

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	66-10-S18066
1. Recipient Name		Guam Homeland Security/Office of Civil Defense		4. EIN:	98-0019847
3. Street Address		221B Chalan Palasyo		6. Report Date (MM/DD/YYYY)	04/30/2019
5. City, State, Zip Code		Agana Heights, Guam 96910		7. Reporting Period End Date: (MM/DD/YYYY)	03/31/2019
10a. Project/Grant Period				8. Final Report	9. Report Frequency
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020	Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
<b>Activities/Metrics for All Recipients during the Reporting Quarter</b>					
1	Governance Meetings	Yes	1	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	Yes	4	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No	0	Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	Yes	1.00	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	No	0	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No	0	Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	Yes		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		<b>(Opt-In and Opt-Out Post-SMLA Phase Only)</b> Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
<b>Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter</b>					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional (1) Along with the SLIGP Manager, the newly appointed Guam Homeland Security Advisor as well as one representative each from the Guam Fire Department and Guam Police Department attended the International Wireless Communications Expo (IWCE) in Las Vegas, NV from March 4 - 8, 2019. (2) A Governance Workshop with FirstNet is being organized and planned to take place in the summer of 2019 which will focus on governance issues and general introduction to FirstNet and the NPSBN with Governor, Lt. Governor, cabinet members in public safety as well as the SPOC. (3) SLIGP team continues to work on getting requisitions and purchase orders processed for expenses/services (4) Other outreach events for public safety are also being discussed with Guam's public safety community stakeholders and FirstNet to continue in helping plan for the deployment in 2020. (5) The ICWG Executive Committee met on February 1. In attendance was the Governor's Chief of Staff, Chief of Police, Chief of Fire and their respective command staff. The SPOC provided a brief on interoperability, including the LMR upgrade project, NG911 RFP status and FirstNet Phase I capability.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
SLIGP Program Manager	100%	Overall management of SLIGP to include planning, administrative duties (correspondence, financial, expenses) and grant management management/compliance and all other duties related to the management of the SLIGP 2.0	none
Project Administrative Asst.	100%	Provides administrative support to SLIGP activities.	hired

12b. Narrative description of any staffing challenges, vacancies, or changes.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table – Include all contractors. The totals from this table should equal the “Contractual” in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Legal Counsel	Legal Services	Contract	N	N	TBD	TBD	\$45,000.00	\$0.00
Consultant	Support allowable activities	Contract	N	N	TBD	TBD	\$55,000.00	\$0.00
Westin Resort Guam	Meeting/Conference/Workshop Venue Space	Contract	y	y	10/24/2018	09/30/2019	\$6,000.00	\$0.00
Sheraton Laguna Guam	Meeting/Conference/Workshop Venue Space	Contract	y	y	10/24/2018	09/30/2019	\$6,000.00	\$0.00
Lotte Hotel Guam, Inc.	Meeting/Conference/Workshop Venue Space	Contract	y	y	10/24/2018	09/30/2019	\$6,000.00	\$0.00
Fast Copy Express	Printer services for meeting material, etc.	Contract	y	y	10/24/2018	09/30/2019	\$200.00	\$0.00
Victoria Printing & Graphics	TBD (ie, printer/printing, mtg venue space, etc)	Contract	y	y	10/24/2018	09/30/2019	\$200.00	\$0.00
Copy Express	TBD (ie, printer/printing, mtg venue space, etc)	Contract	y	y	10/24/2018	09/30/2019	\$200.00	\$0.00
Other services	TBD	Contract	N	N	TBD	TBD	\$7,874.88	\$0.00
Xerox Corporation	Lease of a Photocopier and Printer	Contract	Y	N	TBC	TBC	\$8,775.12	\$0.00
Guam WebZ	hosting & maintenance contract	Contract	Y	N	TBD	TBD	\$9,750.00	\$0.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

<b>14. Budget Worksheet</b>										
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.										
Only list matching funds that the Department of Commerce has already approved.										
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)	
a. Personnel Salaries	\$178,152.00	\$0.00	\$178,152.00	\$178,152.00	\$0.00	\$178,152.00	\$65,578.96	\$0.00	\$65,578.96	
b. Personnel Fringe Benefits	\$53,446.00	\$0.00	\$53,446.00	\$53,446.00	\$0.00	\$53,446.00	\$19,595.33	\$0.00	\$19,595.33	
c. Travel	\$96,000.00	\$0.00	\$96,000.00	\$96,000.00	\$0.00	\$96,000.00	\$48,328.32	\$0.00	\$48,328.32	
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
e. Materials/Supplies	\$19,200.00	\$0.00	\$19,200.00	\$19,200.00	\$0.00	\$19,200.00	\$1,508.24	\$0.00	\$1,508.24	
f. Contractual	\$145,000.00	\$0.00	\$145,000.00	\$145,000.00	\$0.00	\$145,000.00	\$7,589.96	\$0.00	\$7,589.96	
g. Other	\$16,480.00	\$0.00	\$16,480.00	\$16,480.00	\$0.00	\$16,480.00	\$3,297.00	\$0.00	\$3,297.00	
h. Indirect	\$26,722.00	\$0.00	\$26,722.00	\$26,722.00	\$0.00	\$26,722.00	\$3,893.54	\$0.00	\$3,893.54	
i. Total Costs	\$535,000.00	\$0.00	\$535,000.00	\$535,000.00	\$0.00	\$535,000.00	\$149,791.35	\$0.00	\$149,791.35	
j. Proportionality Percent	100.00%	0.00%	100.00%	100.00%	0.00%	100.00%	100.00%	0.00%	100.00%	
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>										
<b>16a. Typed or printed name and title of Authorized Certifying Official:</b> CHARLES V. ESTEVES, ADMINISTRATOR, OFFICE OF CIVIL DEFENSE							<b>16c. Telephone (area code, number, and extension)</b>	671-478-0282		
<b>16b. Signature of Authorized Certifying Official:</b>							<b>16d. Email Address:</b>	<a href="mailto:leigh.pereda@ghs.guam.gov">leigh.pereda@ghs.guam.gov</a>		
							<b>Date:</b>			

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