	U.S. Department of Commerce State and Local Implementation Grant Program Close Out Report			2. Award or Grant Number:	01-10-S13001
				4. EIN:	63-6000619
1. Recipient Name	Alabama Law Enforcement Agency			6. Report Date (MM/DD/YYYY):	4/26/2018
3. Street Address	201 S. Union Street Suite 300, PO Box 304115			7. Reporting Period End Date: (MM/DD/YYYY)	5/29/2018
5. City, State, Zip Code	Montgomery, Alabama 36130				

10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date:	2/28/2018		

Part A: Metrics - Final PPR Milestone Data (cumulative through the last quarter)

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator	Description of Milestone Category
1	Stakeholders Engaged	6328	*Actual number of individuals reached via stakeholder meetings during the period of performance*
2	Individuals Sent to Broadband Conferences	56	*Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the period of performance*
3	Staff Hired (Full-Time Equivalent)(FTE)	3.2975	*Actual number of state personnel FTEs who began supporting SLIGP activities during the period of performance (may be a decimal)*
4	Contracts Executed	4	*Actual number of contracts executed during the period of performance*
5	Governance Meetings	45	*Actual number of governance, subcommittee, or working group meetings held during the period of performance*
6	Education and Outreach Materials	7188	*Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the period of performance*
7	Subrecipient Agreements Executed	1	*Actual number of agreements executed during the period of performance*
8	Phase 2 - Coverage	Complete Dataset Submitted to	
9	Phase 2 – Users and Their Operational Areas	Complete Dataset Submitted to FirstNet	*Please choose the option that best describes the data you provided to FirstNet in each category during the period of performance:*
10	Phase 2 – Capacity Planning	Complete Dataset Submitted to FirstNet	• *Not Complete* • *Partial Dataset Submitted to FirstNet* • *Complete Dataset Submitted to FirstNet*
11	Phase 2 – Current Providers/Procurement	Complete Dataset Submitted to	
12	Phase 2 – State Plan Decision	Complete Dataset	

Part B: Narrative

Milestone Data Narrative: Please Describe in detail the types of milestone activities your SLIGP grant funded (Please reference each project type you engaged in. Example: Governance Meetings, Stakeholders Engaged)

See attached.

Please describe in detail any SLIGP program priority areas (education and outreach, governance, etc.) that you plan to continue beyond the SLIGP period of performance.

The Office of Information Technology has successfully applied and has been awarded the SLIGP 2.0 grant. The Alabama Law Enforcement Agency has completed the requirements of the SLIGP 1.0 grant and has offered assistance with the SLIGP 2.0 grant with OIT. ALEA will provide any assistance with governance meetings when requested by OIT.

Data collection narrative: Please describe in detail the status of your SLIGP funded data collection activities.

The Alabama Law Enforcement Agency has completed all data collection under the SLIGP 1.0grant. The data collection has been submitted to NITA and program analysts for review. Data collection has been included into the final SLIGP plan that has been reviewed and approved by the Governor. The collection of data will be available for review by the Office of Information Technology, if requested, to assist in the performance of the SLIGP 2.0 grant.

Please describe in detail any data collection activities you plan to continue beyond the SLIGP period of performance.

All data collection activities have been completed within the period of performance of the grant. There will not be any additional data collection performed past the period of performance.

Lessons Learned: Please share any lessons learned or best practices that your organization implemented during your SLIGP project.

The best practice that we implemented during the SLIGP project was the governance structure implemented by the Alabama First Responders Wireless Commission (AFRWC). AFRWC has become a stable governance structure for Alabama first responder communication stakeholders. Before the creation of AFRWC, Alabama did not have a cohesive focus communications structure. Local and state public safety agencies were working in their own silos to undertake communications projects. Now AFRWC provides a venue for state and local agencies to collaborate in the communications arena. Although not all of Alabama's communication needs have been met, AFRWC has had success in improving public safety communications in Alabama.

Part C: Staffing

Staffing Table - Please provide a summary of all positions funded by SLIGP.

