

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	01-10-S13001
1. Recipient Name		Alabama Law Enforcement Agency		4. EIN:	63-6000619
3. Street Address		201 S. Union Street - Suite 300, P.O. Box 304115		6. Report Date (MM/DD/YYYY)	10/26/2016
5. City, State, Zip Code		Montgomery, AL 36130		7. Reporting Period End Date: (MM/DD/YYYY)	9/30/2016
				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	446	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	2	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0.9	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	2	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	497	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	1	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	5	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet		
9	Phase 2 – Users and Their Operational Areas	5			
10	Phase 2 – Capacity Planning	4			
11	Phase 2 – Current Providers/Procurement	5			
12	Phase 2 – State Plan Decision	1			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
The Alabama SLIGP Team is continuing to collect data regarding Coverage to ensure a full understanding of the State's First Responders' needs. Data Collection is in progress regarding users and their operational areas - the Alabama SLIGP Team is planning and scheduled to attend First Responder conferences and meetings with information regarding the project while collecting live data during these events. Alabama submitted requested data to FirstNet on 9/30/2016. Alabama responded to the NTIA Public Notice on 10/21/2016. Data Collection will continue to inform the State during the State Plan decision making process. The Alabama SLIGP Team is still working with TeleVate and AUM in order to successfully carry out the activities of the grant. The 446 Stakeholders engaged were contacted/engaged through email, a quarterly AFRWC meeting, a FirstNet hosted meeting, and telephone calls. The 497 education and outreach materials that were distributed included FirstNet updates via email, Alabama RFP information via email and website and other educational documents forwarded to stakeholders and commission members regarding the SLIGP/FirstNet project.					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
No changes to the baseline report are anticipated at this time by the Alabama SLIGP Team.					

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

In previous quarters, the Alabama SLIGP Team underwent multiple personnel changes. Since these previous changes, the Alabama SLIGP Team has begun a steady work flow among team members and anticipates this continued positive trend.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The Alabama Law Enforcement Agency hosted its first annual CJIS Users Conference where multiple Alabama SLIGP Team members were in attendance as conference staff. Many of the First Responders in attendance asked questions regarding the project at which time, the team members answered questions, and educated the users about the importance of their participation in data collection. In some cases, individuals had no idea about the FirstNet project. This allowed team members to introduce the project to state users and ask them for future participation in surveys and other forms of communication.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The Alabama SLIGP Team has employed a new Project Manager (Toni Ferguson), a Project Support Assistant (Jackie Stephens) and enlisted the help of an ALEA Public Information Officer (Cpl. Jesse Thornton) as described in the June 2016 PPR Report. We believe that these staffing changes result in a complete team and no negative impact is anticipated.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
FirstNet SPOC	25%	The Alabama SPOC serves as the state's Single Point of Contact between FirstNet and the State of Alabama	
Program Manager	25%	Project Oversight and Management; Education and Outreach efforts; Budget updates; Reporting updates	-0.75
Project Support Assistant	75%	Assist in travel arrangements for team conference attendance; contact efforts with wireless commission; assist with meeting logistics and execution; posting of information to websites and social media; research and other administrative projects as needed and/or required.	
ALEA Deputy Secretary	10%	Assist SPOC in decision making processes of RFP release; Quarterly meeting of Alabama First Responder Wireless Commission	
ALEA Public Information Officer	5%	Send out media releases regarding FirstNet/SLIGP related topics; Attended ALEA CJIS User Conference as staff and answered basic questions regarding project.	
Project Manager - E & O	0%	Education and Outreach Project Manager	-100%
SWIC	0%	Project Oversight and Management	-75%


13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Televate	SLIGP Support and Data Collection	Contractor	Y	Y	10/1/2015	9/30/2017	\$500,000.00	\$0.00
Curtis Nail	Project Management - Governance and Planning	Contractor	Y	Y	4/16/2014	9/8/2016	\$152,432.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

Total funds allocated to Televate adjusted to match contract cap. Remaining contractual funds dedicated to education/outreach and related program management with Auburn University Montgomery. Curtis Nail is no longer employed.

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$0.00	\$431,014.00	\$431,014.00	\$0.00	\$277,544.08	\$277,544.08
b. Personnel Fringe Benefits	\$0.00	\$80,219.00	\$80,219.00	\$0.00	\$49,958.16	\$49,958.16
c. Travel	\$493,000.00	\$0.00	\$493,000.00	\$47,305.69	\$3,480.86	\$50,786.55
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$136,574.00	\$0.00	\$136,574.00	\$38,034.74	\$0.00	\$38,034.74
f. Subcontracts Total	\$1,383,510.00	\$0.00	\$1,383,510.00	\$329,106.24	\$0.00	\$329,106.24
g. Other	\$31,848.00	\$0.00	\$31,848.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$2,044,932.00	\$511,233.00	\$2,556,165.00	\$414,446.67	\$330,983.10	\$745,429.77
j. % of Total	80%	20%	100%	56%	44%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official:				16c. Telephone (area code, number, and extension)		
Ryan Burchnell, Alabama FirstNet SPOC				(334) 517-2773		
16b. Signature of Authorized Certifying Official:				16d. Email Address:		
				Ryan.Burchnell@alea.alabama.gov		
				Date:		11/28/2016