<u>**Agenda**</u>

U.S. Department of Commerce
National Telecommunications and Information Administration
December 15, 2014 Privacy Multistakeholder Meeting
Facial Recognition Technology

1:00 p.m. – 5:00 p.m. ET
American Institute of Architects, 1735 New York Ave. NW, Washington, DC

Meeting Goals: 1) Discuss Stakeholder-Drafted Text; 2) Discuss Issues Regarding Access, Accuracy, and Audit Trails; and 3) Identify 2015 Meeting Dates and Goals for Stakeholder Work in Advance of 2015 Meetings

1:00 p.m.   Welcome (John Verdi, Director of Privacy Initiatives, NTIA/OPAD)

1:10 p.m.   Presentation and Discussion of Stakeholder-Drafted Text:

- Issue No. 11(a) (regarding retention periods and policies for Facial Recognition Data)

- Issue Nos. 11(b), 11A, and 12 (regarding secure storage and transmittal of Facial Recognition Data)

- Issue No. 16 (regarding withdrawal of Facial Templates from a database)

3:00 p.m.   Break (15 minutes)

3:15 p.m.   Facilitated Discussion of [Risks/Issues that Might be Addressed by a Code of Conduct for Commercial Facial Recognition Technology](#):

- Stakeholder Issue No. 19. Audit Trails and Access

    - Should the code address whether and, if so, how a Subject may have a right to audit how an Entity using Facial Recognition uses Facial Recognition Data pertaining to that Subject, and including accessing the type and accuracy of Face Recognition Data?

    - Should the code address whether and, if so, how an Entity using Facial Recognition Data pertaining to a Subject should track how it uses that Data?

- Stakeholder Issue No. 15. Risk: Individuals could be denied access to products or services based on erroneous identifying information derived from commercial facial recognition.

    - Should, and if so how, the code address how individuals might seek correction in the case of false negatives or false positives?

- What would be reasonable means for individuals to seek correction from commercial entities?

- What entities should be responsible for handling these matters?

- Should the purpose for which the technology is being used be a factor?

4:30 p.m.   Facilitated Discussion Regarding Next Steps

- Identify Dates for Stakeholder Meetings in January, February, and March 2015. Possible dates include: Jan. 27, Feb. 3, Feb. 5, Feb. 26, Mar. 24, and Mar. 26.

- Identify Stakeholder Work in Advance of the January 2015 Meeting.

4:50 p.m.   Summary of Next Steps and Adjourn (John Verdi)