

Application for Federal Assistance SF-424		Version 02																
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f. Name and contact information of person to be contacted on matters involving this application:																		
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9. Type of Applicant 1: Select Applicant Type:

A: State Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

National Telecommunications and Information Admini

11. Catalog of Federal Domestic Assistance Number:

11.549

CFDA Title:

State and Local Implementation Grant Program

*** 12. Funding Opportunity Number:**

2013-NTIA-SLIGP-01

*** Title:**

State and Local Implementation Grant Program (SLIGP)

13. Competition Identification Number:

2013-NTIA-SLIGP-01

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

New Jersey SLIGP Project

Attach supporting documents as specified in agency instructions.

[Add Attachments](#)

[Delete Attachments](#)

[View Attachments](#)

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16. Congressional Districts Of:

* a. Applicant NJ-all

* b. Program/Project NJ-all

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date: 08/01/2013

* b. End Date: 07/31/2016

18. Estimated Funding (\$):

* a. Federal	2,711,928.00
* b. Applicant	
* c. State	681,725.00
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	3,393,653.00

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

☐ Yes

☒ No

Explanation

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Middle Name: * First Name: William
* Last Name: Drew
Suffix:

* Title: Public Safety Broadband Program Manager

* Telephone Number: 609-777-2650

Fax Number:

* Email: william.drew@oit.state.nj.us

* Signature of Authorized Representative: Completed by Grants.gov upon submission.

* Date Signed: Completed by Grants.gov upon submission.

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*** Applicant Federal Debt Delinquency Explanation**

The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.

STATE OF NEW JERSEY
State and Local Implementation Grant Program (SLIGP)
Revised Supplemental Application Narrative

1. Existing Governance Body

a. Describe the organizational structure and membership of the existing Statewide Interoperability Governing Body (SIGB), or its equivalent, that is responsible for public safety communications in the State.

On January 25, 2011, Governor Christie signed into law S2315,¹ which established within the New Jersey Office of Information Technology ("OIT") the Statewide Public Safety Communications Commission ("Commission")² to provide a single entity to coordinate and govern all public safety communications, interoperability, and statewide enhanced 9-1-1 systems in New Jersey. The Commission is the State's SIGB equivalent, and its jurisdiction includes public safety wireless broadband. The Act specifies the membership of the Commission and establishes a Public Safety Communications Advisory Council ("Advisory Council") to advise and assist the Commission.³ The membership of the Commission is as follows:

Ex Officio Members

- the Chief Technology Officer of the Office of Information Technology or his/her designee (co-chair);
- the Director of the Office of Homeland Security and Preparedness or his/her designee (co-chair);
- the Superintendent of State Police or his/her designee;
- the Commissioner of Department of Health and Senior Services or his/her designee;
- the State Treasurer or his/her designee; and
- the New Jersey State Fire Marshal or his/her designee.

Public Members confirmed by the State Senate

- a representative of the Northeast/UASI Homeland Security Region;
- a representative of the Delaware River Homeland Security Region;
- a representative of the Shore Homeland Security Region;
- a representative of the Northwest Homeland Security Region;
- a representative from the State Agency Communications Working Group and
- a representative from the Statewide Public Safety Communications Advisory Council.

Advisory Members

- two members of the Senate from different political parties, appointed by the President of the Senate; and
- two members of the General Assembly from different political parties, appointed by the Speaker of the General Assembly.

The membership of the Advisory Council is as follows:

¹ P.L.2011, Ch. 4 (Jan. 25, 2011) ("Act").

² Act, Sec. 5, N.J.S.A. 52:17C-3.2.

³ Act, Sec. 6(a), N.J.S.A. 52:17C-3.3.

Ex Officio Members

- the Chief Technology Officer of the Office of Information Technology (chair);
- the Deputy Director of the Office of Homeland Security and Preparedness, Preparedness Division;
- the Bureau Chief, New Jersey State Police Communications within the Office of Emergency Management;
- the Director, Department of Health, Health Infrastructure Preparedness and Emergency Response;
- the President of the New Jersey Board of Public Utilities; and
- the New Jersey State Fire Marshal.

Public Members, subject to confirmation by the Commission:

- a representative from the Federal Emergency Management Agency, Region II;
- a representative from the Northeast/UASI Homeland Security Region Communications Working Group;
- a representative from the Northwest Homeland Security Region Communications Working Group;
- a representative from the Shore Homeland Security Region Communications Working Group;
- a representative from the Delaware River Homeland Security Region Communications Working Group;
- a representative from the State Agency Communications Working Group;
- a representative from the National Emergency Number Association, New Jersey Chapter;
- a representative from the Association of Public-Safety Communications Professionals;
- a representative from the New Jersey Chiefs of Police Association;
- a representative from the New Jersey Fire Chiefs Association;
- a representative from the New Jersey State First Aid Council;
- a representative from the Sheriffs Association of New Jersey;
- a representative from the Department of Health, Office of Emergency Medical Services, Emergency Medical Services, Emergency Medical Services Council;
- the Association of Public-Safety Communications Professionals Public Safety Frequency Coordinator;
- a representative from the New Jersey Emergency Medical Services Task Force, communications branch; and
- a representative from the New Jersey Urban Search and Rescue Team, communications branch.

b. Describe the SIGB's authority to make decisions regarding public safety communications and how these decisions are implemented.

The Commission follows a standard process set out in its charter for the consideration and adoption of proposals by majority vote. Depending upon the subject matter and nature of the decision, implementation may be executed by the Commission itself, one of its member agencies, or the co-Chairs, as appropriate.

c. Describe how the State will leverage its existing SIGB, or its equivalent, to coordinate the implementation of the Public Safety Broadband Network (PSBN) in the State.

Per the attached Designation Letter, the Office of Information Technology ("OIT") is the "governmental body" designated by the State that will serve as the coordinator with NTIA regarding SLIGP, and accordingly is also the entity through which the State will consult with FirstNet regarding the PSBN in the State. OIT's head, the State CTO, co-chairs the Commission and intends to rely upon the Commission as the governance body to coordinate the implementation of the PSBN in the State.

d. How does the State plan to expand its existing SIGB to include representatives with an understanding of wireless broadband and Long Term Evolution (LTE) technology in order to facilitate its consultations with FirstNet?

The Commission already has such representatives and also has access to others with LTE expertise through its member agencies.

e. Does the State currently dedicate sufficient financial resources to adequately support the SIGB? Does the State intend to invest funds received from SLIGP to financially support the SIGB? If so, provide the amount the State expects to request and describe the SIGB functions that these funds will support.

No, the State requires additional investment to support the work of the Commission and the Advisory Council, and it has requested in this application funds for the following items that will help provide for such support.

Program Manager -- \$90,000 over three years.

Broadband SME -- \$297,000 over three years.

Governance Support (legal/policy) -- \$300,000 over three years.

f. Responses to Request for Clarification:

- Since inception in 2011, how often have the Commission and Advisory Council each met?

The statute creating the Commission and the Advisory Council was enacted in 2011. The membership of the Commission requires Senate approval, which was not substantially complete until January 2012. The Commission has met twice: on September 28, 2012 and February 25, 2013. The Commission charter requires meetings at least bi-annually, though the co-Chairs have endeavored to meet three or four times per year; a meeting scheduled for late 2012 was canceled due to the ongoing Super Storm Sandy recovery.

The Advisory Council held its first meeting on June 24, 2011. Since then, it has met six times, with meetings occurring approximately two to four months apart.

- Generally, what is the participation rate (e.g., 50 percent of members) during these meetings?

Participation for the Commission meetings has been approximately 80 percent; Advisory Council meetings have enjoyed participation rates of approximately 90 percent.

- Given the Commission and Advisory Council's respective memberships and their responsibilities as defined in the narrative, what is the plan for how these organizations will effectively reach, coordinate, and engage with New Jersey's local stakeholders?

Both the Commission and the Advisory Council include membership representing each of the State's four Homeland Security Regions. Every county in New Jersey has a county homeland security working group with representation from county and municipal-level law enforcement, fire, and emergency medical agencies, and each of those county working groups is part of a Homeland Security Region. Each Homeland Security Region maintains a subcommittee focused specifically on interoperable public safety communications.

