

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	66-10-S13066	
				4. EIN:	980018947	
1. Recipient Name	Guam Homeland Security / Office of Civil Defense			6. Report Date (MM/DD/YYYY)	7/30/2015	
3. Street Address	221B Chalan Palayso			7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2015	
5. City, State, Zip Code	Agana Heights, Guam 96910			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>	
10a. Project/Grant Period						
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	1/31/2018			
11. List the individual projects in your approved Project Plan						
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Amount expended	
1	Stakeholder Meetings	30				
2	Broadband Conferences	0				
3	Staff Hires	0				
4	Contract Executions	3				
5	Governance Meetings	1				
6	Education and Outreach	30				
7	Subrecipient Agreement Executed	0				
8	Phase 2 - Coverage	Stage 1 and 2				
9	Phase 2 - Users and Their Operational Areas	Stage 1				
10	Phase 2 - Capacity Planning	Stage 1				
11	Phase 2 - Current Providers/Procurement	Stage 1 and 2				
12	Phase 2 - State Plan Decision	n/a				
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.						
<p>The Interoperable Communications Working Group (ICWG) Executive Committee which is the governance body has been focusing on a bid to update the Land Mobile Radio (LMR) system and had brief discussion on how it would affect NPSBN. The Lt. Governor Public Safety Committee held a meeting in late June where information on FirstNet and the NPSBN was distributed and short presentation given. The initial consultation meeting that was tentatively scheduled for August 27 was postponed until later in the year. SPOC and Program Coordinator attended the FirstNet In-person SPOC meeting in Reston, VA from April 14 – 15, 2015. SPOC met with new Chief of Police on 6/17 and spoke about NPSBN among other items. SPOC also attended the PSAC in San Diego, CA in June, however, SLIGP funds were not used to pay for participation. Website development requisition was submitted for review and approval by local GSA. It is the endeavor to start website development and finish by next quarter ending. Requests and reporting for coverage maps and technology of Guam's local telecommunication carriers went out this quarter.</p>						
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.						
Revised budget documents were submitted to NTIA/SLIGP on June 18, 2015 which provided budget revisions. Clarification and feedback provided by the end of June and will be worked on next month and resubmitted for review and approval.						

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

In the past couple of months, there has been changes in the senior management of both the Guam Police Department and Guam Homeland Security/Office of Civil Defense. There is a new Chief of Police as well as a new Acting Homeland Security Advisor and Administrator for the department/agency.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
Program Coordinator III	100	Manages SLIGP - financial, outreach/education activities; data collection and any related activities involving the SLIGP and Nationwide Public Safety Broadband Network	

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
BizSiteNow LLC	Website Developer	Vendor	Y	N	TBA	TBA	\$5,000.00	\$0.00
Victoria Printing	Graphic Design Services	Vendor	Y	Y	5/1/2015	9/30/2015	\$500.00	\$0.00
American Printing	Printing/Production services	Vendor	Y	Y	5/1/2105	9/30/2015	\$500.00	\$0.00
Copy Express	Printing/Copying/Banner Production	Vendor	Y	Y	5/1/2015	9/30/2015	\$500.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

The quotation for website development was received and requisition for purchase order was forwarded to local GSA for processing and issuance in May 2015. As of ending of grant period, no PO has been issued. Contracts for printing companies were issued and money allocated but no funds were expended during this quarter report period.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$108,000.00	\$0.00	\$108,000.00	\$24,238.96		\$24,238.96
b. Personnel Fringe Benefits	\$56,682.00	\$0.00	\$56,682.00	\$7,823.84		\$7,823.84
c. Travel	\$34,020.00	\$0.00	\$34,020.00	\$6,944.00		\$6,944.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
e. Materials/Supplies	\$13,106.00	\$0.00	\$13,106.00	\$0.00		\$0.00
f. Subcontracts Total	\$311,307.00	\$0.00	\$311,307.00	\$40.00		\$40.00
g. Other	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00
h. Indirect	\$6,185.00	\$0.00	\$6,185.00	\$0.00		\$0.00
i. Total Costs	\$529,300.00	\$0.00	\$529,300.00	\$39,046.80	\$0.00	\$39,046.80
j. % of Total	100%	0%	100%	100%	0%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:		16c. Telephone (area code, number, and extension)	674-475-9600
Charles V. Esteves, Administrator		16d. Email Address:	c/o leigh.pereda@ghs.guam.gov
16b. Signature of Authorized Certifying Official:		Date:	7/30/2015 (revised 8/6/2015)
			