

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 31-10-S13031	
1. Recipient Name Nebraska Department of Administrative Services		4. EIN 47-0491233	
3. Street Address 501 South 14 th Street		6. Report Date (MM/DD/YYYY) 07/29/2014	
5. City, State, Zip Code Lincoln, NE 68508		7. Reporting Period End Date: 06/30/2014	
10a. Project/Grant Period Start Date: (08/01/2013)		10b. End Date: (07/30/2016)	
8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly	

11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder meetings	165			
2	Training Sessions	0			
3	Broadband Conferences	3 Attendees			
4	Staff hires (FTE)	.15			
5	Contract Execution	0			
6	Program manager Regional outreach	0			
7	Meeting, outreach and educational materials	2200			
8	Governance	1			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone Activities: Stakeholder meetings: Nebraska had 165 stakeholder contacts this quarter. This was accomplished with presentations to first responder groups and through a series of 11 conference calls that Nebraska hosted by establishing a conference call bridge. There were 68 people that attended these calls which provided a historical look at the FirstNet process and culminated with the most current information and activities relating to FirstNet.

Training Sessions: N/A

Broadband Conferences – Nebraska sent 3 representatives to broadband conferences this quarter. SLIGP project manager attended the APCO Broadband Conference in D.C. and two were sent to the PSCR Conference in Westminster, CO. They were Kyle Otte with the Nebraska State Patrol, who is also on the Working Group/Governance for Nebraska and Jim Sheets who is with the OCIO. All the expenses were paid for with SLIGP funds.

Staff hires: Two new staff members began to work on the project this quarter but not in a full time capacity.

Contract execution:

Meeting, outreach and educational materials: Project manager attended meetings at first responder base locations and established conference bridge for conference calls that involved individuals from all eight of the states Planning Exercise and Training (PET) Regions. We established a ListSrv account with more than 200 subscribers that we use to keep stakeholders informed on FirstNet activities and information. We sent 11 messages this quarter to the 200 subscribers (2200 contacts). The messages contained updates, articles and material related to FirstNet.

Governance: In May Nebraska held its first meeting of the Nebraska Public Safety Broadband Planning Project Working Group which is our FirstNet Governance Group. This was attended by 10 of the 14 members and had 24 stakeholders in attendance in addition to representatives of two of Nebraska's four Tribes.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Last quarter (Qtr #3) and this quarter Nebraska missed its cumulative 20% match amount by 2 % and are taking steps to avoid reoccurrences. Beginning in May of this quarter Nebraska expanded the salaries we track for match by using the salaries of state stakeholders (Sheriff's, Emergency Managers, Communications managers, other state employees beyond the OCIO and NSP staff previously tracked.) to help fulfill our match requirement. We will be using the salaries of those stakeholders in attendance at various FirstNet related meetings and activities. Nebraska is utilizing a form that captures the necessary information as well as salary and benefits amounts as reported by the stakeholder. When salary information isn't available or the stakeholder chooses not to share salary information we are using salary amounts from the Bureau of Labor Statistics by occupation and also where appropriate the "Independent Sector" website to establish the appropriate volunteer hourly rate for Nebraska. Nebraska has always planned to use salaries as the basis for the 20 % match requirement for the SLIGP grant. We believe this will help bring our match amounts to a point where they will exceed the 20% requirement.

Nebraska would also like to include other costs and contributions it is making to the FirstNet/SLIGP project to qualify as part of its match requirement. This would include such things as office space for the SLIGP Project Manager, some vehicle expenses associated with FirstNet/SLIGP travel, etc. Next quarter, if approved, we plan to utilize these added expenses from the beginning of November 2013 to capture expenditures already experienced by Nebraska. We would like to discuss these options during this quarters quarterly conference call to see what would be required to have these proposed match expenses approved.

