

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	66-10-S18066
				4. EIN:	98-0019847
1. Recipient Name	Guam Homeland Security/Office of Civil Defense			6. Report Date (MM/DD/YYYY)	7/30/2019 (revised)
3. Street Address	2218 Chalan Palasyo			7. Reporting Period End Date: (MM/DD/YYYY)	06/30/2019
5. City, State, Zip Code	Agana Heights, Guam 96910			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020		

11. List the individual projects in your approved Project Plan

	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
Activities/Metrics for All Recipients during the Reporting Quarter				
1	Governance Meetings	No	0	<i>Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter</i>
2	Individuals Sent to Broadband Conferences	Yes	1	<i>Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter</i>
3	Convened Stakeholder Events	No	0	<i>Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.</i>
4	Staff Hired (Full-Time Equivalent)(FTE)	Yes	1.00	<i>Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).</i>
5	Contracts Executed	No	0	<i>Actual number of contracts executed during the quarter.</i>
6	Subrecipient Agreements Executed	No	0	<i>Actual number of agreements executed during the quarter.</i>
7	Data Sharing Policies/Agreements Developed	No		<i>Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.</i>
8	Further Identification of Potential Public Safety Users	Yes		<i>Yes or No if further identification of potential public safety users occurred during this reporting quarter.</i>
9	Plans for Emergency Communications Technology Transitions	No		<i>Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.</i>
10	Identified and Planned to Transition PS Apps & Databases	No		<i>Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter</i>
11	Identify Ongoing Coverage Gaps	No		<i>Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.</i>
12	Data Collection Activities	No		<i>(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.</i>
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter				
13	Stakeholders Engaged			<i>Actual number of individuals reached via stakeholder meetings or events during the quarter.</i>
14	Education and Outreach Materials Distributed In-Person			<i>Actual number of materials distributed in-person during this quarter.</i>
15	Education and Outreach Materials distributed Electronically			<i>Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.</i>

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project (1) Guam Fire Department personnel was invited and participated in the FirstNet Roadmap Summit in Phoenix, AZ on June 12, 2019. SLIGP paid per diem costs upfront and is scheduled to be reimbursed by FirstNet. (2) Two personnel were hired to assist in the last year of the grant program in both planning activities and administrative duties. (3) SLIGP Guam working with new FirstNet (.gov) to hold upcoming workshops in the next quarter - one focused on governance and the other focused on specific disciplines (fire/911, law and emergency management). (4) On June 13, 2019, SLIGP Guam held quarterly call with NTIA on the status of the grant program. Updates included a new governor-appointed SPOC, grant no-cost extension, and upcoming travel/outreach. (5) Discussions, webinars and follow ups from vendors met during the IWCE in March 2019 took place in regards to drive coverage capabilities and/or data analytics to address Guam's public safety broadband coverage concerns.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Program Manager	100%	Overall management of SLIGP to include planning, administrative duties (correspondence, financial, expenses) and grant management management/compliance and all other duties related to the management of the SLIGP 2.0. Supervision of Admin Asst and Broadband Coordinator	none
Project Administrative Asst.	100%	Provides administrative support to SLIGP activities including travel advance request forms.	none
Broadband Coordinator	100%	Works with Program Manager to coordinate broadband planning activities related to the NPBSN with first responders and public safety entities.	hired

12b. Narrative description of any staffing challenges, vacancies, or changes.

A new program administrative assistant was hired and began in May 2019. Additionally, the contract for a broadband specialist contract was changed to a full time SLIGP funded broadband coordinator; the personnel was also hired in May 2019. Both positions are 100% SLIGP funded and are intended to help plan, coordinate and execute programs for SLIGP until the end of the grant period of 2/29/2020.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table - Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Legal Counsel	Legal Services	Contract	N	N	TBD	TBD	\$43,000.00	\$0.00
Consultant	Support allowable activities	Contract	N	N	TBD	TBD	\$10,000.00	\$0.00
Westin Resort Guam	Meeting/Conference/Workshop Venue Space	Contract	y	y	10/24/2018	09/30/2019	\$6,000.00	\$0.00
Sheraton Laguna Guam	Meeting/Conference/Workshop Venue Space	Contract	y	y	10/24/2018	09/30/2019	\$6,000.00	\$0.00
Lotte Hotel Guam, Inc.	Meeting/Conference/Workshop Venue Space	Contract	y	y	10/24/2018	09/30/2019	\$6,000.00	\$0.00
Fast Copy Express	Printer services for meeting material, etc.	Contract	y	y	10/24/2018	09/30/2019	\$200.00	\$0.00
Victoria Printing & Graphics	TBD (ie, printer/printing, mtg venue space, etc)	Contract	y	y	10/24/2018	09/30/2019	\$200.00	\$0.00
Copy Express	TBD (ie, printer/printing, mtg venue space, etc)	Contract	y	y	10/24/2018	09/30/2019	\$200.00	\$0.00
Other services	TBD	Contract	N	N	TBD	TBD	\$6,364.90	\$0.00
Xerox Corporation	Lease of a Photocopier and Printer	Contract	Y	N	TBC	TBC	\$8,775.12	\$0.00
Guam WebZ	hosting & maintenance contract	Contract	Y	N	TBD	TBD	\$9,750.00	\$0.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

Requisitions for purchase orders/contracts for hosting and maintenance of www.GuamPSBN.org as well as for a photocopier machine have been submitted and as of the end of this quarter period, not issued. Continued follows ups and efforts are being done to resolve the issue. Amounts of contracts, both existing and anticipated, have been updated according to the new budget breakdown approved by SLIGP 2.0 Grant Office.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$218,914.00	\$0.00	\$218,914.00	\$218,914.00	\$0.00	\$218,914.00	\$91,895.76	\$0.00	\$91,895.76
b. Personnel Fringe Benefits	\$65,674.00	\$0.00	\$65,674.00	\$65,674.00	\$0.00	\$65,674.00	\$27,841.60	\$0.00	\$27,841.60
c. Travel	\$96,000.00	\$0.00	\$96,000.00	\$96,000.00	\$0.00	\$96,000.00	\$58,739.01	\$0.00	\$58,739.01
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$23,200.00	\$0.00	\$23,200.00	\$23,200.00	\$0.00	\$23,200.00	\$1,610.08	\$0.00	\$1,610.08
f. Contractual	\$96,490.00	\$0.00	\$96,490.00	\$96,490.00	\$0.00	\$96,490.00	\$7,814.96	\$0.00	\$7,814.96
g. Other	\$8,000.00	\$0.00	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00	\$3,297.00	\$0.00	\$3,297.00
h. Indirect	\$26,722.00	\$0.00	\$26,722.00	\$26,722.00	\$0.00	\$26,722.00	\$3,893.54	\$0.00	\$3,893.54
i. Total Costs	\$535,000.00	\$0.00	\$535,000.00	\$535,000.00	\$0.00	\$535,000.00	\$195,091.95	\$0.00	\$195,091.95
j. Proportionality Percent	100.00%	0.00%	100.00%	100.00%	0.00%	100.00%	100.00%	0.00%	100.00%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

LEIGH G. PEREDA, PROGRAM MANAGER, SLIGP 2.0

16c. Telephone (area code, number, and extension)

671-478-0282

16b. Signature of Authorized Certifying Official:



16d. Email Address:

leigh.pereda@ghs.guam.gov

Date:

08/20/2019

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