

U.S. Department of Commerce State and Local Implementation Grant Program Close Out Report				2. Award or Grant Number:	34-10-S13034
				4. EIN:	216000928
1. Recipient Name	State of New Jersey			6. Report Date (MM/DD/YYYY):	5/29/2018
3. Street Address	300 Riverview Drive			7. Reporting Period End Date: (MM/DD/YYYY)	2/28/2018
5. City, State, Zip Code	Trenton, NJ 08624-0212				
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		8/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018	
Part A: Metrics - Final PPR Milestone Data (cumulative through the last quarter)					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	3025	Actual number of individuals reached via stakeholder meetings during the period of performance		
2	Individuals Sent to Broadband Conferences	43	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the period of performance		
3	Staff Hired (Full-Time Equivalent)(FTE)	4	Actual number of state personnel FTEs who began supporting SLIGP activities during the period of performance (may be a decimal)		
4	Contracts Executed	6	Actual number of contracts executed during the period of performance		
5	Governance Meetings	25	Actual number of governance, subcommittee, or working group meetings held during the period of performance		
6	Education and Outreach Materials Distributed	111639	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the period of performance		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the period of performance		
8	Phase 2 - Coverage	Complete Dataset Submitted to FirstNet	Please choose the option that best describes the data you provided to FirstNet in each category during the period of performance: <ul style="list-style-type: none"> • Not Complete • Partial Dataset Submitted to FirstNet • Complete Dataset Submitted to FirstNet 		
9	Phase 2 – Users and Their Operational Areas	Complete Dataset Submitted to FirstNet			
10	Phase 2 – Capacity Planning	Complete Dataset Submitted to FirstNet			
11	Phase 2 – Current Providers/Procurement	Complete Dataset Submitted to FirstNet			
12	Phase 2 – State Plan Decision	Complete Dataset Submitted to FirstNet			

Part B: Narrative
Milestone Data Narrative: Please Describe in detail the types of milestone activities your SLIGP grant funded (Please reference each project type you engaged in. Example: Governance Meetings, Stakeholders Engaged)
<p>During the Period of Performance (POP) 3,025 stakeholders were engaged to include New Jersey Office of Emergency Management (OEM) / State Police, county and local OEM coordinators, county and local first responder disciplines such as Police, Fire and EMS. Through the SLIGP grant, 43 people were able to attend broadband conferences and workshops in places to include Boston, Atlanta, Atlantic City, Las Vegas and Reston, Virginia. These conferences, to include the International Wireless Communications Expo, provided educational and informational awareness opportunities on public safety broadband technologies and allowed for New Jersey personnel to engage with other states and jurisdictions for rapid information sharing, collaboration, professional development and establishing partnerships. It also afforded the opportunity of NJOHSP participants to engage with wireless communications industry professionals to learn of top strategies and best practices to better the position of the Interoperable Communications Bureau and New Jersey moving forward during the transition between JerseyNet and FirstNet. The Governance Body consisted of 16 Members selected by the Director of the Office of Homeland Security and Preparedness. The Membership included representation from both state and local agencies, diverse public safety disciplines, and urban and rural geographic areas throughout the State of New Jersey. Within the Governance Committee a Broadband Working Group was created that included subject matter experts from within the state. A program assessment was also completed by a subcontractor which provided detailed suggested improvements to the steering committee for outreach, governance and a frame work for the State Plan. There were 25 Governance Meetings convened over the POP.</p> <p>The actual volume of Educational and Outreach Materials that were distributed was 111,639 articles, we used a multi-media approach which consisted of social media, printed materials, power points and webinars. This allowed NJOHSP to reach a larger audience.</p>
Please describe in detail any SLIGP program priority areas (education and outreach, governance, etc.) that you plan to continue beyond the SLIGP period of performance.
<p>The NJOHSP is planning to continue beyond SLIGP and into the SLIGP 2.0 with Educational and Outreach Materials to include social media, printed materials, power points and webinars. The SLIGP 2.0 will build on the foundation started in the first SLIGP grant. As a result of NJOHSP continued education and outreach on FirstNet to our public safety stakeholders as well as the success of the JerseyNet early builder program, two (2) JerseyNet jurisdictions have agreed to be early adopters of the NPSBN - the Atlantic City Police Department and Montclair State University Police Department.</p>
Data collection narrative: Please describe in detail the status of your SLIGP funded data collection activities.
<p>The collection of FirstNet data by survey was concluded in August 2016, a total of 634 surveys were returned. In September, the team normalized the data and entered it into the required templates. The data was submitted to FirstNet on September 29, 2016. Some of the data collection activities included meeting the needs of the state's public safety users including coverage, reliability, cost, and other requirements that will encourage network adoption, be sustainable, and enhance interoperability by providing a more reliable and robust network to carry state and local public safety entities. The data collection also outlined "User Requirements" for coverage, capacity required day-to-day and required during typical incident, hardening, types of devices and for their security. Public Safety Asset data was collected on the towers / structures, land, fiber and microwave, user and device populations on commercial networks for First Responders, Secondary Responders, Volunteers, Dual Network routers, Band Class 14 in-vehicle Modems/routers, Portables/smartphones and Tablets. Also user agencies and local jurisdictions requirements were reviewed for network architecture and access schemes, current and emerging broadband applications, critical infrastructure locations, interconnectivity requirements between these facilities and the level of local control desired by agencies and local jurisdictions.</p>
Please describe in detail any data collection activities you plan to continue beyond the SLIGP period of performance.
<p>The State of New Jersey intends to continue to collect the data listed by FirstNet in its February 2015 request. In carrying these activities, the project team will leverage lessons learned during the BTOP-financed JerseyNet project in the Route 21 Corridor, Atlantic City Region and in Camden County. The State intends to continue to collect data to include coverage objectives, in build-out phases, public safety entity information, including personnel counts, user maps based on jurisdiction, common response areas, application usage, current data usage, current mobile data providers, as well as current service plan types and costs and any current specialized services and public safety barriers to broadband adoption.</p>
Lessons Learned: Please share any lessons learned or best practices that your organization implemented during your SLIGP project.
<p>NJOHSP refined our outreach approach during the SLIGP period of performance during the engagement with New Jersey public safety stakeholders by producing educational materials and utilizing social media to promote awareness of FirstNet and through the distribution of one-page fliers and managing outreach attendance through SurveyMonkey to collect data from the public safety community on the what information they wanted to know about FirstNet and the Nationwide Public Safety Broadband Network (NPSBN).</p>

