

U.S. Department of Commerce Performance Progress Report			2. Award or Grant Number:	11-10-S13011
			4. EIN:	53-6001131
1. Recipient Name	District of Columbia Government		6. Report Date (MM/DD/YYYY)	4/27/2018
3. Street Address	200 I Street, SE		7. Reporting Period End Date: (MM/DD/YYYY)	2/28/2018
5. City, State, Zip Code	Washington, DC 20003		8. Final Report Yes <input type="checkbox"/> No <input type="checkbox"/>	9. Report Frequency Quarterly <input type="checkbox"/>
10a. Project/Grant Period				
Start Date: (MM/DD/YYYY)	8/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018	
11. List the individual projects in your approved Project Plan				
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
1	Stakeholders Engaged	40	<i>Actual number of individuals reached via stakeholder meetings during the quarter</i>	
2	Individuals Sent to Broadband Conferences	0	<i>Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter</i>	
3	Staff Hired (Full-Time Equivalent)(FTE)	0	<i>Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)</i>	
4	Contracts Executed	0	<i>Actual number of contracts executed during the quarter</i>	
5	Governance Meetings	2	<i>Actual number of governance, subcommittee, or working group meetings held during the quarter</i>	
6	Education and Outreach Materials Distributed	151	<i>Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter</i>	
7	Subrecipient Agreements Executed	0	<i>Actual number of agreements executed during the quarter</i>	
8	Phase 2 - Coverage	Stage 6	<i>For each Phase 2 milestone category, please provide the status of the activity during the quarter:</i> <input checked="" type="checkbox"/> Stage 1 - Process Development <input checked="" type="checkbox"/> Stage 2 - Data Collection in Progress <input checked="" type="checkbox"/> Stage 3 - Collection Complete; Analyzing/Aggregating Data <input checked="" type="checkbox"/> Stage 4 - Data Submitted to FirstNet <input checked="" type="checkbox"/> Stage 5 - Continued/Iterative Data Collection <input checked="" type="checkbox"/> Stage 6 - Submitted Iterative Data to FirstNet	
9	Phase 2 – Users and Their Operational Areas	Stage 6		
10	Phase 2 – Capacity Planning	Stage 6		
11	Phase 2 – Current Providers/Procurement	Stage 6		
12	Phase 2 – State Plan Decision	Stage 6		
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.				
<p>During the first quarter of CY18, District FirstNet planning activities included hosting FirstNet and AT&T to present to District, regional, and federal stakeholders with a strong DC presence during the 1/24 Interoperable Communications Committee (ICC) meeting.</p> <p>The number of stakeholders engaged included 40 in 1/24 ICC meeting.</p> <p>Governance Meetings – FirstNet was the key topic of the 1/24 ICC governance meeting.</p> <p>Education and Outreach – Public website hits were 86. A presentation was shared on 2/15 with 65 stakeholders Total outreach materials/instances: 151.</p> <p>Phase 2 activities - All Phase 2 activities in Stage 6.</p>				
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.				
NA				

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.
 The District conducted the first stage of its transition from purely planning into the preparation for FirstNet services by hosting FirstNet and AT&T to address the DC public safety stakeholder community - including agency principals in attendance - on 1/24.
 The SPOC submitted quarterly PPR 01/30/18 and District financial team submitted quarterly FFR in mid-January.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
 NA

12. Personnel
12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Project Manager	10	Provide management of all aspects of project	No change
Outreach Manager/Project Coordinator	12	Provide management and coordination of all outreach activities	No change
Legal/Regulatory Analyst	10	Provide technical oversight, support, and management of all SLIGP activities	No change
Outreach Manager	0	N/A	Merged role into Outreach Mgr/Project Coord. as of Q9
SWIC	0	N/A	Removed role as of Q9
Senior Administrative Assistant	0	N/A	Removed role as of Q9
Technical Lead	0	N/A	Removed role as of Q9

13. Subcontracts (Vendors and/or Subrecipients)
13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
CTC/Triage	Technical Subject Matter Experts	Vendor	N	Y	8/1/2013	1/31/2018	\$341,035.00	\$131,943.00
CTC	Policy Governance/Planning	Vendor	N	Y	8/1/2013	1/31/2018	\$91,101.00	\$16,499.00
CTC/Triage	Education and Outreach Support, Data Collection Support, Conference planning	Vendor	N	Y	8/1/2013	1/31/2018	\$4,018.00	\$5,927.00

13b. Describe any challenges encountered with vendors and/or subrecipients.
 N/A

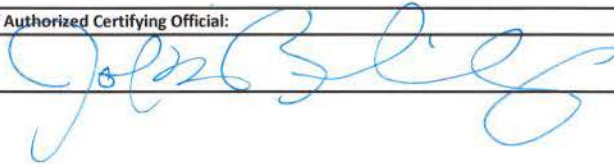
14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$131,442.00	\$4,812.00	\$136,254.00	\$117,965.92	\$4,812.00	\$122,777.92
b. Personnel Fringe Benefits	\$31,338.00	\$0.00	\$31,338.00	\$32,875.75	\$0.00	\$32,875.75
c. Travel	\$27,382.00	\$0.00	\$27,382.00	\$7,909.89	\$0.00	\$7,909.89
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$29.00	\$1,000.00	\$1,029.00	\$0.00	\$1,000.00	\$1,000.00
f. Subcontracts Total	\$433,631.00	\$153,369.00	\$587,000.00	\$406,947.10	\$153,369.00	\$560,316.10
g. Other	\$12,900.00	\$0.00	\$12,900.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$636,722.00	\$159,181.00	\$795,903.00	\$565,698.66	\$159,181.00	\$724,879.66
j. % of Total	80%	20%	100%	78%	22%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official: Jack Burbridge, District of Columbia Single Point of Contact to FirstNet	16c. Telephone (area code, number, and extension) 202-715-7536
	16d. Email Address: jack.burbridge@dc.gov
16b. Signature of Authorized Certifying Official: 	Date: 4/27/2018