

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	66-10-S18066
				4. EIN:	98-0019847
1. Recipient Name	Guam Homeland Security/Office of Civil Defense			6. Report Date (MM/DD/YYYY)	10/30/2018
3. Street Address	221B Chalan Palasyo			7. Reporting Period End Date: (MM/DD/YYYY)	09/30/2018
5. City, State, Zip Code	Agana Heights, Guam 96910			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020		
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	No	0	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	Yes	3	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No		Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	No	0.00	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	No		Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No		Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	Yes		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional
 (1) No Governance Body Meeting was held this quarter (2) SLIGP 2.0 paid for public safety community stakeholders from Guam fire Department, Guam Homeland Security/Office of Civil Defense and Office of Technology (SPOC) to participate at the APCO 2018 in Las Vegas, NV. (3) The SLIGP Program Manager was scheduled to attend the Hawaii 911 Governance Board Meeting and the Emergency Communications Meeting scheduled for September 23 and 14 respectively. The meetings were featuring updates from FirstNet AT&T on the NG911 system and the LMR/EPTT integration. The intent was to utilize the meetings as an opportunity to gather information on how Guam's planning of an upgraded Land Mobile Radio (LMR) system as well as the transition from a Legacy 911 to a NG911 system. However, the meetings were cancelled/postponed due to Typhoon Mangkhut on Guam and Hurricane Olivia in Hawaii. The travel costs are reflected in the budget worksheet (#14) because costs were incurred for airfare. However, it is not reflected in Item 11 above. (4) The SLIGP Program Manager attended the Joint Region Marianas (JRM) Dispatch Working Group in August and provided general information on the Nationwide Public Safety Broadband Network and FirstNet. A handout on where additional information was provided to the meeting attendees. (5) SLIGP Program Manager and FirstNet Consultation Lead Advisor for Guam have been organizing a Broadband Workshop/Outreach Event. Initially it was to be held in September 2018, however, due to extenuating circumstances, the event has been rescheduled to take place in the next quarter (end of November).

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
SLIGP Program Manager	100%	Overall management of SLIGP to include planning, governance body participation, administrative duties (correspondence, financial, expenses), grants management/compliance and all other duties related to the management of the SLIGP 2.0	none
Administrative Assistant	100%	Administrative duties as required.	vacant

12b. Narrative description of any staffing challenges, vacancies, or changes.
 The position for the Administrative Assistant was not filled during this quarter. Hiring for the position is currently scheduled for early 2019.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table – Include all contractors. The totals from this table should equal the “Contractual” in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Legal Counsel	Legal Services	Contract	N	N	TBD	TBD	\$60,000.00	\$0.00
Consultant	Support allowable activities	Contract	N	N	TBD	TBD	\$60,000.00	
Other services	TBD (ie, printer/printing, website mgmt, mtgs)	Contract	N	N	TBD	TBD	\$50,250.00	
Guam WebZ	hosting & maintenance contract	Contract	Y	N	TBD	TBD	\$9,750.00	

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

In discussion with Federal Program Officer, SLIGP 2.0 Guam will continue to utilize the website - www.GuamPSBN.org, as a place for information only and a place of resources for the Guam Public Safety community. As of September 30, 2018, the purchase order for the website hosting and maintenance was not issued. A new requisition will be processed in the next GovGuam fiscal year which will begin October 2018. Additionally, SLIGP Program Manager continues to work on a scope of services for a technical consultant that can assist in planning activities and need assessments of Guam's local public safety community. Other contracts that are anticipated during the life of the grant program include legal counsel services, contracts for meeting venues/facilities, rental for Copier machine for SLIGP office usage and/or printing contracts with local vendors (to print meeting materials or FirstNet related outreach event material).

14. Budget Worksheet									
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.									
Only list matching funds that the Department of Commerce has already approved.									
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$178,152.00	\$0.00	\$178,152.00	\$66,807.00	\$0.00	\$66,807.00	\$35,557.41	\$0.00	\$35,557.41
b. Personnel Fringe Benefits	\$53,446.00	\$0.00	\$53,446.00	\$20,042.00	\$0.00	\$20,042.00	\$10,789.66	\$0.00	\$10,789.66
c. Travel	\$76,000.00	\$0.00	\$76,000.00	\$45,250.00	\$0.00	\$45,250.00	\$23,070.27	\$0.00	\$23,070.27
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$19,200.00	\$0.00	\$19,200.00	\$6,200.00	\$0.00	\$6,200.00	\$917.02	\$0.00	\$917.02
f. Contractual	\$180,000.00	\$0.00	\$180,000.00	\$53,461.00	\$0.00	\$53,461.00	\$0.00	\$0.00	\$0.00
g. Other	\$16,480.00	\$0.00	\$16,480.00	\$8,240.00	\$0.00	\$8,240.00	\$3,297.00	\$0.00	\$3,297.00
h. Indirect	\$26,722.00	\$0.00	\$26,722.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$550,000.00	\$0.00	\$550,000.00	\$200,000.00	\$0.00	\$200,000.00	\$73,631.36	\$0.00	\$73,631.36
j. Proportionality Percent	100.00%	0.00%	100.00%	100.00%	0.00%	100.00%	100.00%	0.00%	100.00%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.									
16a. Typed or printed name and title of Authorized Certifying Official: LEIGH G. PEREDA, SLIGP PROGRAM MANAGER							16c. Telephone (area code, number, and extension)	671-478-0282	
16b. Signature of Authorized Certifying Official:							16d. Email Address:	leigh.pereda@ghs.guam.gov	
							Date:	revised submitted 11/13/18	

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