

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number Expiration Date: 8/31/2016 15-10-S13015			
		4. EIN 996000896			
1. Recipient Name Hawaii Department of Defense		6. Report Date (MM/DD/YYYY) 1/22/2015			
3. Street Address 3949 Diamond Head Road		7. Reporting Period End Date: 12/31/2014			
5. City, State, Zip Code Honolulu, Hawaii 96816		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency X Quarterly	
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: (MM/DD/YYYY) 8/31/2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	791			
2	Broadband Conferences	2 Conference/ 3 people			
3	Staff Hires	0			
4	Contracts	0			
5	Governance Meeting	1			
6	Working Group	0			
7	Education and Outreach	300			
8	Sub recipient Agreements	0			
9	Phase II Activities	NA			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
1) Stakeholder Meetings: 1) A second meeting of the proposed governance group met in October; discussion continued to inform members about the criticality of maintaining current infrastructure as the State considers deployment of FirstNet. A challenge for governance is the general election. Some proposed cabinet level members may no longer serve in the new administration so attendance was less than the first. As the new administration is still naming its cabinet members, the governance initiative has been postponed until the Governor can be briefed and facilitate nominations. There is also new leadership in DOD as of December 31; this person will have to be briefed as well. Changes described will slow the governance activities but not stop them. Materials continue to be developed and tailored to stakeholders. As part of a 700 MHz meeting, members were informed as to FirstNet activities in the state and how a well developed channel plan may facilitate opportunities for expanded synergies between the LMR and FN activities. As the designee to the Hawai'i E911 Board, SLIGP staff invited Board members and other public safety stakeholders and technical experts to participate in a day-long meeting with FirstNet Board member Jeff Johnson. Meetings were very well attended with good participation and questions generated. Attendees came from all counties, industry and state government. SME's raised good questions to Board member Johnson with regard to challenges presented to FirstNet by this island State.					

- 2) Outreach includes: E911 Board, Western States bi-monthly meetings; meetings with Early Builders Advisory Committee, HEPEC member agencies, State and Federal agencies, county agencies and stakeholder organizations; territory representatives and State of Alaska representatives as to what might be considered effective if a new Region of non-contiguous states is created in FirstNet; various executive branch agencies and county leadership, including Emergency Managers. SWIC facilitated a session at HI IT meeting and within that group shared HI FN activities.
- 3) Conferences: SWIC networking at Maryland Grants Office conference (no cost to SLIGP); met with FirstNet staff before returning to submit and then discuss FirstNet consultation checklist submission; NCSWIC meeting in OK (fed pay); NM FN Town Hall where SWIC presented FirstNet overview as part of state to state collaboration; attended the State of Washington State Consultation Meeting in October 2014. Explained Hawai'i's interest and talked of further state collaborations.
- 4) FirstNet quarterly meetings: telephonic. This meeting was attended by SWIC and representative from OIMT.
- 5) Governance: A proposed Governance group is "on hold" as the new Governor appoints his cabinet, some of whom are key to the proposed SIEB. There was one governance meeting held in this quarter, due to transition. Activities to reach out to counties will begin again in the first quarter of 2015.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

Not at this time

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Work proceeds toward organizing a strong governance team to work with the SPOC. The SPOC will change and he needs to be briefed. The challenge in this quarter was the election and changes in leadership in major departments as well as a new SPOC designation. It will mean that the information efforts will start anew in January.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The SWIC is the key staffer leading this effort contributing 55% or more time on the project.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Statewide Interoperability Coordinator	.55	Project Manager for the SLIGP activities	No change

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Keller & Heckman; counsel to OIMT with tasks specific to SLIGP	Legal Counsel	Vendor	Y	Y Outside counsel is procured through the office of Attorney General. There exists a contract	As Required	0	0	0	NA
SSFM	Plan/Outreach Development	Vendor	Y	Y	April 15, 2014	July 2016	\$248,323	0	11.4%
TBD	Phase II Support	Vendor	N	N	TBD	TBD	\$427,339	0	NA

13b. Describe any challenges encountered with vendors and/or sub recipients.

Outside counsel expertise is available through the Office of Information Management and Technology (OIMT). OIMT vetted the legal counsel applications through the process of procurement with the Attorney General's Office for the purpose of having counsel available for work related to FirstNet and SLIGP. A supplement to the original contract was approved for the Outreach Contractor to ensure consistency in the entire project. The Contractor is instrumental with the Hawaii SWIC for areas related to governance planning, SCIP meetings related to FirstNet broadband planning, outreach strategy. As the program matures more staff or appropriate contractor(s) for specific purposes will be required to assist the SWIC.


14. Budget Worksheet

Columns 2, 3, and 4 must match your current budget for the entire award, which is the SF 424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0	\$156,750	\$156,750	0	\$60,166	\$60,166
b. Personnel Fringe Benefits	0	\$61,269	\$61,269	0	\$25,221	\$25,221
c. Travel	\$149,736	0	\$149,736	\$62,595	0	\$62,595
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	0	0	0	0	0	0
f. Subcontracts Total	\$722,339	0	\$722,339	\$114,370	0	\$114,370
g. Other	0	0	0	0	0	0
h. Total Costs	\$872,075	\$218,019	\$1,090,094	\$176,965	\$85,387	\$262,352
i. % of Total	80%	20%	100%	67.5%	32.5%	100%

Note: The match contributed for the match October 1 – December 31, 2014 in the amount of 168 hours @\$45.67 per hour for total contribution of \$7,673; fringe contribution computed at 42% for \$3,223.

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award document.

16a. Typed or printed name and title of Authorized Certifying Official Arthur J. Logan Brigadier General (HI) Authorizing Representative	16c. Telephone (are code, number, and extension) 808-733-4246
	16d. Email Address arthur.j.logan.mil@mail.mil
16b. Signature of Authorized Certifying Official 	16e. Date Report Submitted (month, day, year) January 19, 2015