

U.S. Department of Commerce			2. Award or Grant Number 10-10-S13101			
Performance Progress Report			4. EIN 516000279			
1. Recipient Name State of Delaware			6. Report Date 4/16/2015			
3. Street Address 3050 Upper King Road			7. Reporting Period End Date: 3/31/2015			
5. City, State, Zip Code Dover, Delaware 19904			8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency X Quarterly	
10a. Project/Grant Period Start Date: 07/01/2013	10b. End Date: 6/30/2016					
<b>11. List the individual projects in your approved Project Plan</b>						
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended	
1	SLIGP Grant application costs	0	N/A	N/A	N/A	
2	Stakeholders Meetings	136	N/A	N/A	N/A	
3	Training Sessions	0	N/A	N/A	N/A	
4	Broadband Conferences	4	N/A	N/A	N/A	
5	Staff Hires (FTE)	0	N/A	N/A	N/A	
6	Subject Matter experts hire	0	N/A	N/A	N/A	
7	Legal Services Hire	0	N/A	N/A	N/A	
8	Support Administration	0	N/A	N/A	N/A	
9	Contract Executions	0	N/A	N/A	N/A	
10	Statutory or Regulatory Change	0	N/A	N/A	N/A	
11	Update the Interoperable Governing body and BB Working group	2	N/A	N/A	N/A	
12	Education and Outreach	1117 Page views, 220 unique visitors, 286 visits and 7393 hits to the website. 1302 pages of outreach material distributed.	N/A	N/A	N/A	

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone Activities: Broadband working group meetings were held on 2/12/2015. Statewide Interoperability Executive Council meetings (Governing body) were held on 2/12/2015. These meetings are held on a bi-monthly basis to update the SIEC Committee on status updates relating to the NPSBN and FirstNet progress, SLIGP activities and to discuss overall interoperability communication issues throughout the State of Delaware. The State of Delaware Division of communications has been holding weekly internal meetings (beginning in December of 2013) with the SPOC, Grants Manager and Outreach coordinator to discuss weekly updates about the NPSBN and to coordinate outreach planning, website update and social media interaction. We have held a total of 55 meetings through grant period ending 3/31/2015. The State of Delaware held its initial consultation meeting on February 19<sup>th</sup> with FirstNet and had a total of 42 attendees from various stakeholders throughout the State of Delaware and Firstnet. We are also continuing to update our "DELNET.delaware.gov" website with up to date information regarding FirstNet and the NTIA as well as ongoing social media updates. We currently have 228 followers on twitter up from 178 from previous quarter and we are following 105. This will be ongoing outreach to our State and local governments through the entire planning phase of the NPSBN. We had a total of 1117 page views, 220 unique visitors, 286 visits and 7393 hits to our website since last reporting period. We distributed 1302 pages of outreach material over the quarter ending 3/31/2015 to our stakeholders throughout the State of Delaware.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

No changes at this time.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

We have maintained a website that was launched on June 27<sup>th</sup> as well as 2 social media outlets to continue outreach with our State and local governments. We currently have weekly internal meetings to discuss FirstNet and SLIGP updates. The Delaware Broadband team will begin Data collection activities beginning middle of April 2015.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

We also plan to schedule presentations between our Broadband group and our local fire and police agencies beginning in 2015.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

We are fully staffed with the exception of Legal expertise, this will be utilized on a as need basis.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SWIC	.30	Provide oversight of all SLIGP activities	No Change
Deputy Director Communications	.10	Assist the SWIC with SLIGP activities	No Change
Out Reach coordinator	.10	Prepare and distribute educational materials conduct outreach meetings	No Change

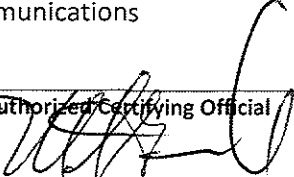
Add Row

Remove Row

13. Subcontracts (Vendors and/or Sub recipients)									
13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.									
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFO Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Micro Tech	Grant Manager	Vendor	N	y	9/9/2013	6/30/216	\$180,000.00	\$0	N/A
Micro Tech	Subject Matter Expert	Vendor	N	Y	9/9/2013	6/30/2016	\$90,000.00	\$0	N/A
Micro Tech	Administration Support	Vendor	N	Y	9/9/2013	6/30/2016	\$ 120,000.00	\$0	N/A
DTI	Website Development	Vendor	N	N	TBD	TBD	\$ 41,040.00	\$0	N/A
TBD	Legal assistance	Vendor	N	N	TBD	TBD	\$22,500.00	\$0	N/A
TBD	Phase II	Vendor	N	N	TBD	TBD	\$ 96,120.00	\$0	N/A
TBD	MACINAC	Vendor	N	N	TBD	TBD	\$ 90,000.00	\$0	N/A
<input type="button" value="Add Row"/>					<input type="button" value="Remove Row"/>				
<b>13b. Describe any challenges encountered with vendors and/or sub recipients.</b>  None at this time.									
<b>14. Budget Worksheet</b> Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.									

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$0	\$119,649.00	\$ 119,649.00	\$0	\$57,950.00	\$57,950.00
b. Personnel Fringe Benefits	\$0	\$ 33,502.00	\$ 33,502.00	\$0	\$24,792.00	\$24,792.00
c. Travel	\$75,200.00	\$1440.00	\$ 76,640	\$ 13,071.00	\$0	\$13,071.00
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$ 0.00
e. Materials/Supplies	\$1030.00	\$4800.00	\$5830.00	\$3299.00	\$1182.00	\$4,482.00
f. Contractual	\$ 639,660.00	\$12,960	\$652,620.00	\$285,268.00	\$0	\$285,268.00
g. Construction	\$0	\$0		\$0	\$0	\$0
h. Other	\$8,723.00	\$8802.00	\$17,525.00	\$1335.00	\$31,050.00	\$32,385.00
i. Total Direct charges	\$724,613.00	\$181,153	\$905,766.00	\$302,973.00	\$114,975.00	\$417,948.00
j. Indirect charges	\$0.	\$0	\$0	\$0	\$0	\$0
k. Total (Sum I and j)	\$0	\$ 0	\$0	\$0	\$0	\$0
i % of Total	80%	%20	100%	72%	28%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official  <b>Mark A. Grubb, Director</b> DE Dept. of Safety & Homeland Security, Division of Communications	16c. Telephone (area code, number, and extension)  302-739-4207
	16d. Email Address  mark.grubb@state.de.us
16b. Signature of Authorized Certifying Official  	16e. Date Report Submitted (month, day, year)

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.