

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number:	15-10-S13015
		4. EIN:	996000896
1. Recipient Name	State Department of Defense		
3. Street Address	3949 Diamond Head Road		
5. City, State, Zip Code	Honolulu, Hawaii 96816		
10a. Project/Grant Period		10b. End Date: (MM/DD/YYYY)	2/18/2018
Start Date: (MM/DD/YYYY)		9/1/2013	
11. List the individual projects in your approved Project Plan			
	Project Type (Capacity Building, SCIP Update, Stakeholder Meetings)	Project Deliverable Quantity (Number & Indicator Description)	
1	Stakeholder Meetings	315	
2	Broadband Conferences	1	
3	Staff Hires		
4	Contract Executions		
5	Governance Meetings	2	
6	Education and Outreach	332	
7	Subrecipient Agreement Executed		
8	Phase 2 - Coverage	Stage 5	
9	Phase 2 - Users and Their Operational Areas	Stage 5	
10	Phase 2 - Capacity Planning	Stage 5	
11	Phase 2 - Current Providers/Procurement	Stage 5	
12	Phase 2 - State Plan Decision	Stage 5	
		Total Federal Funding Amount expended at the end of this reporting period	
		Percent of Total Federal Amount expended	
		8. Final Report	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
		9. Report Frequency	Quarterly <input checked="" type="checkbox"/>
6. Report Date (MM/DD/YYYY)	12/24/2015		
7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2015		

<p>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</p>																																					
<p>Hawaii continued to collect as much data on stakeholders and coverage as possible after the original deadline. Education and outreach to the island counties was helpful, as were the presentations made at the State Consultation. All of these activities helped in our outreach and education efforts. Stakeholder meetings reflected the individuals reached in preparation for continued education and efforts at final data collection. Two governance meetings were held in this quarter; work continues to develop this group more fully. Education and outreach numbers reflect the on-going efforts to bring stakeholders from throughout the State and the counties to improve overall knowledge of the NPSBN and its potential in HI; there is ongoing discussion about forward planning for FirstNet in the SCIP meetings for placement in the SCIP plan. There is continued outreach to E911 board, the counties' emergency managers, state agencies, and others. The physical separation of the counties is a challenge, but good cooperation is generated by positive working relationships. The challenges remain consistent: the lack of resources, the amount of travel for stakeholders and the costs associated, development of a strong governance group; all are factors that have made it difficult in our planning efforts. Mitigation remains through the continued building of personal relationships and building upon existing relationships. A key milestone remains to solidify the Governance group and continue to obtain information from the counties and state agencies that will better reflect the needs of the state in the FN RFP as the groups discuss what should go into the State Plan. Another challenge is to keep providing input from the state regarding Notices and responding to requests as the grant resources are running short.</p>																																					
<p>11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.</p>																																					
<p>11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.</p>																																					
<p>This project remains resource challenged, both in personnel and dollars. The travel that is essential to engage stakeholders from throughout the state and counties, plus the travel to keep the SPOC and at least one or two other individuals engaged in the national efforts is very limited, and is, in fact, not expected to provide the support needed for the demands now required from FN. It is important for HI to know if additional funds may become available and when.</p>																																					
<p>11d. Describe any success stories or best practices you have identified. Please be as specific as possible.</p>																																					
<p>12. Personnel</p>																																					
<p>12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.</p>																																					
<p>Lack of staffing continues to be a challenge. Current staff already have full time responsibilities which are also critical. While there is a synergy, it is still a challenge to keep current and keep up the performance we expect from ourselves.</p>																																					
<p>12b. Staffing Table</p> <table border="1"> <thead> <tr> <th>Job Title</th> <th>FTE%</th> <th>Project (s) Assigned</th> <th>Change</th> </tr> </thead> <tbody> <tr> <td>Statewide Interoperable Communications Coordinator</td> <td>1</td> <td>only half salary taken from SLIGP; other half supported through Homeland Security</td> <td>Yes</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Job Title	FTE%	Project (s) Assigned	Change	Statewide Interoperable Communications Coordinator	1	only half salary taken from SLIGP; other half supported through Homeland Security	Yes																												
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<p>13. Subcontracts (Vendors and/or Subrecipients)</p>																																					
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<p>13b. Describe any challenges encountered with vendors and/or subrecipients.</p>																																					

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

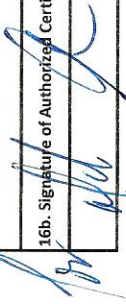
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$118,750.00	\$122,530.00	\$241,280.00	\$19,786.00	\$120,980.00	\$140,766.00
b. Personnel Fringe Benefits	\$51,050.00	\$51,775.00	\$102,825.00	\$10,738.00	\$39,808.00	\$50,546.00
c. Travel	\$127,412.00		\$127,412.00	\$133,782.00		\$133,782.00
d. Equipment			\$0.00			\$0.00
e. Materials/Supplies			\$0.00			\$0.00
f. Subcontracts Total	\$574,863.00	\$43,714.00	\$618,577.00	\$310,526.00		\$310,526.00
g. Other			\$0.00			\$0.00
h. Indirect			\$0.00			\$0.00
i. Total Costs	\$872,075.00	\$218,019.00	\$1,090,094.00	\$474,832.00	\$160,788.00	\$635,620.00
j. % of Total	80%	20%	100%	75%	25%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:

Arthur J. Logan
 Major General, Adjutant General

16b. Signature of Authorized Certifying Official:



16c. Telephone (area code, number, and extension)

808-733-4246

16d. Email Address:

dolorescook@dod.hawaii.gov

Date:

Apr 4, 2016