
6	Education and Outreach Materials Distributed	30,135	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the period of performance		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the period of performance		
8	Phase 2 - Coverage	Partial Dataset Submitted to FirstNet	Please choose the option that best describes the data you provided to FirstNet in each category during the period of performance: • Not Complete • Partial Dataset Submitted to FirstNet • Complete Dataset Submitted to FirstNet		
9	Phase 2 – Users and Their Operational Areas	Partial Dataset Submitted to FirstNet			
10	Phase 2 – Capacity Planning	Partial Dataset Submitted to FirstNet			
11	Phase 2 – Current Providers/Procurement	Partial Dataset Submitted to FirstNet			
12	Phase 2 – State Plan Decision	Complete Dataset Submitted to FirstNet			
<b>Part B: Narrative</b>					
<b>Milestone Data Narrative: Please Describe in detail the types of milestone activities your SLIGP grant funded (Please reference each project type you engaged in. Example: Governance Meetings, Stakeholders Engaged)</b>					
STAKEHOLDERS ENGAGED: Over the course of the period of performance the program manager was invited to attend and talk with stakeholders about FirstNet. These contacts included local first responder meetings of all disciplines such as multi-county mutual aid fire meetings, police, sheriff and elected officials. BROADBAND CONFERENCES: Utilizing grant funding we sent stakeholders to broadband related conferences. This included the initial meeting that was held in the spring of 2013 in Denver., other broadband conferences and demonstrations of broadband technologies and applications. STAFF HIRED: These included state employees who participated with a portion of their time in FirstNet activities CONTRACTS EXECUTED: The program manager, a GIS expert to help with the data collection phase of the project and a contractor to review Nebraska's state plan to determine if it met and addressed the concerns, wants and priorities that our stakeholders reported during the data collection phase and if it resembled what Nebraska was told by FirstNet/AT&T. GOVERNANCE MEETINGS: Nebraska held frequent governance meetings to keep stakeholders and public safety leaders updated on progress and to receive input and suggestions on what the governance body felt was important in this process. EDUCATION AND OUTREACH: When attending meetings and providing presentations to stakeholder groups the program manager distributed the various and discipline appropriate FirstNet provided brochures that are offered in the resource section of their webpage. In addition Nebraska had established a ListSrv distribution list that currently has 225 subscribers. Through this ListSrv account we send emails, articles, brochures and other pertinent information about FirstNet to our subscribing stakeholders. This has been a very effective way to keep stakeholders informed and connected to the process.					
<b>Please describe in detail any SLIGP program priority areas (education and outreach, governance, etc.) that you plan to continue beyond the SLIGP period of performance.</b>					
Nebraska will maintain the current governance body for the foreseeable future as well as continuing to keep our stakeholders informed and updated about the progress that is being made. We plan to continue our outreach side by side with our regional FirstNet and AT&T representatives to help them build contacts and relationships with our first responder stakeholders and agencies as we engage in planning activities as FirstNet is deployed across the state. These activities may be related to protocols, policies and other interagency agreements that may be identified as necessary.					

**Data collection narrative: Please describe in detail the status of your SLIGP funded data collection activities.**

At this point Nebraska has completed and submitted all the data collection information that Nebraska has been asked to provide. SLIGP funded data collection activities were as follows: Nebraska has 8 FEMA Planning Exercise and Training (PET) Regions that work closely together with our emergency management agency and state on communications and response activities. After receiving request from FirstNet for data collection we held meetings in each of the 8 PET regions and invited all first responder entities within those regions, via their county representatives, to attend. At those meetings we reviewed the Baseline Coverage Objective Maps that FirstNet had provided. Each region was asked to "markup" the maps and identify areas where current coverage was insufficient and explain what importance the locations had. Additionally the attendees were asked to identify and prioritize the top 5 areas where coverage should first be enhanced. Our GIS mapping contractor then "tweaked" the Baseline Coverage Objective Maps to reflect that local input and this was submitted to FirstNet. Nebraska created a survey that public safety entities could complete on line to gather the remaining data requested by FirstNet. Over 1,200 letters were sent out to public safety entities in Nebraska providing them the on-line link and asking them to take the survey. We had 344 agencies that responded to the survey. All this information was then submitted to FirstNet as they had requested.

**Please describe in detail any data collection activities you plan to continue beyond the SLIGP period of performance.**

On a case by case basis we will continue to provide the information that FirstNet and AT&T will ask us to provide.

