

U.S. Department of Commerce		2. Award or Grant Number	12-10-S13012
Performance Progress Report		4. EIN	800749868
1. Recipient Name	Florida Division of Emergency Management	6. Report Date	5/6/2014; revised 5/16/2014
3. Street Address	2555 Shumard Oak Boulevard	7. Reporting Period End Date: 3/31/2014	
5. City, State, Zip Code	Tallahassee, FL 32399	8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	9. Report Frequency <input checked="" type="checkbox"/> Quarterly
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: 08/31/2016		

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	366 attendees			
2	Training Sessions	N/A			
3	Broadband Conferences	95			
4	Staff Hires	0			
5	Contract Executions	0			
6	Statutory/Regulatory Changes	N/A			
7	Governance Meetings	1 meeting			
8	Education and Outreach Materials	415			
9	Subrecipient Agreements Executed	0			
10	Phase II Activities	N/A			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

- A FloridaNet Executive Committee governance meeting was held in Tallahassee in January. Mr. Bill D’Agostino attended and discussed the FirstNet progress and future objectives. Other topics discussed included FloridaNet’s project status and upcoming stakeholder meetings.
- The FloridaNet Advisory Board met in Tallahassee in January with 45 people in attendance. Topics included FirstNet’s objectives with Bill D’Agostino speaking to the group with additional discussions about Florida’s broadband coverage, prioritization, rural coverage, tribal coverage, unique needs of large metro areas, off-shore coverage, etc.

11a. (Continued)

- Thirty-Two Stakeholder meetings were held in eight (8) locations throughout the state (Jacksonville, Tallahassee, Pensacola, Deerfield Beach, Tampa, Punta Gorda, Miami, and Orlando) from February through March 2014. A total of 366 people attended these meetings. Topics included FloridaNet project update and advisory committee organization.
- FloridaNet personnel attended and participated in the following broadband conferences: SE Regional FirstNet Meeting, Atlanta; iCERT (Industry Council for Emergency Response Technologies) Board Meeting in Sanibel, FL; NTIA State and Local Implementation Grant Program (SLIGP) Workshop, Atlanta; APCO Emerging Technology Forum, Orlando; Florida Statewide Communications Interoperability Plan (SCIP) Revision Workshop in Jacksonville, FL and a IWEC (Training Conference in Las Vegas, NV. A total of 95 people were involved in these events.
- The FloridaNet.gov website is active and is a continuation of our education and outreach efforts.
- FloridaNet leadership received 19 responses to the RFI. A process to review these submissions was approved by the FloridaNet executive committee, with reviews beginning in the next quarter.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

None Anticipated

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

N/A

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

N/A

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

FloridaNet is fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
DHSMV Grant/Project Manager	50	Provide day to day grant management and oversight.	No change
Grant Assistant	100	Assist Grant Manager in day to day management of SLIGP activities.	No change
Assistant Facilitator	24	Assist Facilitator with committee meetings.	No change
Facilitator	10	Coordinate logistical issues on Florida's SLIGP efforts.	No change
Chief Technology Officer	11.5	Expertise in the technology and law enforcement areas.	No change
SLERS Communications Expert	11.5	Expertise in radio communications and law enforcement areas.	No change
Utilities Systems/Engineering Specialist	11.5	Assist in SLIGP activities and research.	No change

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.


Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
MemberClicks *	Communications/ Media Firm	Vendor	Y	Y	12-30-13	6-30-14	104,000	-0-	
TBD	Meeting Planning Services	Vendor	N	N	TBD	TBD	350,000	0	
TBD	Court Reporting	Vendor	N	N	TBD	TBD	78,000	0	
TBD	Technical Advice on LTE, systems	Vendor	N	N	TBD	TBD	600,000	0	
University of Florida **	Financial analysis/MOU development	Subrecipient	N	N	TBD	TBD	497,750	0	

* MemberClicks is hosting FloridaNet.gov. MemberClicks' monthly service is \$155.

** Funds currently allocated to the University of Florida will be re-allocated within Florida's phase 2 budget amendments.

13b. Describe any challenges encountered with vendors and/or subrecipients.

N/A

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	358,779	321,958	680,737	2,932	48,280	51,212
b. Personnel Fringe Benefits	106,110	109,327	215,437	1067	6,353	7,420
c. Travel	957,440	65,642	1,023,082	499	0	499
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	124,740	4,210	128,950	0	0	0
f. Subcontracts Total	1,132,000	0	1,132,000	17,373	0	17,373
g. Other	2,209,471	31,172	2,240,643	0	0	0
Indirect	27,500	696,701	724,201	512	7,977	8,489
h. Total Costs	4,916,040	1,229,010	6,145,050	22,383	62,610	84,893
i. % of Total	80%	20%	100%	26%	74%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16c. Telephone (area code, number, and extension)		
Bryan Koon, Director				850-413-9969		
				16d. Email Address		
				Bryan.Koon@em.myflorida.com		
16b. Signature of Authorized Certifying Official				16e. Date Report Submitted (month, day, year)		
						

Revised 5/16/2014

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.