Using this pre-existing and thus far effective structure, the Commission and the Advisory Committee intend to reach, coordinate, and engage with New Jersey's local stakeholders via written, phone and face-to-face communications through their Homeland Security Region representatives. Those Homeland Security Regions will, in turn, serve as the link to the municipal and county law enforcement, fire and emergency medical stakeholders that participate in the subcommittee on interoperable public safety communications. Those representatives will provide the final link back to the municipal and county law enforcement, fire and emergency medical stakeholders they represent. Thus, the Commission and the Advisory Council will be able to affect the dissemination of information to, and the collection of feedback from, New Jersey's local-level stakeholders through the pre-existing state-to-local structure.

2. Statewide Communications Interoperability Plan (SCIP)

a. Are there existing strategic goals and initiatives in your SCIP focused on public safety wireless broadband? If so, what are they?

The State's SCIP includes the following strategic initiative:

5.4.3(C) Develop statewide broadband data plan

To further the establishment of broadband technology throughout the State of New Jersey, develop a plan that identifies the objectives, approach and methodology that most effectively addresses the public safety broadband requirements of State and local agencies. Identify the current status of public safety broadband systems in New Jersey, technical and legal requirements, projected funding mechanisms and the governance group or groups responsible for the design, implementation and management of a public safety broadband system. In the State of New Jersey, activities in four particular areas will be the top priority. In order of importance to the State, they are: establishing governance, identifying assets, evaluating assets, and analyzing coverage requirements.

b. Describe how the State has engaged local governments and tribal nations, if applicable, in public safety broadband planning activities that have been completed to date.

In May 2011 the Office of Information Technology piloted a training course with the National Institute for Emergency Communications entitled "Introduction to Broadband." This course was offered to public safety communications professionals throughout the State. The course description is as follows:

Introduction to Broadband is intended to provide attendees a general understanding of the broadband landscape and its impact on public safety. The course will realistically address agencies' current status, needs, and impacts, while considering the challenges this emerging technology presents. The knowledge gained from this course will help agencies make better informed decisions as users begin to share the future of their public safety communications

networks with broadband. Because this is a pilot course, attendees will be asked to critically evaluate the benefits of the course, and its goal and objectives.

After the successful pilot conducted in May, the course was offered in June 2011.

In January 2012 the Office of Information Technology sponsored the Emergency Communications Advanced Workshop, conducted by the National Institute for Emergency Communications. The Emergency Communications Advanced Workshop was developed by SEARCH under the National Institute for Emergency Communications to provide training and awareness on topics specific to emergency communications. The workshop focused on important issues in the public safety communications arena. The topics for the workshop included:

- LTE-101
- Narrowbanding
- Mandates and Timeframes
- The Accidental Project Manager
- Standard Operating Procedures
- Tools for Developing SOPs
- Introduction to the ICS Communications Unit
- Lifecycle Planning
- Business Case Development

In support of its existing public safety wireless broadband project funded through the Broadband Technology Opportunities Program ("BTOP"), the State has worked through the Commission and the Advisory Council to inform stakeholders statewide about LTE and public safety broadband generally. Each meeting of these bodies includes a briefing on the status of the BTOP project specifically and public safety broadband generally, including developments at the national level. New Jersey has no federally recognized tribal nations.

c. Does the State intend to use SLIGP funding to support efforts to update the SCIP by adding public safety wireless broadband strategic goals and initiatives? If so, provide the amount the State expects to request and describe the activities that these funds will support.

Though the State updated its SCIP in September 2012, it does intend to draft additional updates in the future. Those updates will undoubtedly include changes to broadband-related provisions, though at this point it is difficult to estimate the amount of effort that will be required for such changes. As a result, though the State does intend to rely at least to some extent upon SLIGP funds to update those broadband-related items, it intends to do so through the efforts of resources funded through the following line items in the SLIGP application budget:

- SWIC -- \$54,000 over three years (State share)
- Governance Support -- \$300,000 over three years (Federal share)

d. Responses to Request for Clarification

- What process will be used to update the existing SCIP to include broadband-related provisions and obtain stakeholder buy-in? Does New Jersey currently have a Statewide Interoperability Coordinator

(SWIC) in place to support this effort? What role will the SWIC and “governance support” play in the process?

As indicated in the State’s initial Supplemental Application Narrative, the New Jersey SCIP already includes broadband-related provisions; stakeholder buy-in for those provisions was obtained via a SCIP workshop including all four of the State’s Homeland Security Regions. The process for further updates is expected to be similar. The State does currently have a SWIC in place to support this effort, a long-serving State official who also serves as the Director of the Office of Emergency Communications in the Office of Information Technology. The State statute creating the Office of Emergency Communications requires the Office to develop the SCIP in consultation with the Advisory Council and subject to the approval of the Commission.⁴ As Director of that Office, the SWIC bears that responsibility; the State intends that the “governance support” staff will help the SWIC in this important task, including briefing and informing participants in the SCIP governance and development process regarding current FirstNet, NTIA and FCC policy related to the deployment, operation and use of broadband in the State that may impact SCIP development, the implications of inclusion or exclusion of given broadband-related language in the SCIP, and options and advice with regard to any local input and concerns related to public safety broadband that may impact the SCIP revision.

- Previous interactions with local government jurisdictions appear to be limited. Please describe how the State intends to overcome previous challenges to ensure local government jurisdictions engagement related to the NPSBN.

To the contrary, previous interactions with local governments have been robust and effective. As described above, the State enjoys a standing governance with both local-to-state and state-to-local information flow avenues. This is the same process the State engaged for its new PSIC-funded P25 statewide project, where it provided substantial and important local input and participation in the design, development and now sustainment of the P25 network. The one significant challenge to local government engagement that the State expects is that local public safety stakeholders are often stretched so thin that they do not have time to participate as much as they or the State would like. The State intends to work through its existing process to determine ways it can schedule information-exchange opportunities to be more easily accommodated by its very busy local public safety communications stakeholders.

3. State-level Involvement

a. What is the status of the Statewide Interoperability Coordinator (SWIC) for your State? Does this person work full-time in the SWIC capacity? How will this person be involved with SLIGP?

The SWIC is the Director of the Office of Emergency Telecommunications Services within the Office of Information Technology and reports to the CTO, who is one of the Commission co-chairs and is chair of the Advisory Council. The SWIC oversees the State’s public safety broadband program that will be implementing SLIGP.

b. How will the State’s Chief Information Officer/Chief Technology Officer be involved with SLIGP and with activities related to the implementation of the nationwide public safety broadband network?

⁴ P.L.2011, Ch. 4 (Jan. 25, 2011), C.52:17C-3(d).

The State CIO/CTO heads OIT, the agency that will implement the SLIGP and the public safety broadband network in the State. OIT is also the "governmental body" designated by the Governor to serve as the coordinator for the SLIGP.

c. What other State-level organizations or agencies will be involved with SLIGP?

All of the organizations listed in the memberships of the Commission and the Advisory Council (see answer to Question 1a) will be involved with SLIGP.

d. What are the specific staffing resources the State requires to effectively implement the consultation process with the First Responder Network Authority (FirstNet) and perform the requirements of SLIGP? If the application requests funding for additional staffing, provide the amount the State expects to request and describe the positions these funds will support.