Name	FTE%	Project(s) Assigned	Change
FirstNet SPOC	0.8625	The Alabama SPOC serves as the state's Single Point of Contact between FirstNet and the State of Alabama	
EDUCATION & OUTREACH PROJECT MANAGER	1	Project Oversight and Management; Education and Outreach efforts; Budget updates; Reporting updates; Education and Outreach Project Manager	
SWIC	0.25	Project Oversight and Management	
PROGRAM MANAGER	0.25	Project Oversight and Management; Education and Outreach efforts; Budget updates; Reporting updates	
PROJECT SUPPORT ASSISTANT	0.55	Assist in travel arrangements for team conference attendance; contact efforts with wireless commission; assist with meeting logistics and execution; posting of information to websites and social media; research and other administrative projects as needed and/or required.	
ALEA DEPUTY SECRETARY	0.1	Assist SPOC in decision making process of RFP release; Quarterly meeting of Alabama First Responder Wireless Commission	
ALEA DEPUTY AG	0.05	Legal	
ALEA DIRECTOR OF COMMUNICATIONS	0.1	Send out media releases regarding FirstNet/SLIGP related topics; Attended ALEA CJIS User Conference as staff and answered basic questions regarding project.	
PUBLIC INFORMATION MANAGER	0.05	Send out media releases regarding FirstNet/SLIGP related topics; Attended ALEA CJIS User Conference as staff and answered basic questions regarding project.	
IT PROGRAMMER	0.085	Construction of website for FirstNet.	

Part D: Contracts and Funding

Subcontracts Table – Include all subcontractors engaged during the period of performance. The totals from this table must equal the "Subcontracts Total" in your Budget Worksheet

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Total Federal Funds Allocated	Total Matching Funds Allocated
Auburn University at Montgomery	Education and Outreach Project Management	Contractor	Y	$458,345.50	$0.00
Televate	SLIGP Support and Data Collection	Contractor	Y	$331,780.88	$0.00
Curtis Nail	Project Management Governance and Planning	Contractor	Y	$152,191.38	$0.00
University of Alabama	Website Construction	Contractor	Y	$4,164.83	$0.00
Education and Outreach Meeting Venues	Meeting Venues	Vendor	Y	$29,126.71	$0.00

Budget Worksheet

Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total funds Expended (7)
a. Personnel Salaries	$0.00	$415,593.00	$415,593.00	$0.00	$342,592.26	$342,592.26
b. Personnel Fringe Benefits	$0.00	$75,140.00	$75,140.00	$0.00	$61,771.15	$61,771.15
c. Travel	$493,000.00	$20,500.00	$513,500.00	$79,957.85	$8,232.63	$88,190.48
d. Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
e. Materials/Supplies	$136,574.00	$0.00	$136,574.00	$38,034.74	$0.00	$38,034.74
f. Subcontracts Total	$1,407,358.00	$0.00	$1,407,358.00	$975,609.30	$0.00	$975,609.30
g. Other	$8,000.00	$0.00	$8,000.00	$900.00	$0.00	$900.00
Indirect	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
h. Total Costs	$2,044,932.00	$511,233.00	$2,556,165.00	$1,094,501.89	$412,596.04	$1,507,097.93
i. % of Total	80%	20%	100%	73%	27%	100%

Part E: Additional Questions: Please select the option (Strongly Disagree, Disagree, Neutral, Agree, Somewhat Agree, Strongly Agree) that best suits your answer.

Overall, were SLIGP funds helpful in preparing for FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	*The funds were extremely helpful to assisting ALEA with completing the grant.*
Were SLIGP funds helpful in planning for your FirstNet consultation?	Strongly Agree	What was most helpful? What challenges did you encounter?	*The funds were extremely helpful to assisting with the FirstNet consultation.*
Were SLIGP funds helpful in informing your stakeholders about FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	*The funds allowed us to do education and outreach activities that we would not have been able to do otherwise. We did not encounter significant challenges.*
Were SLIGP funds helpful in developing a governance structure for broadband in your state?	Strongly Agree	What was most helpful? What challenges did you encounter?	*The SLIGP funds allowed us to develop a governance structure that has allowed collaboration between state and local stakeholders for communications. We do not encounter significant challenges.*
Were SLIGP funds helpful in preparing your staff for FirstNet activities in your state (e.g. attending broadband conferences, participating in training, purchasing software, procuring contract support etc.)?	Strongly Agree	What was most helpful? What challenges did you encounter?	*The funds allowed travel at a time when state and local travel dollars were scare due to budget constraints.*
Were SLIGP funds helpful in updating your Statewide Communications Interoperability Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	*Yes, the funds assisted in facilizing SCIP update sessions.*
Were SLIGP funds helpful in preparing for your review of the FirstNet developed State Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	*The SLIGP funds allowed us to retain a technical review contractor, Televate. Televate assisted in reviewing the State Plan and developing questions and comments for FirstNet and AT&T.*
Were SLIGP funds helpful in conducting FirstNet determined data collection?	Strongly Agree	What was most helpful? What challenges did you encounter?	*The funds were used to facilitate the data collection around the State of Alabama whereas without the funds we could not have completed this requirement because if significant budget constraints.*