**Lessons Learned: Please share any lessons learned or best practices that your organization implemented during your SLIGP project.** Nebraska benefited greatly from the information and guidance that we received from our governance group. For the most part they were selected when we requested the statewide associations of our first responder disciplines and elected officials to appoint one of theirs to be their representative on the governance body. This seemed to bring much needed credibility and frankly, skepticism, to the program and helped us move forward. We have had continued involvement of the Winnebago Tribal representative on our governance group and this has also been quite helpful. Use of a Listserve account to get information out to subscribers has been another positive way of keeping stakeholders informed. We also sent letters to each of the 93 County Boards and chairs asking the county to appoint a FirstNet representative for

**Part C: Staffing**

**Staffing Table - Please provide a summary of all positions funded by SLIGP.**

Name	FTE%	Project(s) Assigned	Change
Chief Information Officer	0.1	Attended stakeholder meetings, engaged in planning discussions and activities as needed, etc.	No change
OCIO IT Administrator	0.11	Attended stakeholder meetings, engaged in planning discussions and activities as needed, etc.	No change
OCIO CONTROLLER/FINANCE	0.1	Attended stakeholder meetings, engaged in planning discussions and activities as needed, etc.	No change
State Patrol Major	0.1	Attended stakeholder meetings, engaged in planning discussions and activities as needed, etc.	No change
Assistant Fire Marshal	0.1	Attended stakeholder meetings, engaged in planning discussions and activities as needed, etc.	No change
OCIO Public Safety Administrative Assistant	0.1	Attended stakeholder meetings, engaged in planning discussions and activities as needed, etc.	No change
OCIO Public Safety System Manager	0.1	Attended stakeholder meetings, engaged in planning discussions and activities as needed, etc.	No change
OCIO Applications Developer	0.1	Attended stakeholder meetings, engaged in planning discussions and activities as needed, etc.	No change
OCIO Senior Applications Developer	0.1	Attended stakeholder meetings, engaged in planning discussions and activities as needed, etc.	No change
OCIO Telecom Manager	0.1	Attended stakeholder meetings, engaged in planning discussions and activities as needed, etc.	No change
State Patrol Comms Manager	0.1	Attended stakeholder meetings, engaged in planning discussions and activities as needed, etc.	No change
State Patrol Infrastructure analyst			

**Part D: Contracts and Funding**

**Subcontracts Table – Include all subcontractors engaged during the period of performance. The totals from this table must equal the "Subcontracts Total" in your Budget Worksheet**

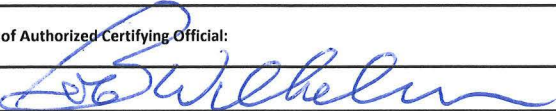
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Total Federal Funds Allocated	Total Matching Funds Allocated
Bob Wilhelm	SLIGP Program Manager	CONTRACTOR	y	\$387,808.00	N/A
Nathan Watermeier	State GIS Coordinator/Alications Developr/Lead	CONTRACTOR	y	\$7,586.00	N/A
Munira Jaffar	Evaluate State Plan to determine if it met our stated want and needs as stated by stakeholders in data col. phase.	CONTRACTOR	y	\$91,325.00	N/A

**Budget Worksheet**

Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total funds Expended (7)
a. Personnel Salaries		\$118,923.00	\$118,923.00		\$118,782.00	\$118,782.00
b. Personnel Fringe Benefits		\$24,099.00	\$24,099.00		\$27,111.00	\$27,111.00
c. Travel	\$190,712.00	\$16,720.00	\$207,432.00	\$79,137.00	\$6,665.00	\$85,802.00
d. Equipment		\$5,161.00	\$5,161.00			\$0.00
e. Materials/Supplies	\$2,900.00	\$10,684.00	\$13,584.00	\$790.00	\$661.00	\$1,451.00
f. Subcontracts Total	\$716,020.00	\$58,718.00	\$774,738.00	\$486,719.00	\$0.00	\$486,719.00
g. Other	\$27,588.00		\$27,588.00	\$8,290.00	\$17,556.00	\$25,846.00
Indirect			\$0.00			\$0.00
h. Total Costs	\$937,220.00	\$234,305.00	\$1,171,525.00	\$574,936.00	\$170,775.00	\$745,711.00
i. % of Total	80%	20%	100%	77%	23%	100%

