

U.S. Department of Commerce			2. Award or Grant Number 34-10-S13034		
Performance Progress Report			4. EIN 216000928		
1. Recipient Name State of New Jersey			6. Report Date (MM/DD/YYYY) 1/29/2015		
3. Street Address 300 Riverview Plaza			7. Reporting Period End Date: 12/30/2014		
5. City, State, Zip Code Trenton, NJ 08625			8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency X Quarterly
10a. Project/Grant Period Start Date: (MM/DD/YYYY) 08/01/2013	10b. End Date: (MM/DD/YYYY) 07/31/2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	10	N/A	N/A	N/A
2	Broadband Conferences	0	N/A	N/A	N/A
3	Staff Hires	0	N/A	N/A	N/A
4	Contract Executions	0	N/A	N/A	N/A
5	Governance Meetings	0	N/A	N/A	N/A
6	Education and Outreach Materials	30	N/A	N/A	N/A
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
Stakeholder Meetings	Conducted site visit meetings with SLIGP representatives				
Broadband Conferences	The team did not attend any broadband conferences during this reporting period.				
Staff Hires	No new staff hires or engagement within this reporting period.				
Contract Executions	No contract executions during the reporting period				
Governance Meetings	None				
Education and Outreach Materials	Presented governance body invitation letters to 13 constituents to form a new broadband governance committee				
Other Activities	No additional activities were conducted in the reporting period.				
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation. The day-to-day activities of New Jersey's SLIGP project have been delayed until a formal revised budget is in place and match identified.					
11c. Provide any other information that would be useful to NTIA as it assesses this project's progress. The team is in process of redeveloping their SLIGP strategy and budget. Once the project team is fully staffed, the project will begin to progress smoothly.					

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

New Jersey has no success stories or best practices to share this quarter.

12. Personnel**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

The project is not fully staffed and budgeted, but we anticipate completing these items within 15Q1, which has caused a delay in the Baseline/Expenditure Plan. The governance body committee members and key stakeholder staff have not been engaged on the project

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Program Manager	33	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	No change
Assistant Program Manager	33	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	No change
Outreach Director	36.592	Directs all NJ OIT outreach, including SLIGP	No change
Fiscal Manager / Fiscal Specialists	15	Reviews, approves, and monitors all financial activities on the SLIGP project	No change
GIS Specialist	5	Supports SLIGP efforts; prepares education and outreach materials for distribution	No change
NJ OHSP Chief of Staff	10	Supports SLIGP efforts; participates and attends stakeholder meetings and broadband conferences	No change
Outreach coordinator	5	Designing outreach plan for SLIGP activities	Currently assigned
SWIC	10	Statutory point for NJ Interoperability plan and public safety communications	No change

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13. Subcontracts (Vendors and/or Subrecipients)**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
TBD	Project Management, Administrative support, and Finance	Vendor	Y	N	TBD	7/31/2016	\$1,040,220	\$0	N/A

	& Compliance Oversight								
Ken Boley, Computer Aid Inc.	Governance support	Vendor	Y	Y	8/31/2013	7/31/2016	\$300,000	\$0	N/A
TBD	Broadband SME	Vendor	Y	N	TBD	7/31/2016	\$300,150	\$0	N/A
TBD	Outreach specialist	Vendor	Y	N	TBD	7/31/2016	\$540,000	\$0	N/A

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13b. Describe any challenges encountered with vendors and/or subrecipients.

RFP development will commence in 15Q1.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	100	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$100,923	\$435,131	\$536,054	\$5,914	\$22,302	\$28,216
b. Personnel Fringe Benefits	\$0	\$181,634	\$181,634	\$3,001	\$10,372	\$13,373
c. Travel	\$51,120	\$0	\$51,120	\$3,008	\$0	\$3,008
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0
e. Materials/Supplies	\$8,038	\$0	\$8,038	\$6,458	\$0	\$6,458
f. Subcontracts Total	\$2,514,197	\$0	\$2,514,197	\$9,065	\$0	\$9,065
g. Other	\$37,650	\$64,960	\$102,610	\$0	\$0	\$0
h. Total Costs	\$2,711,928	\$681,725	\$3,393,653	\$27,446	\$32,674	\$60,120
i. % of Total	80%	20%	100%	37%	63%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**16a. Typed or printed name and title of Authorized Certifying Official**


William Drew, PMP

Assistant Public Safety Broadband Program Manager

16c. Telephone (area code, number, and extension)

(609)588-2487

16d. Email AddressWilliam.Drew@ohsp.state.nj.us

16b. Signature of Authorized Certifying Official 	16e. Date Report Submitted (month, day, year) Revised February 19, 2015
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