

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	66-10-S13066
1. Recipient Name				4. EIN:	980018947
3. Street Address				6. Report Date (MM/DD/YYYY)	4/30/2018
5. City, State, Zip Code				7. Reporting Period End Date: (MM/DD/YYYY)	2/28/2018
				8. Final Report Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	62	Guam National Guard CST, Law Enforcement Communications Representatives (local and federal), Senator of Committee on Public Safety Staff, etc.		
2	Individuals Sent to Broadband Conferences	0	None		
3	Staff Hired (Full-Time Equivalent)(FTE)	0	No hires during this quarter		
4	Contracts Executed	0			
5	Governance Meetings	0			
6	Education and Outreach Materials Distributed	155	www.GuamPSBN.org website statistic, outreach material, outreach video presentation		
7	Subrecipient Agreements Executed	0	None		
8	Phase 2 - Coverage	Stage 5 and 6	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> <li>• Stage 1 - Process Development</li> <li>• Stage 2 - Data Collection in Progress</li> <li>• Stage 3 - Collection Complete; Analyzing/Aggregating Data</li> <li>• Stage 4 - Data Submitted to FirstNet</li> <li>• Stage 5 - Continued/Iterative Data Collection</li> <li>• Stage 6 - Submitted Iterative Data to FirstNet</li> </ul>		
9	Phase 2 - Users and Their Operational Areas	Stage 5 and 6			
10	Phase 2 - Capacity Planning	Stage 4			
11	Phase 2 - Current Providers/Procurement	Stage 4			
12	Phase 2 - State Plan Decision	Stage 4			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>In the last two months of the grant, the final video production for law enforcement outreach was completed and provided to the Guam Police Department (GPD) for outreach to the GPD officers and command staff. The SLIGP Program Coordinator participated in the SLIGP Close out Webinar and SLIGP Quarterly Call with Guam's Federal Program Officer. Outreach in the last two months included a presentation on the NPSBN to the Guam National Guard (94th CST Communication Chief) and other law enforcement representatives. A press release by the Governor's Office was disseminated to the local media regarding the Governor of Guam's Opt-in to FirstNet. Continued updates on the www.GuamPSBN.org were provided for outreach and information. The governance body did not meet this quarter.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					
none at this time.					
11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.					
11d. Describe any success stories or best practices you have identified. Please be as specific as possible.					
The video productions that were produced during the grant period greatly assisted in the outreach/education of FirstNet and the NPSBN. One of the videos were shared with Pacific Island territories and Hawaii.					

**12. Personnel**

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Program Coordinator III	100%	Manages SLIGP - financial, outreach/education activities; data collection and any related activities involving the SLIGP and Nationwide Public Safety Broadband Network	none

**13. Subcontracts (Vendors and/or Subrecipients)**

13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Westin Resort Guam	Meeting room space for Governance/FN meetings	Vendor	Y	Y	12/1/2018	9/30/2018	\$500.00	\$0.00
Sheraton Laguna Resort	Meeting room space for Governance/FN meetings	Vendor	Y	Y	12/1/2018	9/30/2018	\$500.00	\$0.00
Hyatt Regency Guam	Meeting room space for Governance/FN meetings	Vendor	Y	Y	12/1/2018	9/30/2018	\$500.00	\$0.00
KUAM	Video Production Services	Vendor	Y	Y	4/18/2017	9/30/2017	\$7,500.00	\$0.00
American Printing	Printing/production services	Vendor	Y	Y	1/27/2017	9/30/2017	\$500.00	\$0.00
Fast Copy Factory	Printing/production services	Vendor	Y	Y	1/27/2017	9/30/2017	\$500.00	\$0.00
Copy Express	Printing/production services	Vendor	Y	Y	1/27/2017	9/30/2017	\$500.00	\$0.00
Guam Webz	Hosting and Maintenance of GuamPSBN.org	Vendor	Y	Y	12/20/2016	3/31/2018	\$13,520.00	\$0.00
Westin Resort Guam	Meeting room space for Initial Consultation Mtg	Vendor	Y	Y	10/14/2015	9/30/2016	\$3,000.00	\$0.00
Sheraton Laguna Resort	Meeting room space	Vendor	Y	Y	10/14/2015	9/30/2016	\$3,000.00	\$0.00
Pacific Star Hotel	Meeting room space	Vendor	Y	Y	10/14/2015	9/30/2016	\$3,000.00	\$0.00
Copy Express	Printing/Copy Services	Vendor	Y	Y	10/14/2015	9/30/2016	\$400.00	\$0.00
Fast Copy	Printing/Copy Services	Vendor	Y	Y	10/14/2015	9/30/2016	\$400.00	\$0.00
Victoria Printing	Printing/Copying/Banner Production	Vendor	Y	Y	10/14/2015	9/30/2016	\$400.00	\$0.00
Guam Webz	Website Developer	Vendor	Y	Y	8/20/2015	12/31/2015	\$1,848.00	\$0.00
Victoria Printing	Graphic Design Services	Vendor	Y	Y	5/1/2015	9/30/2015	\$500.00	\$0.00
American Printing	Printing/Production services	Vendor	Y	Y	5/1/2105	9/30/2015	\$500.00	\$0.00
Copy Express	Printing/Copying/Banner Production	Vendor	Y	Y	5/1/2015	9/30/2015	\$500.00	\$0.00
Sorensen Media Group	Video Production Services	Vendor	Y	Y	9/21/2015	12/31/2015	\$5,000.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$166,200.20	\$0.00	\$166,200.20	\$150,598.72		\$150,598.72
b. Personnel Fringe Benefits	\$78,822.71	\$0.00	\$78,822.71	\$47,260.12		\$47,260.12
c. Travel	\$83,360.00	\$0.00	\$83,360.00	\$71,668.08		\$71,668.08
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$25,800.00	\$0.00	\$25,800.00	\$10,772.85		\$10,772.85
f. Subcontracts Total	\$148,397.35	\$0.00	\$148,397.35	\$34,349.94		\$34,349.94
g. Other	\$10,000.00	\$0.00	\$10,000.00	\$2,010.00		\$2,010.00
h. Indirect	\$16,719.74	\$0.00	\$16,719.74	\$9,634.33		\$9,634.33
i. Total Costs	\$529,300.00	\$0.00	\$529,300.00	\$326,294.04	\$0.00	\$326,294.04
j. % of Total	100%	0%	100%	100%	0%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

CHARLES V. ESTEVES, ADMINISTRATOR, OFFICE OF CIVIL DEFENSE

16c. Telephone (area code, number, and extension)

671-478-0282

16b. Signature of Authorized Certifying Official:



16d. Email Address:

lejgh.pereda@ghs.guam.gov

Date:

4/30/2018

