

<b>U.S. Department of Commerce</b>  <b>Performance Progress Report</b>			2. Award or Grant Number 09-10-S13009		
			4. EIN 066000798		
1. Recipient Name Connecticut Department of Emergency Services and Public Protection			6. Report Date: 11/02/15 (revised 11/16/15)		
3. Street Address 1111 Country Club Road			7. Reporting Period End Date: 9/30/15		
5. City, State, Zip Code Middletown, Connecticut 06457-2389			8. Final Report No	9. Report Frequency X Quarterly	
10a. Project/Grant Period Start Date: 07/01/2013	10b. End Date: 12/31/17				
<b>11. List the individual projects in your approved Project Plan</b>					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	96	0	0	0
3	Broadband Conferences	4	0	0	0
4	Staff Hires (Full-Time Equivalent)	0	0	0	0
5	Contract Executions	0	0	0	0
7	Governance Meetings	4	0	0	0
8	Education & Outreach Materials	192	0	0	0
9	Phase 2 - Coverage	Stage 2, 3, 4			
10	Phase 2 – Users and their operational areas	Stage 2,3, 4			
11	Phase 2 - Capacity Planning	Stage 2,3,4			
12	Phase 2 – Current Providers/Procurement	Stage 2,3,4			
13	Phase 2 – State Plan Decision	No activity			
<b>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</b> Participated in the quarterly SPOC conference call as well as the conference call with our federal program manager. The Public Safety Broadband Working Group met to focus on outreach activities and also the initial data collection initiative. The SPOC participated in several conference calls and on-line projects with the National Public Safety Telecommunications Council Deployment Systems Working Group which directly related to First Net initiatives. The Public Safety Broadband Initiative continues to be a standing agenda item at the State Interoperable Communications Committee and the E-911 Commission meetings. PHASE 2 Activities: At the various outreach sessions staff provided the attendees with information regarding what was needed for data collection elements and directed them to either a hard copy form to complete or a link to an electronic data collection tool. The State of Connecticut submitted the required data collection elements on 09/30/15.					

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

No significant changes are planned.

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

None at this time.

**11d. Describe any success stories or best practices you have identified. Please be as specific as possible.**

None during this reporting quarter.

## 12. Personnel

**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

### 12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SWIC	25	Coordinate activities, administrative management attended Conference & PSBB workshop – varies as required	No change
Emergency Telecommunications Director	10	Participate in PSBB Workgroup meetings/activities	No Change
Telecommunications Engineer 3	5	Participate in PSBB Workgroup meetings/activities	No Change

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## 13. Subcontracts (Vendors and/or Subrecipients)

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Applied Geographics	Project management support, outreach, meeting facilitation, technical writing, technical subject matter experts Phase II Data Collection	Vendor	N	Y	January 2014	Dec 2017	\$645,000.00	\$0	48%

Vendor to be determined	Additional data collection efforts/support/state plan development	Vendor	N	N	Fall 2015	Dec 2017	\$691,157.00	\$0	52%
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**13b. Describe any challenges encountered with vendors and/or subrecipients.**


None at this time.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$0.00	\$185,099.00	\$185,099.00	\$0.00	\$68,554.74	\$68,554.74
b. Personnel Fringe Benefits	\$0.000	\$133,272.00	\$133,272.00	\$0.00	\$53,973.77	\$53,973.77
c. Travel	\$59,200.00	\$0.00	\$59,200.00	\$4,135.07	\$0.00	\$4,135.07
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$7,300.00	\$0.00	\$7,300.00	\$3,821.94	\$0.00	\$3,821.94
f. Subcontracts Total	\$1,336,157.00	\$0.00	\$1,336,157.00	\$0.00	\$0.00	\$0.00
g. Other	\$3,600.00	\$33,193.00	\$36,793.00	\$0.00	\$0.00	\$0.00
h. Total Costs	\$1,406,257.00	\$351,564.00	1,757,821.00	\$7,957.01	\$122,528.51	\$130,485.52
i. % of Total	80%	20%		6.09%	93.91%	100.00%

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

<b>16a. Typed or printed name and title of Authorized Certifying Official</b>  Robert Drozynski – A-SPOC	<b>16c. Telephone (area code, number, and extension)</b>  (860) 685-8134
	<b>16d. Email Address</b>  Robert.Drozynski@ct.gov
<b>16b. Signature of Authorized Certifying Official</b> 	<b>16e. Date Report Submitted (month, day, year)</b> 11/02/15

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