In order to effectively implement the FirstNet consultation and meet SLIGP requirements, the State requires the following staffing resources. In this application, it has requested funds for the following positions for those purposes:

Program Manager	\$90,000	over three years (Federal)
Project Manager	\$450,000	over three years (Federal)
Grants Manager	\$200,000	over three years (Federal)
Broadband SME	\$297,000	over three years (Federal)
Administrative and Data Support	\$360,180	over three years (Federal)
SWIC	\$54,000	over three years (non-Federal)
Outreach Director	\$79,200	over three years (non-Federal)
Outreach Specialist	\$540,000	over three years (Federal)
Governance Support (legal/policy)	\$300,000	over three years (Federal)
Key Stakeholder Agency Staff	\$270,000	over three years (Federal)
Governance Body Members	\$55,350	over three years (non-Federal)
Meeting Attendee Time	\$70,718	over three years (non-Federal)

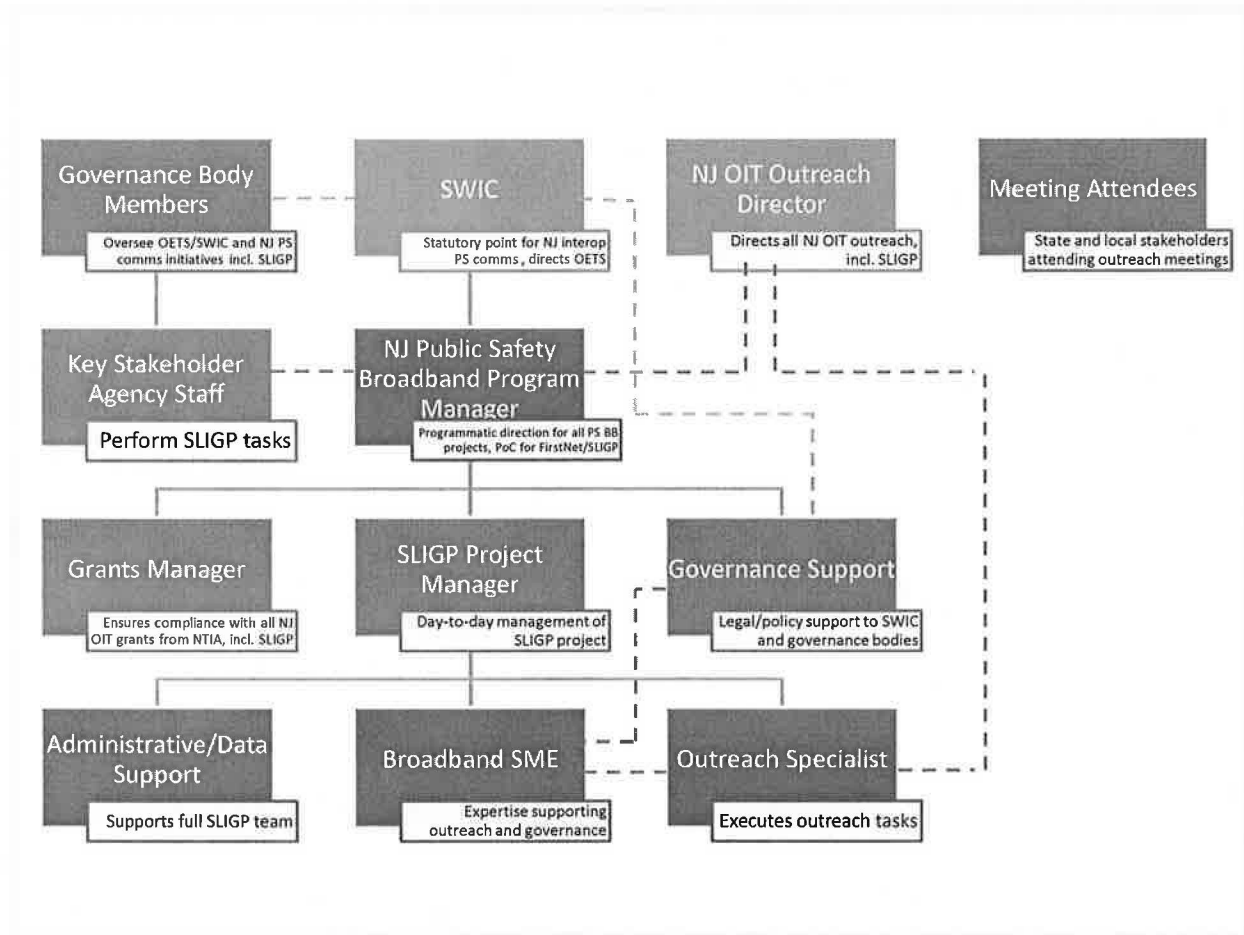
e. How is the State engaging private industry and secondary users (e.g., utilities)?

In connection with its BTOP-funded project, the State has reached out to utilities to gauge their interest in participating in the LTE aspects of the effort. It also is working closely with NJ Transit as a major user and partner in both subprojects under the BTOP project. Specifically, NJ Transit is providing financial support as well as potentially offering some of its tower sites for inclusion in the BTOP project.

f. Responses to Request for Clarification

- Section 3.d identifies 12 positions that require SLIGP funding or are being presented as sources of non-Federal match. Cost concerns are addressed later in the budget narrative. For this narrative, explain how these 12 positions working together will make New Jersey's SLIGP implementation successful. For example, what is the difference between a program and project manager? Or outreach specialist or director? How are these individuals or staff related? An organization chart may be an effective tool to demonstrate the relationships.

The diagram below depicts the 12 positions and their relationships.



4. Coordination with Local Government Jurisdictions

a. Describe the local government jurisdictional structure (e.g., municipalities, cities, counties, townships, parishes) located within the boundaries of the State, Commonwealth, Territory, or District applying for a grant. How many of these local jurisdictions exist within the State's boundaries?

Local governments in New Jersey consist of 21 counties and 566 incorporated municipalities; those municipalities consist of boroughs, cities, towns, townships and villages. While there are unincorporated communities in New Jersey, they are all contained within incorporated municipalities, so there is no unincorporated territory in the State. Emergency response agencies servicing this area include 765 EMS agencies, 550 law enforcement agencies and 700 fire agencies. The State is divided into four Homeland Security Regions, established to provide a manageable structure to organize counties and to coordinate statewide operations, including communications interoperability planning.

b. Describe how your State will involve these local jurisdictions to ensure there is adequate representation of their interests in the FirstNet consultation and in the planning and governance for SLIGP.

The State intends to work through the Commission and the Advisory Council to develop and implement an outreach and consultation structure and process that meets the SLIGP coordination and FirstNet consultation requirements. As shown in response to Question 1(a), the two bodies are highly representational already and are well-positioned to extend their reach to all jurisdictions within the State.

c. Describe past methods the State has used to successfully coordinate state-wide projects or activities with local government jurisdictions.

The two major methods used in the past, prior to the legislation that created the Commission, involved the Statewide Enhanced 9-1-1 system and the State's P25 radio system. The Enhanced 9-1-1 system was governed by a statutory body that was the precursor to the Commission. Under that early legislation, all municipalities were required to participate and to identify a coordinator. That was a successful, mandated approach.

By contrast, there is no mandate that municipalities participate in the State's P25 radio system. OIT developed the system with municipality input and has gained traction by providing value to the local stakeholders. Municipalities have been interested in the P25 system not because of a mandate, but because it presents an opportunity.

The Commission, while still relatively new, replaces the statutory Statewide Enhanced 9-1-1 governance body, but it does not have the benefit of mandated participation. Like the P25 arrangement, it will succeed by providing value to the stakeholders.

d. What have been some of the State's primary challenges when engaging with local jurisdictions? What are some of the strategies that the State will employ to overcome these challenges during implementation of SLIGP?

The biggest challenge for the State in engaging local jurisdictions over the years has been the absence of financial support for coordination activities. The State expects SLIGP to go a long way toward alleviating these fiscal constraints.

5. Regional Coordination

a. Does your State have intrastate regional committees that are involved with public safety communications? If so, please describe their organizational structure and membership and how they provide input to the SIGB.

The State is divided into four Homeland Security Regions, established to provide a manageable structure to organize counties and to coordinate statewide operations, including communications interoperability planning. The four geographic Homeland Security Regions are:

- Northeast/UASI Region: Bergen, Essex, Hudson, Middlesex, Morris, Passaic, and Union counties
- Northwest Region: Hunterdon, Somerset, Sussex, and Warren counties
- Delaware River Region: Burlington, Camden, Cumberland, Gloucester, Mercer and Salem counties
- Shore Region: Atlantic, Cape May, Monmouth, and Ocean counties

Each Homeland Security Region has a communications working group, and each region also has a representative on the Commission and on the Advisory Council.

b. Describe any interstate regional bodies in which your State participates that are involved with public safety communications in the State.

New Jersey participates in a number of interstate bodies involved with public safety communications, including:

- Southeastern Pennsylvania Regional Task Force—focused on the Philadelphia UASI, includes seven New Jersey border counties
- FEMA Region II Regional Emergency Communications Coordination Working Group (RECCWG)
- All Hazards Consortium (AHC)—an emergency management non-profit comprised of eight mid-Atlantic states
- New York City Interagency Communications Committee—includes the New Jersey counties surrounding New York City

c. How does the State plan to engage and leverage these existing regional coordination efforts in the nationwide public safety broadband network planning?

