

U.S. Department of Commerce State and Local Implementation Grant Program Close Out Report				2. Award or Grant Number:	15-10-S13015
				4. EIN:	996000896
1. Recipient Name	Hawaii State Department of Defense			6. Report Date (MM/DD/YYYY):	5/29/2018
3. Street Address	3949 Diamond Head Road			7. Reporting Period End Date: (MM/DD/YYYY)	2/28/2018
5. City, State, Zip Code	Honolulu, Hawaii 96816				
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		
Part A: Metrics - Final PPR Milestone Data (cumulative through the last quarter)					
	Project Type {Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	10602	Actual number of individuals reached via stakeholder meetings during the period of performance		
2	Individuals Sent to Broadband Conferences	60	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the period of performance		
3	Staff Hired (Full-Time Equivalent)(FTE)	1	Actual number of state personnel FTEs who began supporting SLIGP activities during the period of performance (may be a decimal)		
4	Contracts Executed	2	Actual number of contracts executed during the period of performance		
5	Governance Meetings	24	Actual number of governance, subcommittee, or working group meetings held during the period of performance		
6	Education and Outreach Materials Distributed	5896	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the period of performance		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the period of performance		
8	Phase 2 - Coverage	Complete Dataset Submitted to FirstNet	Please choose the option that best describes the data you provided to FirstNet in each category during the period of performance: <ul style="list-style-type: none"> • Not Complete • Partial Dataset Submitted to FirstNet • Complete Dataset Submitted to FirstNet 		
9	Phase 2 - Users and Their Operational Areas	Complete Dataset Submitted to FirstNet			
10	Phase 2 - Capacity Planning	Complete Dataset Submitted to FirstNet			
11	Phase 2 - Current Providers/Procurement	Complete Dataset Submitted to FirstNet			
12	Phase 2 - State Plan Decision	Complete Dataset Submitted to FirstNet			
Part B: Narrative					
Milestone Data Narrative: Please Describe in detail the types of milestone activities your SLIGP grant funded (Please reference each project type you engaged in. Example: Governance Meetings, Stakeholders Engaged)					
<p>It is difficult to separate the projects for our consultant supported much of the effort with stakeholder engagement; meetings with different stakeholder groups; high level meetings with Governor/Mayors/Directors. The project allowed supporting 0.5 staff which without contract support would have been impossible to accomplish the outreach and engagement required. The outreach and meetings engaged included but were not limited to: What is FirstNet; why; benefits; planning; current resources; gaps; coverage. Early on the SLIGP program brought together Federal, state, county plus representatives from the size territories to discuss the FirstNet support to OCONUS. Such issues as opt-in/opt-out discussions, clarity and financial burdens related to a decision. Plan review included each county, state agencies and respons agencies. Meetings were conducted in each county to provide as much clarity as possible to our constituents. Concurrent with Statewide Communication Planning Meetings time allotted to ensure FirstNet review and answer questions posed by federal, state and county agencies.</p>					
Please describe in detail any SLIGP program priority areas (education and outreach, governance, etc.) that you plan to continue beyond the SLIGP period of performance.					
Seeking Governance Structure ACAMS Planning					

Data collection narrative: Please describe in detail the status of your SLIGP funded data collection activities.

Data collection was accomplished through on the ground meetings with each of the county representatives; meetings and support from our consultant. Updating the database with pertinent resource information, gap details and refinement of the data collected - data included resources, gaps, partnerships with different carriers and other vendors in each county; being able to collage and filter the data for the FirstNet plan.

Please describe in detail any data collection activities you plan to continue beyond the SLIGP period of performance.

The SWIC will continue to refine and build our database working with the Office of Emergency Communications and our response network.

Lessons Learned: Please share any lessons learned or best practices that your organization implemented during your SLIGP project.

Part C: Staffing

Staffing Table - Please provide a summary of all positions funded by SLIGP.

