

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	66-10-513066
1. Recipient Name				4. EIN:	980018947
3. Street Address				6. Report Date (MM/DD/YYYY)	7/30/2017
5. City, State, Zip Code				7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2017
				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period		10b. End Date: (MM/DD/YYYY)			
Start Date: (MM/DD/YYYY)	9/1/2013	1/31/2018			
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	101	Public Safety personnel from GovGuam, Federal and Private entities.		
2	Individuals Sent to Broadband Conferences	3	FirstNet State Plan Kick-off Meeting (Dallas, TX) and PSCR Stakeholder Meeting (San Antonio, TX)		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	No hires during this quarter		
4	Contracts Executed	1	Video Production services		
5	Governance Meetings	0			
6	Education and Outreach Materials Distributed	72	www.GuamPSBN.org website statistic, outreach material		
7	Subrecipient Agreements Executed	0	None		
8	Phase 2 - Coverage	Stage 5 and 6	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> <li>• Stage 1 - Process Development</li> <li>• Stage 2 - Data Collection in Progress</li> <li>• Stage 3 - Collection Complete; Analyzing/Aggregating Data</li> <li>• Stage 4 - Data Submitted to FirstNet</li> <li>• Stage 5 - Continued/Iterative Data Collection</li> <li>• Stage 6 - Submitted Iterative Data to FirstNet</li> </ul>		
9	Phase 2 - Users and Their Operational Areas	Stage 5 and 6			
10	Phase 2 - Capacity Planning	Stage 4			
11	Phase 2 - Current Providers/Procurement	Stage 4			
12	Phase 2 - State Plan Decision	Stage 2			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>In April 2017, a new Homeland Security Advisor to Guam was appointed. Information on FirstNet and the NPSBN was provided for his review and reference; Additionally, a purchase order for video production services was received in late April 2017 and work has begun to do a series of information videos geared towards public safety personnel usage of the Network and the services they would like to use the network in their particular jobs. Continued updates to the website, www.guamspbn.org has been ongoing. SLIGP sent three (3) people to both Dallas, Texas and San Antonio, Texas for the Firstnet State Plan Kick-off meeting and PSCR Stakeholder Meeting, respectively. Additionally, on June 19, a team from AT&amp;T was on Guam and met with Guam SPOC/GPD regarding Guam's solution. As of June 30, Guam had not received its Draft State Plan.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
none at this time.					
11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.					
11d. Describe any success stories or best practices you have identified. Please be as specific as possible.					

**12. Personnel**  
**12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.**

**12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
Program Coordinator III	100%	Manages SLIGP - financial, outreach/education activities; data collection and any related activities involving the SLIGP and Nationwide Public Safety Broadband Network	

**13. Subcontracts (Vendors and/or Subrecipients)**

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
KUAM	Video Production Services	Vendor	Y	Y	4/18/2017	9/30/2017	\$7,500.00	\$0.00
American Printing	Printing/production services	Vendor	Y	Y	1/27/2017	9/30/2017	\$500.00	\$0.00
Fast Copy Factory	Printing/production services	Vendor	Y	Y	1/27/2017	9/30/2017	\$500.00	\$0.00
Copy Express	Printing/production services	Vendor	Y	Y	1/27/2017	9/30/2017	\$500.00	\$0.00
Guam Webz	Hosting and Maintenance of GuamPSBN.org	Vendor	Y	Y	12/20/2016	3/31/2018	\$13,520.00	\$0.00
Westin Resort Guam	Meeting room space for Initial Consultation Mtg	Vendor	Y	Y	10/14/2015	9/30/2016	\$3,000.00	\$0.00
Sheraton Laguna Resort	Meeting room space	Vendor	Y	Y	10/14/2015	9/30/2016	\$3,000.00	\$0.00
Pacific Star Hotel	Meeting room space	Vendor	Y	Y	10/14/2015	9/30/2016	\$3,000.00	\$0.00
Copy Express	Printing/Copy Services	Vendor	Y	Y	10/14/2015	9/30/2016	\$400.00	\$0.00
Fast Copy	Printing/Copy Services	Vendor	Y	Y	10/14/2015	9/30/2016	\$400.00	\$0.00
Victoria Printing	Printing/Copying/Banner Production	Vendor	Y	Y	10/14/2015	9/30/2016	\$400.00	\$0.00
Guam Webz	Website Developer	Vendor	Y	Y	8/20/2015	12/31/2015	\$1,848.00	\$0.00
Victoria Printing	Graphic Design Services	Vendor	Y	Y	5/1/2015	9/30/2015	\$500.00	\$0.00
American Printing	Printing/Production services	Vendor	Y	Y	5/1/2105	9/30/2015	\$500.00	\$0.00
Copy Express	Printing/Copying/Banner Production	Vendor	Y	Y	5/1/2015	9/30/2015	\$500.00	\$0.00
Sorensen Media Group	Video Production Services	Vendor	Y	Y	9/21/2015	12/31/2015	\$5,000.00	\$0.00

**13b. Describe any challenges encountered with vendors and/or subrecipients.**

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$166,200.20	\$0.00	\$166,200.20	\$119,067.12		\$119,067.12
b. Personnel Fringe Benefits	\$78,822.71	\$0.00	\$78,822.71	\$37,636.74		\$37,636.74
c. Travel	\$83,360.00	\$0.00	\$83,360.00	\$55,457.58		\$55,457.58
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$25,800.00	\$0.00	\$25,800.00	\$10,176.41		\$10,176.41
f. Subcontracts Total	\$148,397.35	\$0.00	\$148,397.35	\$19,424.89		\$19,424.89
g. Other	\$10,000.00	\$0.00	\$10,000.00	\$1,040.00		\$1,040.00
h. Indirect	\$16,719.74	\$0.00	\$16,719.74	\$9,634.33		\$9,634.33
i. Total Costs	\$529,300.00	\$0.00	\$529,300.00	\$252,437.07	\$0.00	\$252,437.07
j. % of Total	100%	0%	100%	100%	0%	100%

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.**

**16a. Typed or printed name and title of Authorized Certifying Official:**

CHARLES V. ESTEVES, ADMINISTRATOR, OFFICE OF CIVIL DEFENSE

**16c. Telephone (area code, number, and extension)**

671-478-0282/0285

**16b. Signature of Authorized Certifying Official:**

**16d. Email Address:**

[leigh.pereda@ghs.guam.gov](mailto:leigh.pereda@ghs.guam.gov)

**Date:**

7/30/2017