Part F: Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.		
Typed or printed name and title of Authorized Certifying Official: Shirrell Robets, Homeland Security Director	Telephone (area code, number, and extension)	334-517-2812
Signature of Authorized Certifying Official:	Email Address:	shirrell.roberts@alea.gov
Shirell Roberts	Date:	5/11/2018

Milestone Data Narrative

Project Type   Dates
Stakeholders Engaged   **09/2013-02/2018**

Activities: During this time frame, Alabama engaged over 6300 stakeholders on the national Public Safety Broadband network. This engagement occurred in many different settings. This included engaging professional public safety associations at their meetings to include, but not limited to the Alabama Sheriff Association, Alabama Chiefs of Police Association, Alabama Fire Chiefs Association, Alabama Volunteer Fire Association, Alabama Rescue Squad Association, Alabama Emergency Medical Services Association, Association of County Commissions of Alabama, Alabama League of Municipalities. Alabama's only federally recognized native American tribe, the Poarch band of Creek Indians were enraged as well.

Project Type   Dates
Individuals Sent to Broadband Conferences   **09/2013-02/2018**

Activities: Alabama sent stakeholders to relevant conferences were public safety broadband was the main topic or secondary topic. This included conference such as APCO International and the International Wireless Communications Expo (IWCE). These experiences allowed Alabama stakeholders to gather knowledge from government and industry representatives on the latest trends and updates with public safety broadband. This knowledge was communicated back to public safety professional associations and the Alabama First Responders Wireless Commission.

Project Type   Dates
Staff Hired   **09/2013-02/2018**

Activities: Alabama had 3.2975 FTEs over the duration of this grant. Personnel during this time conducted grant activities in administrative, project manager, Single Point of Contact (SPOC), legal, outreach and education, and leadership functions. These positions were used to meet match requirements.

Project Type   Dates
Contracts Executed   **09/2013-02/2018**

Activities: Alabama executed 4 contracts during this period.
1. Auburn University Montgomery (AUM) – AUM was contracted in 2016 to conduct education and outreach activities.
2. Televate – Televate was contracted as a technical contractor to provide SLIGP Support and data collection. Televate conducted the required SLIGP data collection activities that were forwarded to NTIA and served as the main technical advisor to Alabama's public safety broadband efforts including analyzing the FirstNet Alabama State Plan.

3. Curtis Nail – Mr. Nail served as a contract project support personnel to interface with the division advisory councils (DACs) which were the main vehicle of local stakeholder engagement.
4. The University of Alabama – The University of Alabama was contracted for website development.

Project Type   Dates
Education & Outreach Materials Distributed   **09/2013-02/2018**

Activities: Alabama distributed over 7000 pieces of education and outreach materials to Alabama stakeholders. Materials were distributed in many different formats to include brochures, pamphlets, handbooks as well as digital resources to include email, social media (Facebook, Twitter, Instagram), and videos. These materials were shared at conferences, meetings, and one-on-one engagements.

Project Type   Dates
Subrecipient Agreements Executed   **02/2017-04/2017**

Activities: Alabama executed a subrecipient agreement with The University of Alabama. Under the SLIGP grant there were a few personnel that had been recorded under the reporting that based on an internal audit, where removed from the grant match due to lack of involvement. Under the grant our agency used personnel funds to serve as match on the grant. The personnel we removed from the grant was an attorney prior to Q13. On Q13 report we have the new attorney's time recording on the grant.