Each interstate regional bodies described above includes members that are also members of the Commission or the Advisory Council.

d. Please identify, if applicable, any other state, territory, or regional entity with which the State collaborated or coordinated in the development and preparation of this application and describe the nature of that collaboration or coordination.

The State did not coordinate with other state, territory, or regional entities in the development and preparation of this application.

6. Tribal Nations

a. How many federally recognized tribes are located within the State boundaries? (If the answer is zero, please skip to question #7.) Information on federally recognized tribes may be located at the Department of Interior, Bureau of Indian Affairs website:
<http://www.bia.gov/WhoWeAre/BIA/OIS/TribalGovernmentServices/TribalDirectory/index.htm>

There are no federally recognized tribes in New Jersey.

b. Describe how the State will involve the tribal nations to ensure there is adequate representation of their interests in the FirstNet consultation and in the planning/governance for the grant program. Does the State have a process for consulting with the tribes located within State boundaries? If so, please provide a description of that process.

There are no federally recognized tribes in New Jersey.

c. Describe past methods the State has used to successfully coordinate with tribal nations.

There are no federally recognized tribes in New Jersey.

d. Are there tribal representatives who regularly attend your SIGB meetings? If so, please identify the tribes represented.

There are no federally recognized tribes in New Jersey.

e. What have been some of the State's primary challenges when engaging with tribal nations? What are some of the strategies that the State will employ to overcome these challenges during implementation of SLIGP?

There are no federally recognized tribes in New Jersey.

7. Rural Coverage

a. Please classify your local jurisdictions into rural and non-rural areas and identify the criteria used in making these rural and non-rural determinations.

Following the U.S. Office of Management and Budget's Metropolitan Statistical Area Designation methodology, New Jersey has no rural counties.

b. Please describe the coverage area and availability of broadband service and LTE technology in the rural areas of the State as defined in response to 7.a.

As noted above, following the U.S. Office of Management and Budget's Metropolitan Statistical Area Designation methodology, New Jersey has no rural counties.

c. Please describe how the State plans to prioritize the grant activities to ensure coverage in, and participation by, rural areas. Please include specific plans, milestones, and metrics to demonstrate how you will achieve these requirements.

With almost 1,200 inhabitants per square mile, New Jersey is the most densely populated state in the U.S.; according to the U.S. Office of Management and Budget's Metropolitan Statistical Area Designation methodology, New Jersey has no rural counties. Nonetheless, the State's population is not uniformly distributed, causing some counties to be more densely populated than others. The governance structure embodied by the Commission and the Advisory Council is broadly representative, including participants from all parts of the State, regardless of population density. As a result, the current governance is more than capable of ensuring participation of the less urban areas. With the help of SLIGP funds in the second phase, the State expects to identify and evaluate all government-owned sites statewide implicated in a statewide coverage design. Thus, the State intends that by the end of the SLIGP period of performance, it will have identified and evaluated sites—and identified gaps in existing sites—necessary to provide full coverage of the State, regardless of population density.

8. Existing Infrastructure

a. What, if any, databases exist that collect data on government-owned wireless and/or communications infrastructure for the state, local, and/or tribal governments?

The State is aware of two data compilations, conducted as part of the State's BTOP application and in connection with an early iteration of that project, that provide some high-level information regarding government-owned assets in the northern seven counties. In addition, the Federal Communications Commission's Universal Licensing System (ULS) database provides data on towers, as does the DHS OEC

Communication Assets Survey and Mapping Tool (CASM) database. Finally, the New Jersey State Police maintains the Regional Database Directory, which includes data on assets purchased through federal grant programs, including some communications assets.

b. If these databases exist, what is the process for updating them and how often do these updates occur?

The databases compiled in connection with the State's BTOP initiative, as well as the New Jersey data in CASM, have not been updated, and currently there is no process for doing so. The State is unaware of any update policy for the Regional Database Directory, and the ULS database is updated as required by Federal Communications Commission rules.

9. Existing Government-Owned Networks

a. Describe how you plan to identify any hardening, security, reliability, or resiliency requirements that are currently required for existing government-owned networks within the State, including those networks at the local and tribal governments.

With the help of SLIGP funding, the State intends, through the Commission and the Advisory Council, to survey State and local public safety entities to collect requirements for the future NPSBN; to inform those requirements, the State intends to include questions regarding requirements for existing networks.

b. Describe how you plan to identify any existing contractual requirements regarding hardening, security, reliability, or resiliency for commercial carriers providing wireless data services within the State, including those at the local and tribal governments.

The State had not planned to identify requirements for commercial carrier wireless data services to government entities, since those services are not considered mission-critical and are typically provided by the carrier on a "best efforts" basis. The NPSBN initiative is based on a widespread recognition that carriers do not generally offer mission-critical wireless broadband and services. The State's BTOP project is designed to develop and demonstrate for the first time a carrier-based, mission-critical wireless data service.

c. Response to Request for Clarification

- The response to Section 9.b does not answer the question. Please revise the response in Section 9.b to more directly respond to the specific question asked, "describe how you plan to identify any existing contractual requirements regarding hardening, security, reliability, or resiliency for commercial carriers providing wireless data services within the State, including those at the local and tribal governments."

The State intends to "identify any existing contractual requirements regarding hardening, security, reliability, or resiliency for commercial carriers providing wireless data services within the State, including those at the local governments" by asking attendees at its education and outreach meetings whether such requirements exist and if so, what those requirements are.

10. Network Users

- a. Describe how you plan to identify the potential users of the nationwide public safety broadband network within the State, including at the local and tribal governments.

With the help of SLIGP funding, the State would like, through the Commission and the Advisory Council, to survey State and local public safety entities to identify potential users of the future NPSBN. The State also, funding permitting, hopes to cast a wider net to include potential secondary users such as utilities.

11. Education and Outreach

- a. Describe how you plan to educate and train multi-discipline, public safety and other government users of the nationwide public safety broadband network at your State, local, and tribal levels.

Education should begin with initial outreach, via the Commission and Advisory Council, to State and local agencies. The extent and specifics of NPSBN education and training, however, will depend to some extent on FirstNet's decisions as to local control and operational specifications. Prior to FirstNet clarity on these matters, the State intends to provide basic education on the policies and history of the statewide and nationwide public safety broadband initiatives, as well as the basic technology and operational capabilities of LTE for public safety. Hands-on instruction on how to use the network will need to wait for FirstNet input.

- b. Response to Request for Clarification

Homeland security region and State association representation on the Commission and Advisory Council does not guarantee that they will reach all relevant stakeholders at the State and local levels. Explain how the Commission and Advisory Council will conduct education and outreach to New Jersey's 21 counties, 566 incorporated municipalities, 765 emergency medical services agencies, 550 law enforcement agencies, and 700 fire agencies (e.g., quarterly inperson meetings in each homeland security region, monthly webinars).

Though Homeland Security region and state association representation on the Commission and Advisory Council does not guarantee that they will reach all relevant stakeholders at the State and local levels, such representation is a critical piece of New Jersey's standing, proven, and effective structure for education and outreach to the State's local jurisdictions and public safety agencies, as described above. In addition to fully utilizing that structure, the State intends, as reflected in its proposed budget, to hold one face-to-face meeting per month throughout New Jersey, providing ample opportunity for robust communication to and from state and local public safety stakeholders. The State intends that the timing and location of those meetings will be determined by the SLIGP project in consultation with the Advisory Council to maximize stakeholder attendance at each meeting and to ensure ample opportunity for every public safety agency in New Jersey to participate in the NPSBN effort. The State also intends to develop written materials to help publicize and facilitate the education and outreach effort, as reflected in the proposed budget. Finally, though the State has found face-to-face meetings are preferable for outreach and education of public safety communications stakeholders in the past, if it finds that webinars or teleconferences are not adequately reaching the stakeholder agencies, it intends to explore those additional avenues. The State expects that the cost of any such webinars and teleconferences would be covered within the existing proposed budget.

12. Memorandum of Agreements

- a. Describe any specific obstacles, laws, and/or legal issues that will likely impede your ability to participate fully in the nationwide public safety broadband network or in SLIGP.

