

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	11-10-S13011
				4. EIN:	53-6001131
1. Recipient Name	District of Columbia Government			6. Report Date (MM/DD/YYYY)	7/30/2017
3. Street Address	200 I Street, SE			7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2016
5. City, State, Zip Code	Washington, DC 20003			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	8/1/2013	10b. End Date: (MM/DD/YYYY)	1/31/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	42	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	6	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	4	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	586	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	Stage 6	For each Phase 2 milestone category, please provide the status of the activity during the quarter: • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet		
9	Phase 2 – Users and Their Operational Areas	Stage 6			
10	Phase 2 – Capacity Planning	Stage 6			
11	Phase 2 – Current Providers/Procurement	Stage 6			
12	Phase 2 – State Plan Decision	Stage 6			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					

Stakeholders Engaged – The SPOC provided updates at monthly Interoperable Communications Committee (ICC) meetings. Outreach continued for District agencies that had participated in the first round of consultation and data collection and any other agencies identified as users through ICC engagement to an average 10 attendees per meeting. The SLIGP team conducted phone consultations with the Executive Office of the Mayor Office of Federal and Regional Affairs and OCTO legal counsel (3), the OCTO CISO (2), Office of Unified Communications (2), Homeland Security Emergency Management Agency/SWIC (1), Fire and EMS (2), and Metropolitan Police Department (2) over the quarter in coordinating readiness to review the FirstNet state plan.

Broadband Conferences – The SPOC attended a SPOC/SWIC state reps only meeting sponsored by the Virginia SPOC office 4/12. The SPOC and several representatives from OUC attended the APCO Public Safety Broadband Summit in Washington, DC, 5/16-17. The SPOC attended a follow up SPOC/state reps only meeting 6/7. The SPOC and OUC team member attended the FirstNet State Plan Kickoff meeting, June 7-8.

Governance Meetings – The SPOC and staff briefed public safety at monthly Interoperability Communications Committee meetings 4/20, 5/18, and 6/20. The CTO briefed the Office of the City Administrator (CA) and the Deputy Mayor for Public Safety & Justice regarding state plan review for stakeholder agencies, the CA, and Deputy Mayor conducted in early July.

Education and Outreach – The SPOC attended the FirstNet/AT&T SPOC Webinar on 4/4 and shared information with stakeholders. The SPOC forwarded weekly updates and other news and briefing information from FirstNet webinars to 400 stakeholders total over the quarter - including information about the announcement, contract, introductory planning, and state plan review guidance package. Website traffic: 161 hits on public websites (not including intranet site available to District government stakeholders). The SPOC provided briefing materials to 25 ICC members on state plan evaluation process and timelines, circulated state plan evaluation process presentations, and provided contents of the meeting online. Total outreach materials/instances: 586.

Phase 2 activities - We are in Stage 6 activities.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

NA

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The SPOC attended FirstNet SPOC Webinars 4/4 on the AT&T partnership and 5/1 on the FirstNet state plan package. The SPOC and team members met with FirstNet and AT&T to review the FirstNet state plan guidance package in an introductory meeting 5/16. SPOC, team members, OCTO engineering, and OCTO executive leadership met with AT&T and FirstNet for a technical discussion 6/2. SPOC, team members, OCTO leadership, and OUC, HSEMA (SWIC) and FEMS met with AT&T and FirstNet in state plan review meeting 6/27. The SPOC coordinated with agency counsel to conduct legal review of FirstNet State Plan portal Terms and Conditions. The District SWIC is leading District participation in the DHS OEC pilot program for developing updated Enhanced Statewide Communications Interoperability Plans (eSCIP) - SPOC team member attended eSCIP planning calls as District involvement in the NPSBN will be an integral part of the eSCIP. The District finalized and implemented its NPSBN state plan evaluation matrix/plan that guides subject matter experts, public safety stakeholders, and executive leadership to analyze, comment on, and evaluate the many components of the FirstNet/vendor draft state plan. The SPOC continued to discuss with other states both in the region and nationally. The SPOC attended and presented at a PSBN meeting in Virginia for SPOCs and SWICs in April and the follow up discussion 6/7. The SPOC attended a NPSTC Public Safety IoT working group meeting 5/4 with a presentation from Bill Schrier of FirstNet on the IoT ecosystem for public safety and the role of FirstNet in that to facilitate better information sharing and availability of data to responders and support. The SPOC continued to brief the DC ICC on a monthly basis. The CTO briefed District leadership regarding the FirstNet announcement, state plan release, and state plan review. The SPOC submitted quarterly PPR 4/29 and District financial team submitted quarterly FFR in mid-April. Participated in the NTIA SLIGP funds update call 5/30 and the quarterly call 5/31.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The SPOC team developed a state plan evaluation spreadsheet based on the State Plan Template from the FirstNet RFP to help orient evaluators to content in the state plan. While this had to be adjusted given the actual content provided in the state plan, this allowed us to quickly give a comprehensive overview to reviewers of the state plan and guidance on how to proceed.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Project Manager	10	Provide management of all aspects of project	No change
Outreach Manager/Project Coordinator	12	Provide management and coordination of all outreach activities	No change
Legal/Regulatory Analyst	10	Provide technical oversight, support, and management of all SLIGP activities	No change
Outreach Manager	0	N/A	Merged role into Outreach Mgr/Project Coord. as of Q9
SWIC	0	N/A	Removed role as of Q9
Senior Administrative Assistant	0	N/A	Removed role as of Q9
Technical Lead	0	N/A	Removed role as of Q9

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
CTC/Triage	Technical Subject Matter Experts	Vendor	N	Y	8/1/2013	1/31/2018	\$341,035.00	\$131,943.00
CTC	Policy Governance/Planning	Vendor	N	Y	8/1/2013	1/31/2018	\$91,101.00	\$16,499.00
CTC/Triage	Education and Outreach Support, Data Collection Support, Conference planning	Vendor	N	Y	8/1/2013	1/31/2018	\$4,018.00	\$5,927.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

N/A

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

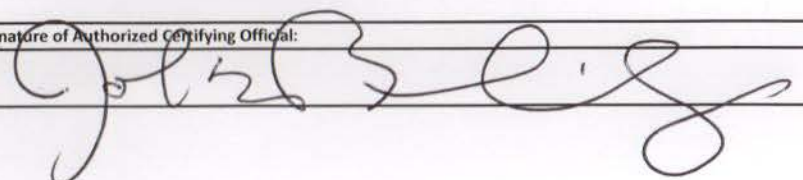
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$131,442.00	\$4,812.00	\$136,254.00	\$105,396.48	\$4,812.00	\$110,208.48
b. Personnel Fringe Benefits	\$31,338.00	\$0.00	\$31,338.00	\$29,259.46	\$0.00	\$29,259.46
c. Travel	\$27,382.00	\$0.00	\$27,382.00	\$7,387.01	\$0.00	\$7,387.01
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$29.00	\$1,000.00	\$1,029.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$433,631.00	\$153,369.00	\$587,000.00	\$385,857.60	\$142,221.30	\$528,078.90
g. Other	\$12,900.00	\$0.00	\$12,900.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$636,722.00	\$159,181.00	\$795,903.00	\$527,900.55	\$147,033.30	\$674,933.85
j. % of Total	80%	20%	100%	78%	22%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

Jack Burbridge, District of Columbia Single Point of Contact to FirstNet

16b. Signature of Authorized Certifying Official:



7/28/17

16c. Telephone (area code, number, and extension)

202-715-7536

16d. Email Address:

jack.burbridge@dc.gov

Date:

7/28/2017