Part E: Additional Questions: Please select the option (Strongly Disagree, Disagree, Neutral, Agree, Somewhat Agree, Strongly Agree) that best suits your answer.			
Overall, were SLIGP funds helpful in preparing for FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Without the SLIGP funds Nebraska would not have been able to hire a program manager dedicated to the FirstNet project which allowed for a greater focus in outreach, education and involvement of our stakeholders during planning efforts and activities. The slow startup of FirstNet and the late selection of a partner hindered our ability to see and provide a clear picture for our stakeholders of the path moving forward.</i>
Were SLIGP funds helpful in planning for your FirstNet consultation?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>The funds helped pay for the meeting place and travel to get stakeholders to attend. Nebraska is a large state and being able to pay for mileage and hotel room for those traveling great distances was instrumental in getting a more diverse group of stakeholders to attend. This included Tribal representatives. Trying to identify, contact and invite the right stakeholders was a little tricky but we had great participation from those who attended.</i>
Were SLIGP funds helpful in informing your stakeholders about FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Nebraska used the SLIGP funds for the stakeholders to travel around the state to fulfill requests for presentations at various jurisdictions and disciplines. Funds were also used to host a statewide broadband conference that the OEC participated in as well as the State Consultation meeting and each was attended by 125 stakeholders. It was a challenge to keep stakeholders interest level up due to the slow spin up and rollout of the FirstNet machine.</i>
Were SLIGP funds helpful in developing a governance structure for broadband in your state?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>The grant funds allowed us to provide reimbursement for travel expenses to our governance group members who had to travel great distances to attend the meetings. This helped to insure that we had a more diverse and representative group of people on the governance structure who were able to provide a better picture of our needs and concerns and to provide us direction. The challenge with the governance structure was to attract interested and informed people who would attend the meetings so as not to affect the ability to establish a quorum to conduct business. After tweaking the membership and contacting the agencies who provided member for our governance body we were able to establish a very engage membership group.</i>
Were SLIGP funds helpful in preparing your staff for FirstNet activities in your state (e.g. attending broadband conferences, participating in training, purchasing software, procuring contract support etc.)?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>We were able to use the funding to send key and engaged stakeholders to broadband conferences, demonstrations and educational opportunities. These opportunities energized these key stakeholders who were able to enthusiastically share the information and broadband/FirstNet stories and the opportunities for public safety with their peers. A challenge was to find stakeholders who had the time to attend these activities as they all have full time jobs but many were quite unselfish and eager to attend and learn.</i>
Were SLIGP funds helpful in updating your Statewide Communications Interoperability Plan?	Disagree	What was most helpful? What challenges did you encounter?	<i>Although a requirement/deliverable of the SLIGP grant the agency responsible for the SCIP update was our State Emergency Management Agency. Our project manager was somewhat responsible for moving them forward with the update process with a little more urgency than there had been previously. That was a slight challenge.</i>
Were SLIGP funds helpful in preparing for your review of the FirstNet developed State Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Nebraska hired a contractor to review and assess the Nebraska State plan to determine if it met the wants and needs stated by our stakeholders in the data collection phase. Contractor provided us and FirstNet/AT&amp;T with feedback on key areas of Nebraska's plan and identified shortcomings as well as positive aspects for the state that she observed in the plan. The challenge was to find someone with the experience and skills to conduct the assessment of the plan. We were very fortunate to hire the person we did. After her the desirability of the applicants left in the application pool diminished rapidly.</i>
Were SLIGP funds helpful in conducting FirstNet determined data collection?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>The grant funds allowed us to travel to regional meetings that were scheduled so that we could get input on the data collection phase. In some cases the grant paid for meeting locations that could not otherwise be held at free locations. The grant funds were used to create a on-line survey that jurisdictions could use to respond to the information FirstNet was requesting. The vast majority of first responders in Nebraska is volunteers and many are in agencies with small budgets and no IT, email accounts, etc. It is difficult to get volunteers to commit additional time to engage in the data collection phase or complete an on-line survey to gather the information FirstNet wanted...but we think we did pretty good.</i>
Part F: Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.			
Typed or printed name and title of Authorized Certifying Official:			Telephone (area code, number, and extension)
Bob Wilhelm SLIGP Grant Program Manager			402-471-7973

Signature of Authorized Certifying Official:	Email Address:	<a href="mailto:Bob.Wilhelm@Nebraska.gov">Bob.Wilhelm@Nebraska.gov</a>
Sign here 	Date:	REVISED 6/12/2018