The State is unaware of any specific obstacles, laws, and/or legal issues that will likely impede its ability to participate fully in the nationwide public safety broadband network or in SLIGP.

13. Tools

- a. What are some of the software tools that the State has used and could apply to the planning and data collection activities associated with this program?

New Jersey has used the CASM tool and may be able to apply it to the planning and data collection activities associated with SLIGP.

- b. Is the State aware of additional tools that could be useful for implementing allowable grant activities?

The State is unaware of additional tools that could be useful for implementing allowable grant activities.

14. Phase Two Funding

- a. Describe the activities that you expect to undertake with the Phase 2 funding when it is made available to the State, Territory, or District.

The State intends to undertake site identification and evaluation activities with SLIGP Phase 2 funding, as well as further education, outreach and requirements gathering statewide.

15. Other

- a. Please list any consultants, vendors, or other entity that assisted in the preparation of this application.

Under existing State contract, The Interoperability Group and North Highland Company assisted in the preparation of this application.

**State of New Jersey
State and Local Implementation Grant Program (SLIGP)**

PROJECT FEASIBILITY NARRATIVE

The State of New Jersey, through its Office of Information Technology (OIT) and public safety stakeholder agencies, possesses the capacity and qualifications, knowledge and experience necessary to successfully implement the SLIGP and fully support FirstNet through the consultation process.

As one of the 21 jurisdictions to receive waivers from the FCC for use of the 700 MHz public safety broadband spectrum, the State has been involved in LTE technical, operational, and policy development since at least May 2010. New Jersey's CTO represented the National Association of State Chief Information Officers (NASCIO) on the FCC's Public Safety Advisory Committee (a member of OIT's BTOP team was NASCIO's alternate on that body), and OIT has participated in the Operator Advisory Committee to the Public Safety Spectrum Trust (now the Early Builder Advisory Council) since its creation.

New Jersey's Statewide Public Safety Communications Commission (SPSCC) is the statutory governance body for public safety communications interoperability efforts, including 700 MHz broadband, and the State's Public Safety Communications Advisory Council (PSCAC) is the SPSCC's statutory advisory committee. Both bodies are fully informed and very active with regard to the BTOP project, FirstNet, and the 700 MHz public safety broadband generally. The PSCAC is currently in the process of establishing a public safety LTE working group that will, among other things, help support the SLIGP effort.

OIT already has a very capable management, policy, and technical team in place. The program manager, William Drew, has over a decade of cellular industry project management experience, including work on commercial LTE deployments. The project manager has extensive experience in outreach to and coordination of public safety stakeholders in New Jersey and throughout the mid-Atlantic region. The team includes two engineering firms with extensive public safety communications experience, including both LMR and LTE projects. The team also includes a public safety LTE policy expert who has long been involved in the nationwide broadband effort at the national, state, and local levels. OIT's public information officer is deeply involved in the outreach aspects of the State's broadband effort. Finally, on the administrative side, the OIT team includes a grants manager and an individual providing financial and data support. The State hopes to use SLIGP to augment its current capacity and expertise by funding additional work from many of these individuals as well as supporting a full-time outreach specialist and a part-time broadband subject matter expert.

The SLIGP and FirstNet consultation process will follow closely on OIT's successful development and deployment of New Jersey's statewide public safety P25 system, a project that proved OIT's capabilities to coordinate and cooperate with its many state and local public safety stakeholders, each of which is a potential user of the nationwide public safety broadband network. With that recent experience and on the strength of its broadband team, OIT will successfully implement the SLIGP and fully support FirstNet through the consultation process.

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 06/30/2014

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. State and Local Implementation Grant Program	11.549	\$	\$	\$ 2,711,928.00	\$ 681,725.00	\$ 3,393,653.00
2.						
3.						
4.						
5. Totals		\$	\$	\$ 2,711,928.00	\$ 681,725.00	\$ 3,393,653.00

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1) State and Local Implementation Grant Program	(2)	(3)	(4)	
a. Personnel	\$ 100,923.00	\$ 435,131.00	\$	\$	\$ 536,054.00
b. Fringe Benefits	0.00	181,634.00			181,634.00
c. Travel	51,120.00	0.00			51,120.00
d. Equipment	0.00	0.00			
e. Supplies	8,038.00	0.00			8,038.00
f. Contractual	2,514,197.00	0.00			2,514,197.00
g. Construction	0.00	0.00			
h. Other	37,650.00	64,960.00			102,610.00
i. Total Direct Charges (sum of 6a-6h)	2,711,928.00	681,725.00			\$ 3,393,653.00
j. Indirect Charges	0.00	0.00			\$
k. TOTALS (sum of 6i and 6j)	\$ 2,711,928.00	\$ 681,725.00	\$	\$	\$ 3,393,653.00
7. Program Income	\$ 0.00	\$ 0.00	\$	\$	\$

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SECTION C - NON-FEDERAL RESOURCES				
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS
8. SLIGP	\$ 616,765.00	\$	\$ 64,960.00	\$ 681,725.00
9.				
10.				
11.				
12. TOTAL (sum of lines 8-11)	\$ 616,765.00	\$	\$ 64,960.00	\$ 681,725.00

SECTION D - FORECASTED CASH NEEDS					
	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$	\$	\$	\$	\$
14. Non-Federal	\$				
15. TOTAL (sum of lines 13 and 14)	\$	\$	\$	\$	\$

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT				
(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16.	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges: \$3,393,653	22. Indirect Charges: 0
23. Remarks: SF-424A Revision Date: 6-26-2013	

STATE OF NEW JERSEY
REVISED SLIGP Detailed Budget Spreadsheet
June 18, 2013

Category	Detailed Description of Budget (for full grant period)			Breakdown of Costs	
	Quantity	Unit Cost	Total Cost	Federal	Non-Federal
a. Personnel					
PROGRAM MANAGER The Program Manager will spend 33% of the time on SLIGP grant activities for 3 years. The Program Manager's annual salary is \$100,000. $\$100,000 \times 33\% = \$33,000$	3 years	\$33,000	\$99,000	\$99,000	\$0
PREAWARD PROGRAM MANAGER For Preaward application - 40 hours total, all in first year.	40 hours	\$48	\$1,923	\$1,923	\$0
SWIC The SWIC will spend 35% of the time on SLIGP grant activities for 3 years. The SWIC's annual salary is \$100,000 $\$100,000 \times 35\% = \$35,000$	3 years	\$35,000	\$105,000	\$0	\$105,000
OUTREACH DIRECTOR The Outreach Director will spend 36.592% of the time on SLIGP grant activities for 3 years. The Outreach Director's annual salary is \$80,000. $\$80,000 \times 36.592\% = \$29,273$	3 years	\$29,273	\$87,820	\$0	\$87,820
KEY STAKEHOLDER AGENCY STAFF Key Agency staff from 4 agencies will spend 8 hours per week for 3 years on SLIGP work. The average salary is \$90,000	3 years	\$69,232	\$207,696	\$0	\$207,696
GOVERNANCE BODY MEMBERS 3 hours per quarter for each of 10 SPSCC members; an hour monthly for each of 10 PSCAC members for 3 years on SLIGP work. Average salary is \$100,000	3 years	\$11,538	\$34,615	0	\$34,615
Total Personnel			\$536,054	\$100,923	\$435,131
b. Fringe Benefits	3-Yr Salary/Person	Benefits	Total Cost	Federal	Non-Federal
SWIC Fringe is calculated at 45.35% of salary, for the portion of time spent on SLIGP activities (35%) for 3 years	\$105,000	45.35%	\$47,618	\$0	\$47,618
Outreach Director Fringe is calculated at 45.35% of salary, for the portion of time spent on SLIGP activities (36.592) for 3 years	\$87,820	45.35%	\$39,826	\$0	\$39,826

