

SLIGP 2.0 Grant Closeout Report				2. Award or Grant Number:	60-10-S18060
				4. EIN:	97-0000676
1. Recipient Name	AMERICAN SAMOA DEPARTMENT OF HOMELAND SECURITY			6. Report Date (MM/DD/YYYY)	03/31/2021
3. Street Address	P.O. BOX 4567			7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2020
5. City, State, Zip Code	PAGO PAGO, AS 96799			8. Final Report	
				Yes	
				No	
9. Project/Grant Period				10. Reserved for Reviewer	
9a. Start Date: (MM/DD/YYYY)	03/01/2018	9b. End Date: (MM/DD/YYYY)	12/31/2020		
11. Program Activities					
11a. Identify the activities you performed during SLIGP2.0 grant period of performance					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the grant period? (Yes/No)	Total Project Deliverable Quantity (Number)	Description of Activity Deliverable Quantity	
1	Governance Meetings	Yes	38	Cumulative number of governance, subcommittee, or working group meetings related to the NPSBN held during the grant period	
2	Individuals Sent to Broadband Conferences	Yes	4	Cumulative number of individuals sent to national or regional third-party conferences with a focus or training track related to the NPSBN using SLIGP 2.0 grant funds during the grant period	
3	Convened Stakeholder Events	No	0	Cumulative number of events coordinated or held using SLIGP 2.0 grant funds during the grant period, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	Yes	5.40	Cumulative number of state/territory personnel FTEs who began supporting SLIGP 2.0 activities during the grant period (may be a decimal).	
5	Contracts Executed	Yes	1	Cumulative number of contracts executed during the grant period.	
6	Subrecipient Agreements Executed	No	0	Cumulative number of agreements executed during the grant period.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during the grant period.	
8	Further Identification of Potential Public Safety Users	Yes		Yes or No if further identification of potential public safety users occurred during the grant period.	
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergency communications technology transitions occurred during the grant period.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed during the grant period	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP 2.0 funds during the grant period.	
12	Data Collection Activities	No		Yes or No if participated in data collection activities as requested by FirstNet	

**11b. Please provide a description of each activity reported in response to Question 11; any challenges or obstacles encountered and mitigation strategies you employed; and any additional project milestones or information.**

**11.1:** Our Territorial Emergency Communications Committee (TECC) included 10 members from the Department of Public Safety (DPS) which includes both police and fire, 5 from EMS, 2 from the American Samoa Telecom Authority, 2 from Department of Public Works, 2 from American Samoa Power Authority, 1 from FAA, and 5 from American Samoa Department of Homeland Security. ; met 38 times during the grant; and was attended by FirstNet/AT&T. The TECC has a broadband subcommittee focused on Applications that met quarterly. The American Samoa Public Safety Broadband (ASPSB) and/or the allowable activities defined in the NOFO were discussed.

**11.2:** During the SLIGP 2.0 period of performance, American Samoa sent 4 individuals to two Broadband conference/event activities to include 2019 IWCE and a regional NTIA approved event hosted in Guam. Staff attended FirstNet presentations and other related sessions.

**11.4:** 5 FTE staff were hired during the life of the grant including a Program Manager, IT Specialist, Communications Specialist, PR Specialist and Planning Specialist.

**11.5:** American Samoa executed 2 contracts during SLIGP 2.0.

- 1) American Samoa contracted with Samoa Motors to lease a vehicle for in-state travel in order to be able to attend stakeholder meetings on a regular and daily basis.
- 2) ASDHS contracted ASTCA for phones and phone service to be used for planning team during the grant period.

**11.8:** Throughout SLIGP 2.0 American Samoa took every opportunity possible to identify potential users at workshops and stakeholder events. We were constantly adding to our evolving contact list.

**11c. Did you perform activities during the last quarter of the grant that haven't been reported previously (i.e., new programmatic activities, staffing changes)? If so, please describe.**

No

**11d. Please share any lessons learned or best practices that your organization implemented during your SLIGP 2.0 project.**

We learned that there is a need to continue to educate and discuss the NPSBN with our stakeholders, as their perspectives are imperative to the success of the ASPSB in American Samoa. Our biggest challenge was getting through the politic red tape. The regular workforce of the first responders were eager to learn more but it was hard because of the political leadership made it difficult to connect with those we needed to connect with.

