

<b>U.S. Department of Commerce Performance Progress Report</b>		<b>2. Award or Grant Number:</b>	12-10-S13012
<b>1. Recipient Name</b>	Florida Division of Emergency Management	<b>4. EIN:</b>	800749868
<b>3. Street Address</b>	2555 Shumard Oak Boulevard	<b>6. Report Date (MM/DD/YYYY)</b>	
<b>5. City, State, Zip Code</b>	Tallahassee, FL 32399	<b>7. Reporting Period End Date: (MM/DD/YYYY)</b>	9/30/2015
		<b>8. Final Report</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<b>9. Report Frequency</b> Quarterly <input checked="" type="checkbox"/>

<b>10a. Project/Grant Period</b>	<b>Start Date: (MM/DD/YYYY)</b> 9/1/2013	<b>10b. End Date: (MM/DD/YYYY)</b> 2/28/2018
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11. List the individual projects in your approved Project Plan		
	Project Type (Capacity Building, SOIP Update, ...)	Project Deliverable Quantity (Number & Indicator Description)
1	Stakeholder Meetings	14 attendees
2	Broadband Conferences	27 attendees
3	Staff Hires	1
4	Contract Executions	0
5	Governance Meetings	3
6	Education and Outreach	516
7	Subrecipient Agreement Executed	0
8	Phase 2 - Coverage	Stage 4
9	Phase 2 - Users and Their Operational Areas	Stage 4
10	Phase 2 - Capacity Planning	Stage 4
11	Phase 2 - Current Providers/Procurement	Stage 1
12	Phase 2 - State Plan Decision	Stage 1

**11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.**

In July, FloridaNet team member Alex Perry conducted education and outreach to the EMS community and other interested professionals at the state EMS Quarterly Advisory Council Meeting. The chairman recommended that FloridaNet provide quarterly updates at the Council's meetings.

Ten FloridaNet members attended the Law Enforcement Technology Summit hosted by the University of Central Florida's Police Department in September. Major Ryan Burchnell provided an update on FloridaNet activities.

In August, three FloridaNet members participated in the FirstNet Industry Day #2 on-line, which was a brief presentation of the draft Request for Proposal and FirstNet's potential acquisition strategy.

Two FloridaNet members participated in the CJIS Symposium in PonteVedra Beach, FL in July. Brochures were distributed and staff encouraged participants to become involved with FloridaNet and the Contract Vehicle Survey. A total of 12 members from the FloridaNet team and Technical Committee attended the APCO International Conference in Washington, DC. Topics included the private sector's developments into relevant technology that could become part of the NPSBN, public safety LMR, and broadband technologies and techniques.

Two Executive Committee meetings were held via conference call and one Technical Committee meeting was held.

As part of Florida's continued outreach and education efforts, the FloridaNet.gov website received 566 unique sessions and approximately 50 brochures were distributed at the CJIS symposium.

FloridaNet members responded to the FirstNet RFP in July.

FloridaNet members hosted the monthly calls with NTIA and FirstNet representatives to discuss the grant's progress.

The Contract Vehicle Survey data submission continued throughout the summer. In July, a sample of the data was analyzed and the summary presented in a White Paper, was sent to FirstNet by the September deadline.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

The revised Baseline Expenditure Plan has been submitted to NTIA and is awaiting approval.

*Changes made 12/15/15*  
*J. Spain*

11.c. Provide any other information that would be useful to NTIA as it assesses this project's progress.  
 N/A

11.d. Describe any success stories or best practices you have identified. Please be as specific as possible.  
 N/A

12. Personnel  
 12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.  
 Rhonda MacKinnon was hired in August to be the FloridaNet Project Planner. Her responsibilities include maintaining the FloridaNet project plan and schedules; assisting with web content, education and outreach materials; and collecting and recording team documents. The Chief Technology Officer resigned in September. It is anticipated that the new CTO will be involved with the FloridaNet project once hired. The SLERS Communications Expert retired and is no longer with the project.

12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
DEM Grant Manager	50	Grant management and oversight	no change
*FloridaNet Data Processing Administrator/Policy	100	Education and outreach, policy, governance	no change
*FloridaNet Data Processing Administrator/Design	100	Administer the FloridaNet.gov website and assist with daily grant activities	no change
*FloridaNet Data Processing Administrator/Planning	100	Project planning and scheduling, web content, education and outreach, documentation	new hire
*Grant Assistant	100	Assists grant manager and FloridaNet team in day-to-day management of SLIGP activities	no change
*Chief Technology Officer	11.5	Provides expertise in the technology and law enforcement areas	resigned effective 10/1/2015
*SLERS Communications Expert	11.5	Expertise in radio communications and law enforcement areas	retired (July)
*Utilities Systems/Engineering Specialist	11.5	Assist in SLIGP activities and research	no change

\*These positions are a part of the Florida Department of Highway Safety and Motor Vehicles' subgrant agreement.


13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
DHSMV	Carry out daily grant activities	subrecipient	N	Y	11/13/2013	8/31/2016	\$4,768,658.00	\$1,229,010.00
Televate	Assist with Florida's response to the FirstNet RFI	vendor	Y	Y	10/3/2014	10/17/2014	\$27,500.00	\$0.00
LeGrand Technical, LLC	Assist with Florida's response to the FirstNet RFC	vendor	Y	Y	10/8/2014	10/24/2014	\$34,899.00	\$0.00
MemberClicks	Host FloridaNet website	vendor	Y	Y	7/1/2014	6/30/2016	\$5,795.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

N/A

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$52,779.00		\$52,779.00	\$26,479.96		\$26,479.96
b. Personnel Fringe Benefits	\$31,293.00		\$31,293.00	\$12,164.38		\$12,164.38
c. Travel	\$4,000.00		\$4,000.00	\$1,790.70		\$1,790.70
d. Equipment	\$0.00		\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$1,800.00		\$1,800.00	\$117.96		\$117.96
f. Subcontracts Total	\$4,789,554.00	\$1,229,010.00	\$6,018,564.00	\$380,404.91	\$450,578.00	\$830,982.91
g. Other	\$19,110.00		\$19,110.00	\$5,371.12		\$5,371.12
h. Indirect	\$17,504.00		\$17,504.00	\$7,727.06		\$7,727.06
i. Total Costs	\$4,916,040.00	\$1,229,010.00	\$6,145,050.00	\$434,056.09	\$450,578.00	\$884,634.09
j. % of Total	80%	20%	100%	49%	51%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official:				16c. Telephone (area code, number, and extension)		
Bryan Koon, Director				850-413-9969		
16b. Signature of Authorized Certifying Official:				16d. Email Address:		
				Bryan.Koon@em.myflorida.com		
				Date: 10/30/15		