Nebraska noticed on our PPR in section 14 line e (2) for materials/supplies we have \$2,900 listed as Federal Funds Awarded. This has appeared this way on all the PPR's we have submitted. If you review our Detailed Budget Justification (Revised) that we submitted in May 2013 under supplies this would indicate the \$2,900 should actually be an approved matching fund and should have been shown in 14 e (3) instead. We would expect to increase the amount over the current \$2,900.. In checking with Carolyn Dunn she advised that I should make the appropriate changes on this PPR and note the details in this section. Carolyn advised that if this was less than a 10% change in the total grant that no other action needed to be taken. Nebraska plans to begin these tracking activities in Quarter 5 and would include costs incurred from November 1, 2013. This would include data processing expenses and appear to be in excess of \$350 per quarter.

In the "Other" category from the Detailed Budget Justification (Revised) form Nebraska plans to use telephone/communications costs and printing costs as a non-Federal match. This too will begin in the 5th Quarter and could exceed \$350 per quarter in communications costs alone. This will also increase the amount of Non-Federal funds and decrease the amount of Federal funds previously identified.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
 Nebraska established the Conference Call Bridge as a means to educate our stakeholders about FirstNet both in a historical sense as well as a method of keeping people up to date. Our ListSrv account has over 200 subscribers and this is used to keep people informed on breaking news and information about FirstNet.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed. N/A

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Chief Information Officer	.05%	Point of Contact for the SLIGP in Nebraska.	No Change
IT Administrator	.10%	Administrative Point of Contact for the SLIGP in Nebraska	No Change
State Patrol Major	.05%	Meeting attendance.	No Change
Assistant Fire Marshal	.05%	Participated in conference call.	Participated this quarter.
State Patrol Communications Director	.10%		Did not participate in SLIGP activities this quarter.
State Patrol Infrastructure Analyst	.10%		Did not participate in SLIGP activities this quarter.
OCIO Public Safety System Manager	.10%		Did not participate in SLIGP activities this quarter.
OCIO Public Safety Administrative Assistant	.05%	Planning activities for outreach, stakeholder identification and distribution of information.	No Change
OCIO Telecomm Manager	.10%	Identifying information about cellular carrier contracts for broadband services.	First quarter of participation.
OCIO Network Manager	.05%	Attended PSCR broadband workshop in Westminster CO.	First quarter of participation.

13. Subcontracts (Vendors and/or Sub-recipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
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J. Douglas Scott & Assoc's. for Bob Wilhelm	SLIGP Project Manager	Contractor	N	Y	October 2013	July 2016	\$270,000	\$81,000	N/A
TBD	Two people to collect and final review data	Contractor	N	N	TBD	TBD	\$540,600	0	N/A
TBD	Data collection and review	Contractor	N	N	TBD	TBD	\$7,200	0	N/A
TBD	Resource Identification	Contractor	N	N	TBD	TBD	\$39,000	0	N/A
TBD	MOU development	Contractor	N	N	TBD	TBD	\$183,600	0	N/A
TBD	Evaluation of current emergency response plans	Contractor	N	N	TBD	TBD	\$91,000	0	N/A

Add Row

Remove Row

13b. Describe any challenges encountered with vendors and/or sub-recipients.


None at this time.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries		290,139	290,139		19,446.94	19,446.94
b. Personnel Fringe Benefits		87,042	87,042		2,572.54	2,572.54
c. Travel	365,742		365,742	36,541.00		36,541.00
d. Equipment						
e. Materials/Supplies	2,900		2,900			
f. Subcontracts Total	1,132,200		1,132,200	58,435.00		58,435.00
g. Other	9,908	507	10,415	1,170.00		1,170.00
h. Total Costs	1,510,750	377,688	1,888,438	96,146.00	22,019.00	118,165.00
i. % of Total	80%	20%		81 %	19 %	100 %

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award

documents.	
16a. Typed or printed name and title of Authorized Certifying Official Bob Wilhelm SLIGP Grant Project Manager	16c. Telephone (area code, number, and extension) 402/471-7973 16d. Email Address Bob.Wilhelm@nebraska.gov
16b. Signature of Authorized Certifying Official 	16e. Date Report Submitted (month, day, year) 8/26/2014 Revision #1

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