Key Agency Staff Fringe is calculated at 45.35% of salary for 4 staff, for the portion of time spent on SLIGP activities (8 hours/week) for 3 years	\$207,696	45.35%	\$94,190	\$0	\$94,190
Total Fringe Benefits			\$181,634	\$0	\$181,634
c. Travel	Quantity	Unit Cost	Total Cost	Federal	Non-Federal
Mileage for Working Group Meetings 15 individuals traveling 100 miles roundtrip for 6 meetings for 3 years; cost per mile is based on gsa mileage rates	27,000	\$0.56	\$15,120	\$15,120	\$0
Travel for Regional and National Meetings with FirstNet 10 individuals will attend 5 meetings Airfare is estimated at \$400/ticket; hotel is estimated at \$100/night for one night; per diem is estimated at \$50/day for two days, for a total of \$600/trip	50	\$600	\$30,000	\$30,000	\$0
Pre-Award Expense: Travel for Reional and National Meetings with FirstNet 10 individuals will attend 1 meeting each. Airfare is estimated at \$400/ticket; hotel is estimated at \$100/night for one night; per diem is estimated at \$50/day for two days, for a total of \$600/trip	10	\$600	\$6,000	\$6,000	\$0
Total Travel			\$51,120	\$51,120	\$0
d. Equipment	Quantity	Unit Cost	Total Cost	Federal	Non-Federal
N/A	0	\$0	\$0	\$0	\$0
Total Equipment			\$0	\$0	\$0
e. Supplies	Quantity	Unit Cost	Total Cost	Federal	Non-Federal
Projector	1	\$2,500	\$2,500	\$2,500	\$0
Office Supplies budgeted at \$50/month for 3 years	36 months	\$50	\$1,800	\$1,800	\$0
Laptops plus necessary software	2	\$1,869	\$3,738	\$3,738	\$0
Total Supplies			\$8,038	\$8,038	\$0
f. Contractual	Quantity	Unit Cost	Total Cost	Federal	Non-Federal
PROJECT MANAGER The Project Manager is a contracted position and will spend 50% of the time on SLIGP grant activities for 3 years. The Project Manager's contracted hourly rate is \$200/hr with an estimation of 1000 hours/per year for a total of \$200,000/year	3 years	\$200,000	\$600,000	\$600,000	\$0
GRANTS MANAGER The Grants Manager is a contracted position and will spend 1/3 of the time on SLIGP grant activities for 3 years. The Grant Managers contracted hourly rate is \$130/hour with an estimation of 667 hours/per year for a total of \$86,710/year	3 years	\$86,710	\$260,130	\$260,130	\$0

BROADBAND SME The Broadband SME is a contracted position and will spend 1/3 of the time on SLIGP grant activities for 3 years. The Grant Managers contracted hourly rate is \$150/hour with an estimation of 667 hours/per year for a total of \$300,150	3 years	\$100,050	\$300,150	\$300,150	\$0
ADMINISTRATIVE AND DATA SUPPORT The Administrative Support position is a contracted position and will spend 2/3 of the time on SLIGP grant activities for 3 years. The Administrative Support contracted hour rate is \$45/hour with an estimation of 1,334 hours/year for a total of \$60,030/year	3 years	\$60,030	\$180,090	\$180,090	\$0
OUTREACH SPECIALIST The Outreach Specialist position is a contracted position and will spend full-time on SLIGP grant activities for 3 years. The Administrative Support contracted hour rate is \$90/hour with an estimation of 2000 hours/year for a total of \$180,000/year	3 years	\$180,000	\$540,000	\$540,000	\$0
GOVERNANCE SUPPORT The Governance Support position is a contracted position and will spend one third of time on SLIGP grant activities for 3 years. The Governance Support contracted hour rate is \$150/hour with an estimation of 667 hours/year for a total of \$100,000/year.	3 years	\$100,000	\$300,000	\$300,000	\$0
PREAWARD GOVERNANCE SUPPORT For Preaward application - 40 hours	40 hours	\$150	\$6,000	\$6,000	\$0
SITE ASSESSMENT SERVICES Broad Phase 2 activity 1,732 hours at \$120/hour total in Phase 2.	1,732 hours	\$120	\$207,827	\$207,827	\$0
REQUIREMENTS GATHERING SERVICES Broad Phase 2 activity 1,200 hours estimated at \$100/hour total in Phase 2.	1,200 hours	\$100	\$120,000	\$120,000	\$0
Total Contractual			\$ 2,514,197	\$2,514,197	\$0
g. Construction	Quantity	Unit Cost	Total Cost	Federal	Non-Federal
N/A			\$0		
Total Construction			\$0	\$0	\$0
h. Other	Quantity	Unit Cost	Total Cost	Federal	Non-Federal
GOVERNANCE BODY MEMBERS 3 hours per quarter for each of 6 SPSCC members; an hour monthly for each of 12 PSCAC members for 3 years on SLIGP work. Hourly cost of \$23.31 is based on Independent Sector calculations (omitting benefits)	3 years	\$4,997	\$14,991	0	\$14,991

PRINTING 5 fliers, 5,000 copies each. Cost per color page of .21 per page	25,000	\$0.21	\$5,250	\$5,250	\$0
MEETING ATTENDANCE TIME 15 people per meeting for 4 hours per meeting, 1 mtg per month Hourly cost of \$23.13 is based on Independent Sector calculations (omitting benefits)	2160	\$23	\$49,969	\$0	\$49,969
MEETING FACILITIES Room Rental and services for 1 meeting per month for 3 years	36	\$900	\$32,400.00	\$32,400	\$0
Total Other			\$102,610	\$37,650	\$64,960
Total Direct Charges					
i. Indirect Costs	Quantity	Unit Cost	Total Cost	Federal	Non-Federal
Indirect Costs	\$0	0%	\$0	\$0	\$0
Total Indirect			\$0	\$0	\$0
TOTALS			\$3,393,653	\$2,711,928	\$681,725



State of New Jersey
State and Local Implementation Grant Program (SLIGP)
Revised Budget Narrative

Personnel

Federal:	\$ 100,923
Non-Federal:	\$ 435,131
Total:	\$ 536,054

See the Detailed Budget Spreadsheet for calculations

- **Program Manager (Federal):** The Program Manager is the primary point of contact for consultation with FirstNet and provides programmatic direction and oversight for the State's public safety broadband program, which includes the SLIGP project. He is responsible to ensure that the SLIGP project is completed on time and within budget, as well as keeping State executives and the State's governance structure informed of the project's status. The State intends that the current Program Manager for the New Jersey public safety broadband program (a full-time State employee) will spend approximately 33% of his time on the SLIGP project during the grant's three-year period of performance. The budgeted costs are only for the duties associated with public safety broadband and the SLIGP grant.
- **SWIC (Non-Federal):** The SWIC oversees interoperable public safety communications in New Jersey and is the primary support for the State's interoperable public safety communications governance structure. As a long-standing central player in this community, he will be critical in developing buy-in among state and local stakeholders that will be important to FirstNet's success. The State intends that the SWIC will spend approximately 35% of his time on the SLIGP project during the grant's three-year period of performance, particularly as related to the coordination of public safety stakeholders throughout New Jersey. The budgeted costs are only for the duties associated with public safety broadband and the SLIGP grant, not the additional land mobile radio and general interoperable communication duties of the SWIC. The source of this cash match is the State's general fund, is not from another Federal source, and is not used as match for any other Federal grant.
- **Outreach Director (Non-Federal):** The State intends that OIT's Outreach Director will design and ensure execution of the State's SLIGP outreach campaign with the help of the Outreach Specialist. The State intends that the Outreach Director will spend approximately 36.592% of his time on the SLIGP project during the grant's three-year period of performance. The source of this cash match is the State's general fund, is not from another Federal source, and is not used as match for any other Federal grant.
- **Key Stakeholder Agency Staff (Non-Federal):** The State intends that at least four key stakeholder state agencies represented on the Commission and/or the Advisory Council (Office of Homeland Security and Preparedness; State Police; Department of Health; and the State Fire Marshal's Office) will provide one management-level staff member each to work approximately one-fifth time in support of the SLIGP project, including participating in education and outreach meetings, helping ensure comprehensive



gathering of requirements, and facilitating site evaluation work. The budgeted costs are only for the work associated with public safety broadband and the SLIGP grant. The source of this cash match is the State's general fund, is not from another Federal source, and is not used as match for any other Federal grant.

