

U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number:	09-10-S13009
			4. EIN:	66000798
1. Recipient Name	Connecticut Department of Emergency Services and Public Protection		6. Report Date	4/24/2017
3. Street Address	1111 Country Club Road		7. Reporting Period End Date: (MM/DD/YYYY)	3/31/2017
5. City, State, Zip Code	Middletown, Connecticut 06457-2389		8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period				
Start Date: 7/1/2013		End Date: 12/31/2017		
11. List the individual projects in your approved Project Plan				
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
1	Stakeholders Engaged	93	Actual number of individuals reached via stakeholder meetings during the quarter	
2	Individuals Sent to Broadband Conferences	0	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter	
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)	
4	Contracts Executed	0	Actual number of contracts executed during the quarter	
5	Governance Meetings	3	Actual number of governance, subcommittee, or working group meetings held during the quarter	
6	Education and Outreach Materials Distributed	618	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter	
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter	
8	Phase 2 - Coverage	Stage 4	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet	
9	Phase 2 – Users and Their Operational Areas	Stage 4		
10	Phase 2 – Capacity Planning	Stage 4		
11	Phase 2 – Current Providers/Procurement	Stage 4		
12	Phase 2 – State Plan Decision	Stage 2		
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information. For this quarter's activities: On January 11, 2017 CT SLIGP Staff attended the Council of Small Town (COST) Chief Elected Officials annual meeting and provided outreach materials and engaged various officials explaining the elements of FirstNet. On January 12, 2017 an update was given to the Division of Emergency Management and Homeland Security Advisory Committee members which included showing the PSAC FirstNet video featuring Joseph Sastre, a local Emergency Management Director and member of the CT Public Safety Broadband Working Group member. On February 17, 2017 the NPSBN working group met and received updated information from our new program Manager Michael Varney. On February 24, 2017 Connecticut Staff participated in a conference call with NTIA Program Manager Mike Dame providing quarterly update information and also discussed the possibility of releasing funds back to NTIA not anticipated to be used from the SLIGP. Arrangements are being made for upcoming outreach at the Connecticut Conference of Municipalities Expo in April, the Connecticut Chief's of Police Conference also in April, and the CT EMS Expo in June. Metro City outreach & engagement is also being planned for spring/early summer 2017. The State Interoperability Executive Committee (SIEC), the governance Group for NPSBN Workgroup, held three meetings and provided information to stakeholders. FirstNet EMS discipline specific electronic resources were compiled and sent out by the EMS representatives to the SIEC and NPSBN working group to their colleagues. The FirstNet weekly update were sent out to the NPSBN members who in turn sent them to their colleagues.				
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation. No significant changes are planned.				

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.								
None at this time.								
11d. Describe any success stories or best practices you have identified. Please be as specific as possible.								
12. Personnel								
12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.								
N/A								
12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.								
Job Title	FTE%	Project (s) Assigned					Change	
SWIC	25	Coordinate activities, administrative management, attend conference & PSBB workshop - varies as required					No change	
Emergency Telecommunications Director	10	Participate in NPSBN workgroup meeting/activities					No change	
Telecommunications Engineer 3	5	Participate in NPSBN workgroup meeting/activities					No change	
13. Subcontracts (Vendors and/or Subrecipients)								
13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.								
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Applied Geographics, Inc	Project management support, outreach, meeting facilitation	Vendor	N	Y	1/1/2014	12/31/2017	\$645,000.00	\$0.00
Vendor to be determined (if needed)	Additional data collection efforts/support/state plan development	Vendor	N	N		12/31/2017	\$691,157.00 Max	\$0.00
13b. Describe any challenges encountered with vendors and/or subrecipients.								
None								

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$0.00	\$185,099.00	\$185,099.00		\$92,216.00	\$92,216.00
b. Personnel Fringe Benefits	\$0.00	\$133,272.00	\$133,272.00		\$73,171.77	\$73,171.77
c. Travel	\$59,200.00		\$59,200.00	\$17,849.94	\$0.00	\$17,849.94
d. Equipment	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$7,300.00		\$7,300.00	\$3,821.94	\$0.00	\$3,821.94
f. Subcontracts Total	\$1,336,157.00		\$1,336,157.00	\$356,866.26	\$0.00	\$356,866.26
g. Other	\$3,600.00	\$33,193.00	\$36,793.00	\$688.00	\$0.00	\$688.00
h. Indirect	\$0.00		\$0.00		\$0.00	\$0.00
i. Total Costs	\$1,406,257.00	\$351,564.00	\$1,757,821.00	\$379,226.14	\$165,387.77	\$544,613.91
j. % of Total	80%	20%	100%	70%	30%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

William J. Hackett Acting Deputy Commissioner, CT Emergency Management & Homeland Security - CT SPOC

16c. Telephone (area code, number, and extension)

860-256-0817

16b. Signature of Authorized Certifying Official:

16d. Email Address:

william.j.hackett@ct.gov

Date: 4/24/17