

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	34-10-S13034
				4. EIN:	216000928
1. Recipient Name	State of New Jersey			6. Report Date (MM/DD/YYYY)	7/27/2017
3. Street Address	300 Riverview Drive			7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2017
5. City, State, Zip Code	Trenton, NJ 08625			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
<b>10a. Project/Grant Period</b>					
Start Date: (MM/DD/YYYY)		8/1/2013	10b. End Date: (MM/DD/YYYY)		1/31/2018
<b>11. List the individual projects in your approved Project Plan</b>					
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	95	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	5	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	10	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	33,821	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	Stage 4	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet		
9	Phase 2 - Users and Their Operational Areas	Stage 4			
10	Phase 2 - Capacity Planning	Stage 4			
11	Phase 2 - Current Providers/Procurement	Stage 4			
12	Phase 2 - State Plan Decision	Stage 2			
<b>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</b>					
<p>Outreach – In the 2nd quarter of 2017, stakeholder outreach sessions shifted to the municipalities. Sessions were held in Middletown Township (Monmouth County), Evesham Township (Burlington County), City of Vineland (Cumberland County), and the Township of Parsippany-Troy Hills (Morris County). NJOHSP personnel staffed a booth and presented JerseyNet and FirstNet information at the 2017 New Jersey Emergency Preparedness Association Conference at the Tropicana Hotel and Casino in Atlantic City in May. Other activities that took place in the 2nd quarter that contributed to FirstNet education in the State included support at the Millville AirShow and the Princeton University Alumni Reunion. Events – 5 members of the New Jersey SLIGP team attended the SPOC conference in Dallas, attending all sessions and gaining valuable information on AT&amp;T plans for the NPSBN. State Plan – The State formed 5 working groups: Legal / Contract Compliance, Policy, Cybersecurity, Technical, and Operational / Services / Support to assess the Initial State Plan. All groups held two (2) meetings within the quarter to discuss plan aspects they would be responsible for and basic usage of the portal. Mission Critical Partners contracting team performed an Initial State plan review and assessment as well as conducted nine (9) PSAP assessments in New Jersey jurisdictions during the quarter. Budget - The project budget activity expenditures exceeded the budgeted categories for (row A and B column 5. "Personnel Salary and Fringe Benefits") match calculations for salary and fringe benefits increased in 2017. The State has met their match requirements. The expenses (row C column 5. "Travel") increased in the quarter due to the SPOC conference in June, 2017, and (row E column 5. "Materials/Supplies") increased due to the purchase of an enhanced projection system for larger outreach sessions. All categories are within 10% of the total Budget.</p>					
<b>11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.</b>					
N/A					