Part C: Staffing

Staffing Table - Please provide a summary of all positions funded by SLIGP.

Name	FTE%	Project(s) Assigned	Change
Interoperable Communications Bureau Chief	100%	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	
Public Safety Broadband Administrative Planner	100%	Assist in planning programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	
Program Manager	0%	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP	
Assistant Program Manager	60%	The Public Safety Broadband Technical Manager duties and responsibilities include assisting in the delivery of SLIGP outreach and education sessions	
Senior Technician	60%	The Public Safety Broadband Technician duties and responsibilities include assisting in the delivery of SLIGP	
Outreach Director	0%	Director of NJ OIT outreach including SLIGP	
Fiscal Manager/Fiscal Specialists	0%	Supports SLIGP efforts and interfaces with OIT for drawdown and other roles. State staff contribute to the	
GIS Specialist	0%	State staff contribute to the project however; their time is not charged to the budget.	
NJ OHSP Chief of Staff	0%	State staff contribute to the project however; their time is not charged to the budget.	
Outreach Coordinator	0%	State staff contribute to the project however; their time is not charged to the budget.	
SWIC	0%	State staff contribute to the project however; their time is not charged to the budget.	

Part D: Contracts and Funding

Subcontracts Table – Include all subcontractors engaged during the period of performance. The totals from this table must equal the “Subcontracts Total” in your Budget Worksheet

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Total Federal Funds Allocated	Total Matching Funds Allocated
Jennifer Nugent	Project Management	Vendor	Y	\$622,800.00	\$0.00
Ken Boley Computer Aid	Governance Support	Vendor	Y	\$35,880.78	\$0.00
Afeite Dadja	Broadband SME	Vendor	Y	\$225,800.64	\$0.00
Scott Kloss	Outreach Specialist	Vendor	Y	\$276,020.00	\$0.00
Charles Agro	Grant Management	Vendor	Y	\$258,201.00	\$0.00
LaSheita Thomas	Administrative Support	Vendor	Y	\$258,201.00	\$0.00
Mission Critical Partners, Inc.	Requirement Assessment	Vendor	Y	\$996,629.58	\$0.00

Budget Worksheet

Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total funds Expended (7)
a. Personnel Salaries	\$167,199.00	\$456,870.00	\$624,069.00	\$227,273.04	\$456,860.10	\$684,133.14
b. Personnel Fringe Benefits	\$85,863.00	\$224,855.00	\$310,718.00	\$112,995.37	\$224,864.90	\$337,860.27
c. Travel	\$23,761.00		\$23,761.00	\$23,761.68		\$23,761.68
d. Equipment	\$0.00		\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$14,799.00		\$14,799.00	\$14,800.25		\$14,800.25
f. Subcontracts Total	\$2,376,790.00		\$2,376,790.00	\$2,238,351.34		\$2,238,351.34
g. Other	\$43,516.00		\$43,516.00	\$69,510.03		\$69,510.03
Indirect	\$0.00		\$0.00			\$0.00
h. Total Costs	\$2,711,928.00	\$681,725.00	\$3,393,653.00	\$2,686,691.71	\$681,725.00	\$3,368,416.71
i. % of Total	80%	20%	100%	80%	20%	100%

Part E: Additional Questions: Please select the option (Strongly Disagree, Disagree, Neutral, Agree, Somewhat Agree, Strongly Agree) that best suits your answer.			
Overall, were SLIGP funds helpful in preparing for FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	Narrative.
Were SLIGP funds helpful in planning for your FirstNet consultation?	Strongly Agree	What was most helpful? What challenges did you encounter?	Narrative.
Were SLIGP funds helpful in informing your stakeholders about FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	Narrative.
Were SLIGP funds helpful in developing a governance structure for broadband in your state?	Agree	What was most helpful? What challenges did you encounter?	Narrative.
Were SLIGP funds helpful in preparing your staff for FirstNet activities in your state (e.g. attending broadband conferences, participating in training, purchasing software, procuring contract support etc.)?	Strongly Agree	What was most helpful? What challenges did you encounter?	Narrative.
Were SLIGP funds helpful in updating your Statewide Communications Interoperability Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	Narrative.
Were SLIGP funds helpful in preparing for your review of the FirstNet developed State Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	Narrative.
Were SLIGP funds helpful in conducting FirstNet determined data collection?	Strongly Agree	What was most helpful? What challenges did you encounter?	Narrative.
Part F: Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.			
Typed or printed name and title of Authorized Certifying Official:		Telephone (area code, number, and extension)	609.584.4811
Steven C. Talpas, Chief, NJOHSP Interoperable Communications Bureau		Email Address:	stelpas@njojsp.gov
Signature of Authorized Certifying Official:		Date:	6/05/18
For Sen. Co			