

**U.S. Department of Commerce
 Performance Progress Report**

1. Recipient Name State Department of Defense		2. Award or Grant Number:	15-10-S13015
		4. EIN:	996000896
3. Street Address 3949 Diamond Head Road		6. Report Date (MM/DD/YYYY)	4/20/2017
		7. Reporting Period End Date: (MM/DD/YYYY)	1/31/2017
5. City, State, Zip Code Honolulu, Hawaii 96816		8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>

10a. Project/Grant Period			
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	2/18/2018

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Amount expended
1	Stakeholder Meetings	505			
2	Broadband Conferences	4			
3	Staff Hires	0			
4	Contract Executions	0			
5	Governance Meetings	0			
6	Education and Outreach	248			
7	Subrecipient Agreement Executed	0			
8	Phase 2 - Coverage	Stage 5			
9	Phase 2 – Users and Their Operational Areas	Stage 5			
10	Phase 2 – Capacity Planning	Stage 5			
11	Phase 2 – Current Providers/Procurement	Stage 5			
12	Phase 2 – State Plan Decision	Stage 5			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

As indicated in the last report much effort was contributed with legislation for the 115th Legislature. While much effort was exhausted this year for this action, it did not pass. At this time no further action is going to be introduced this year such as an Executive Order.

Preparing to work SPOC on having a meeting with Directors/Mayors to discuss the release of the draft plan. Developing a strategy to have the SCIP Points of Contacts be a primary review source for the plan for their respective Directors.

New Statewide Interoperability Coordinator as hired and came aboard March 6th. This will help bring the program back in focus. The personnel cost is not out of the SLIGP dollars.

Revised the budget this quarter. One supplement issued for our Outreach Consultant.

The rebanding project has had most of the activity. Awarded the contract (identified on the PPR for Rebanding Project). Met with the Public Safety and Contractor, Pacific Wireless) to review the project and settle on a schedule. We did get off schedule due to an error on the frequencies. With that resolved, we should be for completion by May 31, 2017.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

This issue has not changed. The on-going issue for Hawaii remains the lack of resources, both in personnel and dollars. Travel intrastate and to the mainland is essential to keep local stakeholders engaged and keep the SPOC and at least one or two other individuals involved in national efforts. Local travel is important to meet with Mayors, and other county stakeholder entities; these relationships remain critical to the engagement of state and county stakeholders review of the draft Plan. As the time gets closer to FirstNet submitting the Hawaii state plan, the issue of dollars is even more critical. Dollars must be available to assist the state in getting the key stakeholders to meetings and to contract, if necessary, with an additional expert or experts to help advise the Hawaii team. The revised budget should help to support the team over the next 11 months.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible. Being a one of the States selected to participate in the NGA Policy Academy is important to help move forward governance in Hawaii. This was a competitive process and we were proud to be selected as one of 5 states. FN was present at the kick-off meeting and tied the efforts of the Academy to how important is governance in moving forward state plans, as well as overseeing

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Lack of staffing continues to be a challenge. The SWIC contributes at least 50 percent of time to the FirstNet / SLIGP efforts (salary state funded); this will increase as the plans are released. While there is a synergy, it is still a challenge to keep current and keep up the performance we expect from ourselves. This statement continues report to report; it will be urgent for Hawaii's full and vital review of the draft State Plan. No additional match will be required from

12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
Statewide Interoperable Communications Coordinator	0	Salary is state funded.	NO

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Keller and Heckman	Legal consultation	vender prime	Y	Y	Fall 2013	6/30/2015	\$106,868.00	\$0.00
Keller and Heckman	Legal consultation	vender prime	Y	Y	8/4/2015	6/30/2016	\$95,000.00	\$0.00
Pending	Legal consultation		Y	N			\$52,124.00	
SSFm	Outreach and Planning	vender prime	Y	Y	4/15/2015	2/28/2018	\$374,520.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

A new contract will be required for the legal contract. The contract was closed, therefore necessitating new contract. As the new budget was being completed it was discovered the error in the contract amount. The Legal was not restated in the amount between the supplement and the original contract. The original was \$200,000 but was adjusted to \$106,868 due to time and new supplement initiated.

i. Total Costs

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$48,299.00	\$163,980.00	\$212,279.00	\$19,786.00	\$120,980.00	\$140,766.00
b. Personnel Fringe Benefits	\$20,420.00	\$54,039.00	\$74,459.00	\$10,738.00	\$62,585.00	\$73,323.00
c. Travel	\$174,844.00	\$0.00	\$174,844.00	\$174,844.00		\$174,844.00
d. Equipment			\$0.00			\$0.00
e. Materials/Supplies			\$0.00			\$0.00
f. Subcontracts Total	\$628,512.00		\$628,512.00	\$460,933.00		\$460,933.00
g. Other			\$0.00			\$0.00
h. Indirect			\$0.00			\$0.00
i. Total Costs	\$872,075.00	\$218,019.00	\$1,090,094.00	\$666,301.00	\$183,565.00	\$849,866.00
j. % of Total	80%	20%	100%	78%	22%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:		16c. Telephone (area code, number, and extension)	808-733-4246
Arthur J. Logan Major General, Adjutant General		16d. Email Address:	dolores.m.cook@hawaii.gov
16b. Signature of Authorized Certifying Official:			6/1/2017