<b>11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.</b>								
N/A								
<b>11d. Describe any success stories or best practices you have identified. Please be as specific as possible.</b>								
<p>The New Jersey Office of Homeland Security and Preparedness hosted a visit from former Vermont Governor and current FirstNet Board Member James Douglas on June 5 showcasing the JerseyNet System on Wheels Tahoe and Econoline van as well as produced and featured the former Governor in a podcast that is part of a series entitled: "Intelligence: Unclassified." In this podcast, Eric Tysarczyk, Director of Policy and Planning (NJOHSP), and the New Jersey Single Point of Contact (SPOC), discusses with Governor Douglas FirstNet's partnership with AT&amp;T to build the nationwide public safety network and the upcoming delivery of state plans, and the important considerations for the New Jersey Governor's decision on the State Plan and how the FirstNet Network will enhance public safety communications, benefit first responders, and keep communities safe. NJOHSP finalized a YouTube video featuring Robert Wood Johnson University Hospital and New Jersey EMS entities that promoted FirstNet capabilities for the public safety community while supporting the 96th Annual Far Hills Steeplechase event.</p>								
<b>12. Personnel</b>								
<b>12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.</b>								
Project lost a Contractor FTE in May 2017. The position will be filled in Q3. There is no impact to the timeline.								
<b>12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.</b>								
Job Title	FTE%	Project (s) Assigned					Change	
Interoperable Communications Bureau Chief	100%	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP						
Public Safety Broadband Administrative Planner	100%	Assist in planning programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP						
Program Manager	0%	Programmatic direction for all Public Safety broadband projects and Point of Contact for FirstNet/SLIGP						
Assistant Program Manager	60%	The Public Safety Broadband Technical Manager duties and responsibilities include assisting in the delivery of SLIGP outreach and education sessions						
Senior Technician	60%	The Public Safety Broadband Technician duties and responsibilities include assisting in the delivery of SLIGP outreach and education sessions						
Outreach Director	0%	Director of NJ OIT outreach including SLIGP						
Fiscal Manager/Fiscal Specialists	0%	Supports SLIGP efforts and Interfaces with OIT for drawdown and other roles. State staff contribute to the project however; their time is not charged to the budget.						
GIS Specialist	0%	State staff contribute to the project however; their time is not charged to the budget.						
NJ OHSP Chief of Staff	0%	State staff contribute to the project however; their time is not charged to the budget.						
Outreach Coordinator	0%	State staff contribute to the project however; their time is not charged to the budget.						
SWIC	0%	State staff contribute to the project however; their time is not charged to the budget.						
<b>13. Subcontracts (Vendors and/or Subrecipients)</b>								
<b>13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.</b>								
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Jennifer Nugent	Project Management	Vendor	Y	Y	1/1/2016	1/31/2018	\$622,800.00	\$0.00
Ken Boley Computer Aid	Governance Support	Vendor	Y	Y	8/31/2015	9/30/2016	\$35,880.78	\$0.00
Afeite Dadjia	Broadband SME	Vendor	Y	Y	1/1/2016	9/30/2016	\$225,800.64	\$0.00
Scott Kloss	Outreach Specialist	Vendor	Y	Y	1/1/2016	10/15/2016	\$276,020.00	\$0.00
LaSheita Thomas	Grant Management	Vendor	Y	Y	4/25/2016	5/28/2017	\$258,201.00	\$0.00
LaSheita Thomas	Administrative Support	Vendor	Y	Y	4/25/2016	5/28/2017	\$258,201.00	\$0.00
TBD	Data Gathering Services	Vendor	Y	N	6/1/2016	9/30/2016	\$0.00	\$0.00
Mission Critical Partners, Inc.	Requirement Assessment	Vendor	Y	N	9/27/2016	1/31/2018	\$996,629.58	\$0.00
<b>13b. Describe any challenges encountered with vendors and/or subrecipients.</b>								
N/A								

#### 14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$1,920.00	\$447,986.00	\$449,906.00	\$1,920.00	\$454,804.03	\$456,724.03
b. Personnel Fringe Benefits	\$0.00	\$202,714.00	\$202,714.00	\$0.00	\$226,920.97	\$226,920.97
c. Travel	\$13,000.00	\$0.00	\$13,000.00	\$23,761.68	\$0.00	\$23,761.68
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$7,708.00	\$0.00	\$7,708.00	\$14,800.25	\$0.00	\$14,800.25
f. Subcontracts Total	\$2,673,533.00	\$0.00	\$2,673,533.00	\$1,624,615.77	\$0.00	\$1,624,615.77
g. Other	\$15,767.00	\$31,025.00	\$46,792.00	\$40,315.33	\$0.00	\$40,315.33
h. Indirect			\$0.00	\$0.00		\$0.00
i. Total Costs	\$2,711,928.00	\$681,725.00	\$3,393,653.00	\$1,705,413.03	\$681,725.00	\$2,387,138.03
j. % of Total	80%	20%	100%	71%	29%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

Steven C. Talpas, Chief, NJOHSP Interoperable Communications Bureau

16b. Signature of Authorized Certifying Official:

16c. Telephone (area code, number, and extension)

609.584.4811

16d. Email Address:

[staloas@njohsp.gov](mailto:staloas@njohsp.gov)

Date:

7/27/2017