12. Personnel		
12a. Staffing Table - Please include all staff that contributed time to the project with utilization. Please only include government staff employed by the state/territory NOT contractors.		
Job Title	FTE%	Project (s) Assigned
Program Manager	Maximum FTE-100% Recorded	The Program Manager runs the day to day operations of the SLIGP 2.0. and oversees the entire SLIGP 2.0 project and has final approval for all activities and reports.
IT Specialist	Maximum FTE-100% Recorded	This IT Specialist is responsible for coordination with stakeholders, contractors, and the public and is assigned with providing input in regards to Information Technology.
Administrative Assistant	Maximum FTE-40% Recorded	
Communications Specialist	Maximum FTE-100% Recorded	This Communications Specialist is responsible for coordination with stakeholders, contractors, and the public and is assigned with providing input in regards to communications.
PR Specialist	Maximum FTE-100% Recorded	This PR Specialist provides oversight of the Public Relations aspect of the grant program, including assuring completion of progress reports, managing the project's budget and financial reporting, and ensuring grant compliance.
Planning Specialist	Maximum FTE-100% Recorded	This Planning Specialist provides oversight of the Planning aspect of the grant program, including assuring completion of progress reports, managing the project's budget and financial reporting, and ensuring grant compliance.

13. Contractual (Contract and/or Subrecipients)								
13a. Contractual Table – Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.								
Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Samoa Motors	To provide vehicle used for in-state travel	Contract	Y	Y	10/1/2018	2/29/2020	27,999.92	0
ASTCA	To provide FirstNet phones and phone service	Contract	N	Y	10/1/2018	2/29/2020	2,943.51	0
<b>Total Funds Allocated to Contracts</b>							<b>\$30,943.43</b>	<b>\$0.00</b>

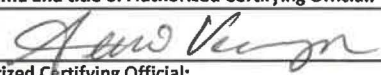
14. Budget Worksheet						
Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total Funds Expended (7)
a. Personnel Salaries	\$338,444.00		\$338,444.00	\$353,433.51		\$353,433.51
b. Personnel Fringe Benefits	\$56,520.00		\$56,520.00	\$40,983.63		\$40,983.63
c. Travel	\$22,640.00		\$22,640.00	\$22,640.53		\$22,640.53
d. Equipment			\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$12,845.00		\$12,845.00	\$11,065.97		\$11,065.97
f. Contractual	\$28,000.00		\$28,000.00	\$27,999.92		\$27,999.92
g. Other	\$8,253.00		\$8,253.00	\$5,587.28		\$5,587.28
h. Indirect	\$68,298.00		\$68,298.00	\$62,621.11		\$62,621.11

i. Total Costs	\$535,000.00	\$0.00	\$535,000.00	\$524,331.95	\$0.00	\$524,331.95
j. Proportionality Percent	100%	0%	100%	100%	0%	100%

**15. Additional Questions: Read each statement below. Rate your level of agreement or disagreement with each statement and answer follow-up questions to provide additional information.**

Statement	Agree/Disagree	Additional Questions	Response
15a. SLIGP 2.0 funds were helpful in planning for the integration with the NPSBN.	4-Agree	What was most helpful? What challenges did you encounter?	The funds were helpful in providing continuity by having full time staff to help with the planning. The Challenges were mostly trying to get the support from top down.
15b. I plan to continue any SLIGP 2.0 program activities beyond the SLIGP 2.0 period of performance.	4-Agree	What do you plan to accomplish after the period of performance?	ASDHS plans to work on ways to find funding for FirstNet Devices and services
15c. SLIGP 2.0 funds were helpful in informing my stakeholders about FirstNet.	4-Agree	What was most helpful? What challenges did you encounter?	The funds were helpful in providing continuity by having full time staff to help with the planning. The Challenges were mostly trying to get the support from top down.
15d. SLIGP 2.0 funds were helpful in maintaining a governance structure for broadband in my state/territory.	4-Agree	What was most helpful? What challenges did you encounter?	The funds were helpful in providing continuity by having full time staff to help with the planning. The Challenges were mostly trying to get the support from top down.
15e. SLIGP 2.0 funds provided resources that were helpful in preparing for FirstNet planning activities in my state/territory (e.g. staffing, attending broadband conferences, participating in training, procuring contract support etc.).	4-Agree	What was most helpful? What challenges did you encounter?	The funds were helpful in providing continuity by having full time staff to help with the planning. The Challenges were mostly trying to get the support from top down.
15f. Overall, SLIGP 2.0 funds were helpful in preparing for FirstNet.	4-Agree	What was most helpful? What challenges did you encounter?	The funds were helpful in providing continuity by having full time staff to help with the planning. The Challenges were mostly trying to get the support from top down.

**16. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

16a. Typed or printed name and title of Authorized Certifying Official:	16c. Telephone:	(684) 699-0411
Samana Semo Ve've'a 	16d. Email Address:	s.veavea@asdhs.as.gov
16b. Signature of Authorized Certifying Official:	16e. Date:	

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