Name	FTE%	Project(s) Assigned	Change
FirstNet POC	0.5	Project management, oversight	no change
SWIC	0.5	Project management, oversight	no change

Part D: Contracts and Funding

Subcontracts Table - Include all subcontractors engaged during the period of performance. The totals from this table must equal the "Subcontracts Total" in your Budget Worksheet

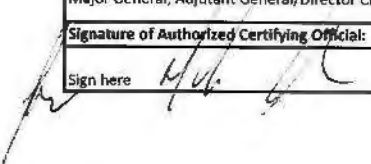
Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Total Federal Funds Allocated	Total Matching Funds Allocated
Keller and Heckman	legal consultation	vendor	Yes	\$253,992.00	\$0.00
SSFM	Outreach/Education	vendor	Yes	\$374,520.00	\$0.00

Budget Worksheet

Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total funds Expended (7)
a. Personnel Salaries	\$48,299.00	\$163,980.00	\$212,279.00	\$48,299.00	\$163,980.00	\$212,279.00
b. Personnel Fringe Benefits	\$20,420.00	\$54,039.00	\$74,459.00	\$20,420.00	\$54,039.00	\$74,459.00
c. Travel	\$174,844.00	\$0.00	\$174,844.00	\$173,807.00		\$173,807.00
d. Equipment	\$0.00	\$0.00	\$0.00			\$0.00
e. Materials/Supplies	\$0.00	\$0.00	\$0.00			\$0.00
f. Subcontracts Total	\$628,512.00	\$0.00	\$628,512.00	\$628,512.00		\$628,512.00
g. Other			\$0.00			\$0.00
Indirect			\$0.00			\$0.00
h. Total Costs	\$872,075.00	\$218,019.00	\$1,090,094.00	\$871,038.00	\$218,019.00	\$1,089,057.00
i. % of Total	80%	20%	100%	80%	20%	100%

Part E: Additional Questions: Please select the option [Strongly Disagree, Disagree, Neutral, Agree, Somewhat Agree, Strongly Agree] that best suits your answer.			
Overall, were SLIGP funds helpful in preparing for FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Without the funding, very limited meetings and opportunities to engage stakeholders; the funds were helpful to perform outreach and education of FirstNet and capabilities. The primary challenge related to the use of the funds and continues to be the relationship between the statewide communication efforts</i>
Were SLIGP funds helpful in planning for your FirstNet consultation?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Certainly funding contributed. Not sure assisted with consultation but did support the internal requirements associated with FirstNet</i>
Were SLIGP funds helpful in informing your stakeholders about FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Yes, funding helpful and were specifically used to hold meetings with stakeholders who would not otherwise have access to FirstNet information. One of the major challenges relates to the implementation of FirstNet.</i>
Were SLIGP funds helpful in developing a governance structure for broadband in your state?	Agree	What was most helpful? What challenges did you encounter?	<i>Unfortunately, the Governance still has not matured to the level required but SLIGP was supportive in helping to achieve a moderate level of governance.</i>
Were SLIGP funds helpful in preparing your staff for FirstNet activities in your state (e.g. attending broadband conferences, participating in training, purchasing software, procuring contract support etc.)?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Yes, funding was helpful in staffing; staffing was a challenge. Certainly with the relationship to and with homeland security we were able to support many activities that were borderline emergency communications vs. SLIGP. There should not have been a delinication as we experienced.</i>
Were SLIGP funds helpful in updating your Statewide Communications Interoperability Plan?	Agree	What was most helpful? What challenges did you encounter?	<i>Early on there was the need to maintain separation, therefore not sure SLIGP was effective in building the SCIPS, however, SLIGP at times provided the venue in order to maximize travel and funding.</i>
Were SLIGP funds helpful in preparing for your review of the FirstNet developed State Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Certainly fthe funding was helpful because it brought agencies together, however, the State Plan was much different than projected. We met with numerous stakeholders in the review of the plan and preparation of our comments bfore presentation to the Governor and Cabinet.</i>
Were SLIGP funds helpful in conducting FirstNet determined data collection?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>The funds were used to obtain support services which enabled better outreach to potential NPSBN user. During the review of the plan, engagement with stakeholders was important to validate the plan and to ensure the coverage and data collection reflected county interest and depth. Restriction to the portal to our stakeholders did require additional outreach. Again, having the additional services helped intitiate review and discussion and response to the plan in a timely manner.</i>

Part F: Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.		
Typed or printed name and title of Authorized Certifying Official:		
Arthur J. Logan Major General, Adjutant General/Director Civil Defense/Director Homeland Security	Telephone (area code, number, and extension)	808-733-4246
Signature of Authorized Certifying Official:	Email Address:	dolores.m.cook@hawaii.gov
Sign here 	Date:	6/18/2018