- **Governance Bodies (State Employee) Member Time (Non-Federal):** The State intends that the members of its two governance bodies will contribute significant effort toward the SLIGP project, both in guiding its direction as well as facilitating its successful implementation as needed. Specifically, the State intends that the 16 members of the Statewide Public Safety Communications Commission (10 are State employees) will meet for at least three hours per quarter to perform work associated public safety broadband and the SLIGP grant and the 22 members of the Public Safety Communications Advisory Council (10 are State employees) will meet for at least one hour per month to perform work associated public safety broadband and the SLIGP grant. The source of this cash match is the State's general fund, is not from another Federal source, and is not used as match for any other Federal grant.

Fringe

Federal:	\$ 0
Non-Federal:	\$ 181,634
Total:	\$ 181,634

See the Detailed Budget Spreadsheet for calculations

- **SWIC (Non-Federal):** Benefits include FICA, unemployment, and retirement. The State intends for this position to spend 35% of the time on SLIGP, so 35% of the fringe benefits have been allocated to this grant. All of this expense will be provided as cash match from the State's general fund, is not from another Federal source, and is not used as match for any other Federal grant.
- **Outreach Director (Non-Federal):** Benefits include FICA, unemployment, and retirement. The State intends for this position to spend 36.592% of the time on SLIGP, so 35.592% of the fringe benefits have been allocated to this grant. All of this expense will be provided as cash match from the State's general fund, is not from another Federal source, and is not used as match for any other Federal grant.
- **Key Stakeholder Agency Staff (Non-Federal):** Benefits include FICA, unemployment, and retirement. The State intends for these positions to spend 20% of the time on SLIGP, so 20% of the fringe benefits have been allocated to this grant. All of this expense will be provided as cash match from the State's general fund, is not from another Federal source, and is not used as match for any other Federal grant.

Travel

Federal:	\$ 51,120
Non-Federal:	\$ 0
Total:	\$ 51,120

See the Detailed Budget Spreadsheet for calculations



- Mileage for Working Group Meetings (Federal): Staff members will drive to various locations across the state to participate in meetings with local and tribal jurisdictions to raise awareness of the PSBN, discuss local needs, and identify potential network users.
- Travel for Regional and National Meetings (Federal): Staff will attend national and regional conferences to meet with FirstNet and share information and collaborate with other grant recipients. Travel costs include airfare, hotel, and per diem.
- Pre-Award Travel for Regional and National Meetings (Federal): Staff will attend national and regional conferences prior to award to meet with FirstNet and share information and collaborate with other grant recipients. Travel costs include airfare, hotel, and per diem.

Equipment

Federal:	\$ 0
Non-Federal:	\$ 0
Total:	\$ 0

The State does not intend to have any equipment costs for this grant program.

Supplies

Federal:	\$ 8,038
Non-Federal:	\$ 0
Total:	\$ 8,038

See the Detailed Budget Spreadsheet for calculations

- Projector (Federal): The State intends to purchase a projector for use at SLIGP education and outreach meetings.
- Office Supplies (Federal): The State intends to purchase paper, folders, pens, and other general office supplies which will be used by the project team for grant-related activities.
- Laptops (Federal): The State intends to purchase new laptops for shared use by the SLIGP project team while on travel and for conducting other grant-related work.

Contractual

Federal:	\$ 2,514,197
Non-Federal:	\$ 0
Total:	\$ 2,514,197

- Project Manager (Federal): The State intends to use a contractor at about half time to manage the SLIGP project on a day-to-day basis. The budgeted costs are only for the duties associated with public safety broadband and the SLIGP grant. The hourly rate for this contractor position is the hourly rate established in the State's standing Quality Assurance / Project Management contract established through the State's open, competitive procurement process pursuant to New Jersey procurement law.



- **Grants Manager (Federal):** The State intends to use a contractor at about one-third time to ensure grant compliance on the SLIGP project. The budgeted costs are only for the duties associated with public safety broadband and the SLIGP grant. The hourly rate for this contractor position is the hourly rate established in the State's standing Quality Assurance / Project Management contract established through the State's open, competitive procurement process pursuant to New Jersey procurement law.
- **Broadband SME (Federal):** The State intends to use a contractor at about one-third time to support the SLIGP's outreach and education as well as governance efforts by providing expertise on LTE usage and application opportunities. The budgeted costs are only for the duties associated with public safety broadband and the SLIGP grant. The hourly rate for this contractor position is specified in the State's standing Staff Augmentation contract established through New Jersey's Participating Addendum to Commonwealth of Pennsylvania Contract No. 4400007198; the New Jersey Participating Addendum and the resulting Staff Augmentation contract both meet with the requirements of New Jersey state procurement law.
- **Administrative and Data Support (Federal):** The State intends to use a contractor at about two-thirds time to provide administrative and data support to the SLIGP project, particularly with regard to arranging educational and requirements-gathering events, and performing data management tasks associated with maintaining stakeholder contacts and site identification/evaluation databases. The budgeted costs are only for the duties associated with public safety broadband and the SLIGP grant. The hourly rate for this contractor position is the hourly rate established in the State's standing Quality Assurance / Project Management contract established through the State's open, competitive procurement process pursuant to New Jersey procurement law.
- **Outreach Specialist (Federal):** The State intends to use a contractor, working full time in conjunction with the Outreach Director (a State employee) to accomplish the many outreach activities required under the SLIGP, including implementing the outreach campaign designed by the Outreach Director. The budgeted costs are only for the duties associated with public safety broadband and the SLIGP grant. The State intends to use its standing Staff Augmentation contract to procure the Outreach Specialist resource, paying that resource pursuant to the appropriate rate specified in that contract. Though the Outreach Specialist will support the Outreach Director, the State expects that the hourly rate for the Outreach Specialist (a contractor) will be greater than the calculated hourly rate for the Outreach Director (a full-time State employee). It is not uncommon that contractor rates exceed those of State employees. The State often relies upon contract labor for limited duration projects such as SLIGP because of the substantial delay and uncertainty involved in hiring new State employees.
- **Governance Support (Federal):** The State intends to use a contractor at about one-third time to provide legal and policy support for the statewide governance structure and work on multi-jurisdictional agreements under the SLIGP. The budgeted costs are only for the duties associated with public safety broadband and the SLIGP grant. The hourly rate for this contractor position is specified in the State's standing Staff Augmentation contract established through New Jersey's Participating Addendum to Commonwealth of Pennsylvania Contract No. 4400007198; the New Jersey Participating Addendum and



the resulting Staff Augmentation contract both meet with the requirements of New Jersey state procurement law.

- **Pre-award Governance Support (Federal):** Prior to award, this resource will work an estimated 40 hours in preparing the SLIGP application and associated documents.
- **Site Assessment Services (Federal):** During Phase 2, the State intends to contract with a site assessment firm to gather information about existing infrastructure, including current site condition, hardening, and other information as requested by FirstNet/NTIA. Though this is a broad Phase 2 activity that the State hopes to procure on a fixed price basis, the State estimates it will require approximately 1,732 hours of labor at \$120 per hour, or a total cost of \$207,827.
- **Requirements Gathering Services (Federal):** During Phase 2, the State intends to contract with a data collection firm to gather information about potential users, their requirements, and other information as requested by FirstNet/NTIA. Though this is a broad Phase 2 activity that the State hopes to procure on a fixed price basis, the State estimates it will require approximately 1,200 hours of labor at \$100 per hour, or a total cost of \$120,000.

Construction

Federal:	\$ 0
Non-Federal:	\$ 0
Total:	\$ 0

The State does not plan to have any construction costs for this grant program.

Other

Federal:	\$ 37,650
Non-Federal:	\$ 64,960
Total:	\$ 102,610

See the Detailed Budget Spreadsheet for calculations

- **Printing (Federal):** As part of the State's education and outreach activities, the State intends to produce five fliers that provide information on the PSBN and how it can be used by various public safety entities. The State intends to print copies and distribute them at meetings with local jurisdictions.
- **Meeting Attendance Time (Non-Federal):** The State intends to hold SLIGP education and outreach meetings every month (twelve times per year) for the award period. The State intends that these meetings will be attended by representatives of local jurisdictions. The State intends that the local jurisdictions will donate the time their staff spends to participate in these meetings as an in-kind match, which is not from another Federal source and is not used as match for any other Federal grant.

