

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	11-10-S13011	
1. Recipient Name				District of Columbia Government	4. EIN:	53-6001131
3. Street Address				200 I Street, SE	6. Report Date (MM/DD/YYYY)	1/30/2016
5. City, State, Zip Code				Washington, DC 20003	7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2016
10a. Project/Grant Period				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		9. Report Frequency Quarterly <input type="checkbox"/>
Start Date: (MM/DD/YYYY)		8/1/2013	10b. End Date: (MM/DD/YYYY)	1/31/2018		
11. List the individual projects in your approved Project Plan						
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category			
1	Stakeholders Engaged	30	Actual number of individuals reached via stakeholder meetings during the quarter			
2	Individuals Sent to Broadband Conferences	2	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter			
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)			
4	Contracts Executed	0	Actual number of contracts executed during the quarter			
5	Governance Meetings	2	Actual number of governance, subcommittee, or working group meetings held during the quarter			
6	Education and Outreach Materials Distributed	443	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter			
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter			
8	Phase 2 - Coverage	Stage 5	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet			
9	Phase 2 – Users and Their Operational Areas	Stage 5				
10	Phase 2 – Capacity Planning	Stage 4				
11	Phase 2 – Current Providers/Procurement	Stage 4				
12	Phase 2 – State Plan Decision	Stage 2				
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.						

Stakeholders Engaged – The SPOC provided updates at Interoperable Communications Committee (ICC) meetings. Outreach continued for District agencies that had participated in the first round of consultation and data collection and any other agencies identified as users through ICC engagement to an average 8 attendees per meeting. The SLIGP team did not conduct any individual agency outreach and educational meetings this quarter but anticipates renewing these in the coming quarter.

Broadband Conferences – The District sent 2 representatives to the following conferences: NIST Global Cities Team Challenge (GCTC) Public Safety/Emergency Preparedness/Disaster Recovery/City Resilience SuperCluster kickoff meeting in Washington, DC (Oct 25-26), SPOC Fall Meeting in Scottsdale, AZ (11/16-17).

Governance Meetings – The SPOC and staff briefed public safety at the Interoperability Communications Committee meeting on 10/18 and 11/15. (Participated in but did not brief on FirstNet during the December 12/20/16 meeting, which was dedicated to Presidential Inauguration planning.) Because there were no SIEC meetings held during the quarter, we consider ICC meetings under both stakeholder engagement and governance because the ICC working group members report directly to the agency director/chief members of the SIEC.

Education and Outreach – The SPOC forwarded weekly updates from FirstNet to 270 stakeholders total over the quarter (an average of 30 recipients per email). Website traffic 143 hits on public websites. The SPOC briefed ICC members in the ICC meetings and via email on the SPOC meeting and provided contents of the meeting online (30 recipients). Total outreach materials/instances: 443.

Phase 2 activities - We are in Stage 2 activities for the State Plan Decision process but nearing Stage 3; we are now developing an evaluation matrix and defining reviewer roles and more detailed process for state plan review.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

NA

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The SPOC participated in the FirstNet Fall SPOC Meeting in Scottsdale AZ, Nov 16-17. During this meeting, FirstNet met with individual states to ask what specific areas of interest or concern the FirstNet state plan needs to address in their state. The District began preparing a document that it will send to FirstNet capturing these areas of interest.

The SPOC engaged legal counsel to understand the legal context and any potential limitations for the District to provide state assets to a FirstNet partner.

The SPOC attended the SLIGP announcement webinar 11/10 regarding the potential for SLIGP Phase 2, provided input on the initiative to NTIA at the fall SPOC meeting, and participated in the quarterly call with NTIA grants officer 12/11.

The District began developing an NPSBN state plan evaluation matrix/plan that will enable subject matter experts, public safety leaders, executive leadership, and other District reviewers to analyze, comment on, and evaluate the many components of the FirstNet/vendor draft state plan when it is released. This plan provides criteria for evaluation based on state data provided to FirstNet and its partner. It also will provide a process for communication, review, collation, final analysis, and decision making within the District leading to the Mayor's final decision. The SPOC is in discussion with other states both in the region and nationally that are conducting similar efforts.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

SPOC participated in the NIST Global Cities Team Challenge (GCTC) Public Safety/Emergency Preparedness/Disaster Recovery/City Resilience SuperCluster kickoff meeting in Washington, DC, Oct 25-26. The supercluster kickoff was focused on integrating IoT and other innovative technologies supporting the broad umbrella of public safety. FirstNet presented on the dimension that IoT will bring to the public safety broadband network. The District is taking a leading city role in this supercluster, which focuses on enabling the deployment of successful IoT smart city solutions/approaches in the areas of public safety - that cities can replicate and scale by learning from each other's efforts.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Project Manager	10	Provide management of all aspects of project	No change
Outreach Manager/Project Coordinator	12	Provide management and coordination of all outreach activities	No change
Legal/Regulatory Analyst	10	Provide technical oversight, support, and management of all SLIGP activities	No change
Outreach Manager	0	N/A	Merged role into Outreach Mgr/ Project Coord. as of Q9
SWIC	0	N/A	Removed role as of Q9
Senior Administrative Assistant	0	N/A	Removed role as of Q9
Technical Lead	0	N/A	Removed role as of Q9

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
CTC/Triage	Technical Subject Matter Experts	Vendor	N	Y	8/1/2013	1/31/2018	\$341,035.00	\$131,943.00
CTC	Policy Governance/Planning	Vendor	N	Y	8/1/2013	1/31/2018	\$91,101.00	\$16,499.00
CTC/Triage	Education and Outreach Support, Data Collection Support, Conference planning	Vendor	N	Y	8/1/2013	1/31/2018	\$4,018.00	\$5,927.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

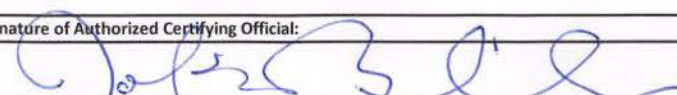
14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$131,442.00	\$4,812.00	\$136,254.00	\$95,797.13	\$4,812.00	\$100,609.13
b. Personnel Fringe Benefits	\$31,338.00	\$0.00	\$31,338.00	\$26,490.92	\$0.00	\$26,490.92
c. Travel	\$27,382.00	\$0.00	\$27,382.00	\$7,069.45	\$0.00	\$7,069.45
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$29.00	\$1,000.00	\$1,029.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$433,631.00	\$153,369.00	\$587,000.00	\$385,857.60	\$136,836.21	\$522,693.81
g. Other	\$12,900.00	\$0.00	\$12,900.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$636,722.00	\$159,181.00	\$795,903.00	\$515,215.10	\$141,648.21	\$656,863.31
j. % of Total	80%	20%	100%	78%	22%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:		16c. Telephone (area code, number, and extension)	202-715-7536
Jack Burbridge, District of Columbia Single Point of Contact		16d. Email Address:	jack.burbridge@dc.gov
16b. Signature of Authorized Certifying Official: 		Date:	1/30/2017