The State intends to value the representatives' time consistent with "Value of a Volunteer Hour by State," published by Independent Sector, which provides an average



hourly rate (omitting benefits) for New Jersey, based upon Bureau of Labor Statistics data. The State intends that it will discuss this time donation with each jurisdiction and obtain letters of support from each jurisdiction indicating the jurisdiction's intent to provide this time donation and the jurisdiction's understanding of documentation the State plans to maintain to support the time donations. The State intends to establish appropriate procedures to record and track these time donations in the State's accounting system, including attendee sign-in sheets providing required information to assure applicability match validity.

- **Governance Bodies (Non-State Employee) Member Time (Non-Federal):** The State intends that the members of its two governance bodies will contribute significant effort toward the SLIGP project, both in guiding its direction as well as facilitating its successful implementation as needed. Specifically, the State intends that the Statewide Public Safety Communications Commission will meet for at least three hours per quarter to perform work associated public safety broadband and the SLIGP grant, and the Public Safety Communications Advisory Council will meet for at least one hour per month to perform work associated public safety broadband and the SLIGP grant. The source of this in-kind match is not from another Federal source and is not used as match for any other Federal grant.

The State intends to value the representatives' time consistent with "Value of a Volunteer Hour by State," published by Independent Sector, which provides an average hourly rate (omitting benefits) for New Jersey, based upon Bureau of Labor Statistics data. The State intends that it will discuss this time donation with each jurisdiction and obtain letters of support from each jurisdiction indicating the jurisdiction's intent to provide this time donation and the jurisdiction's understanding of documentation the State plans to maintain to support the time donations. The State intends to establish appropriate procedures to track these time donations in the State's accounting system.

- **Meeting Facilities (Federal):** Where necessary, the State intends to purchase access to meeting facilities for education and outreach meetings, including any equipment rental (such as screens upon which to project a presentation).

Indirect

Federal:	\$ 0
Non-Federal:	\$ 0
Total:	\$ 0

The State intends to meet its matching obligation entirely through direct costs, as explained in the Detailed Budget Spreadsheet. Should this intention change, the State will make application to NTIA to revise its SLIGP budget and will provide a copy of a current Negotiated Indirect Cost Rate Agreement.



CIRCULAR

STATE OF NEW JERSEY

DEPARTMENT OF THE TREASURY

NO.: 13-12-OMB	ORIGINATING AGENCY: OFFICE OF MANAGEMENT AND BUDGET	PAGE 1 OF 2
EFFECTIVE DATE: 07/01/2012	EXPIRATION DATE: 06/30/2013	SUPERSEDES: 12-06-OMB
SUBJECT: "EMPLOYEE BENEFIT" REIMBURSEMENT RATES		
ATTENTION: AGENCY FISCAL AND PERSONNEL OFFICERS		
FOR INFORMATION CONTACT: JAMES F. KELLY		PHONE: 609-633-3910

The Office of Management and Budget has negotiated with the United States Department of Health and Human Services for a composite fringe benefit rate of 37.70 percent of base salaries for the year ending June 30, 2013. The rate is applicable to the personnel who are members of the Public Employees' Retirement System (PERS), Teachers' Pension and Annuity Fund (TPAF), Teachers' Alternate Benefit Plan (TABP), and all employees who are not members of a pension plan, but are covered for health benefits. In addition, a rate of 40.80 percent for the Police and Firemen has also been negotiated. These negotiated rates are to be used for all Non-State funded sources.

The State Police fringe benefit rate for the year ending June 30, 2013, will be 37.40 percent for Non-State funded programs other than Federal.


Actual charges to Federal, Dedicated and Non-State funded programs will be reflected on the base salaries (salaries excluding overtime pay and part-time employees).

<u>Object Account</u>	<u>Description</u>	<u>PERS etc.</u>	<u>Police and Firemen</u>	<u>State Police</u>
19	Pension	7.71	14.94	16.37
19	Health Benefits (Including Prescription Drug And Dental Care Programs)	28.10	22.02	20.05
19	Workers Compensation	1.25	3.34	.73
19	Unemployment Insurance	.19	.15	.14
19	Temporary Disability Insurance	.26	.21	---
19	Unused Sick Leave	<u>.19</u>	<u>.14</u>	<u>.11</u>
	TOTAL	<u>37.70</u>	<u>40.80</u>	<u>37.40</u>

Effective July 1, 2012, the rates shall be used by all State agencies including the State's senior public colleges and universities for estimating and computing actual charges for fringe benefit costs related to Federal, Dedicated and Non-State programs. Rates previously established are obsolete.

In addition to these fringe benefit rates, the employer's share of FICA/Medicare taxes will be charged to Federal, Dedicated and Non-State funded programs at the rate imposed by the Federal Government applied to the specified taxable wage base. The rate for the Calendar Year 2012 is 6.20 percent of the first \$110,100 paid to each employee and 1.45 percent for gross wages. You will be notified of the rate for Calendar Year 2013 when it is promulgated by the Federal Government.

<u>Object Account</u>	<u>Description</u>	<u>PERS etc.</u>	<u>Police and Firemen</u>	<u>State Police</u>
19	FICA	6.20	6.20	-
19	Medicare	<u>1.45</u>	<u>1.45</u>	<u>1.45</u>
	TOTAL	<u>7.65</u>	<u>7.65</u>	<u>1.45</u>



Charlene M. Holzbaur
Director

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

<p>* SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</p> <p>Douglas Schleifer</p>	<p>* TITLE</p> <p>Public Safety Broadband Program Manager</p>
<p>* APPLICANT ORGANIZATION</p> <p>State of New Jersey</p>	<p>* DATE SUBMITTED</p> <p>03/18/2013</p>

Standard Form 424B (Rev. 7-97) Back

CERTIFICATION REGARDING LOBBYING

Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 15 CFR Part 28, 'New Restrictions on Lobbying.' The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Commerce determines to award the covered transaction, grant, or cooperative agreement.

LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 15 CFR Part 28, for persons entering into a grant, cooperative agreement or contract over \$100,000 or a loan or loan guarantee over \$150,000 as defined at 15 CFR Part 28, Sections 28.105 and 28.110, the applicant certifies that to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, 'Disclosure Form to Report Lobbying,' in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure occurring on or before October 23, 1996, and of not less than \$11,000 and not more than \$110,000 for each such failure occurring after October 23, 1996.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above applicable certification.

*** NAME OF APPLICANT***** AWARD NUMBER***** PROJECT NAME****Prefix:***** First Name:****Middle Name:***** Last Name:****Suffix:***** Title:** *** SIGNATURE:***** DATE:**



State of New Jersey

OFFICE OF THE GOVERNOR

PO Box 001

TRENTON, NJ 08625-0001

CHRIS CHRISTIE
Governor

March 15, 2013

Lawrence E. Strickling
Assistant Secretary for Communications and Information
National Telecommunications and Information Administration
United States Department of Commerce

Samuel Ginn
Chairman of the Board, First Responder Network Authority
National Telecommunications and Information Administration
United States Department of Commerce
401 Constitution Avenue, N.W.
Washington, D.C. 20230

Re: Letter of State Designation for the State and Local Implementation Grant Program

Dear Assistant Secretary Strickling and Chairman Ginn:

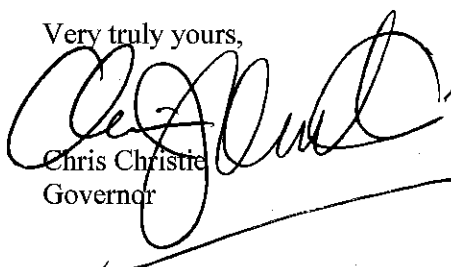
In connection with the State and Local Implementation Grant Program ("SLIGP") administered by the National Telecommunications and Information Administration, I hereby designate the New Jersey Office of Information Technology ("OIT") as the governmental body to serve as the coordinator of the implementation of the SLIGP grant funds. OIT is the central information technology organization that oversees the technology infrastructure for the State of New Jersey and thus is well positioned to serve in this designated role.

Please use William Drew as your point of contact for OIT, whose contact information is:

William Drew
Public Safety Broadband Program Manager
Office of Information Technology
State of New Jersey
P.O. Box 212
Trenton, New Jersey 08625
609-777-2650
william.drew@oit.state.nj.us

Thank you for your work on this nationwide public safety broadband initiative.

Very truly yours,



Chris Christie
Governor