

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number Expiration Date: 8/31/2016 15-10-S13015			
		4. EIN 996000896			
1. Recipient Name Hawaii Department of Defense		6. Report Date (MM/DD/YYYY) July 17, 2015			
3. Street Address 3949 Diamond Head Road		7. Reporting Period End Date: 06/30/2015			
5. City, State, Zip Code Honolulu, Hawaii 96816		8. Final Report <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		9. Report Frequency X Quarterly	
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: (MM/DD/YYYY) 2/28/2018				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	611			
2	Broadband Conferences	3 Conferences			
3	Staff Hires	0			
4	Contracts	0			
5	Governance Meeting	1			
6	Working Group	0			
7	Education and Outreach	125			
8	Sub recipient Agreements	0			
9	Phase II Activities	Stage 1			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>1) Stakeholder Meetings: 1) Continue to develop stakeholder meetings leveraging other trainings and conferences. Numbers reflected include attendance at E911 Board meetings, regional partner meetings wherein the discussion is specifically about FN progress in Hawaii; PSCR and SPOC meeting engaged colleagues in other states to gain insights to products developed which could be used in HI; strategies that could be modified for use; presenting information as to the challenges of this Island state and the positive learning that has arisen; consistently reminding FN program leads as to the needs of the non-contiguous states and territories for which HI is seen as a lead. Weekly or bi-weekly calls with Western States colleagues sharing information with regard to Notice responses, RFP questions and insights, Early Builder meetings to assist the State as to national directions. In state, meetings were held with various newly appointed cabinet officials; the new SPOC is becoming more engaged. SWIC met with colleagues from New Mexico and California to discuss concepts respective to state consultations; SWIC also discussed ideas and concepts of the technical challenges with attendees at the PSCR and attended a special APCO workshop related to FN at the PSCR. Energy has included strategizing the agenda for the State Consultation; developing responses to send in response to FirstNet Notice. Consistent attendance at the E911 Board meetings is important to continue to develop relationships and ensure information shared is correct. Materials continue to be developed and tailored to stakeholders.</p>					

- 2) Outreach continues to include: E911 Board, Western States bi-monthly meetings; meetings with Early Builders Advisory Committee, HEPEC member agencies, State and Federal agencies, county agencies and stakeholder organizations; territory representatives and State of Alaska representatives to continue contact with regard to development of a new Region of non-contiguous states and territories as approved by the FirstNet board in September 2014; various executive branch agencies and county leadership, including Emergency Managers. Importantly, outreach continues to focus on meeting and briefing the new TAG and new cabinet members who are encouraged and beginning to participate in the SIEB. The SWIC also continues to reach out to the legal community in Hawai'i, in particular the Attorney General's office; outside counsel has worked with TAG and SWIC to provide comments to FN Notices on behalf of Hawaii. The group currently called SCIP is evolving into a more robust group of stakeholders whose focus is diversifying to include planning for the NPSBN, raising issues important to consider in any state plan. This is an important group that will ultimately be the working teams to support the SIEB governance efforts.
- 3) Conferences: The SPOC, SWIC and DOD SLIGP fiscal manager attended the FirstNet SPOC meeting in Reston, Virginia. It was the first time the SPOC was able to attend a meeting focused on FirstNet and he participated actively. SWIC and HI DOD attended the PSCR meeting in San Diego, CA at the end of June. The meeting provided an opportunity for connections and re-connections made with territorial partners and Western states' partners, as well as national leaders.
- 4) FirstNet quarterly meetings: telephonic. These meeting are attended by SWIC and representative from DOD.
- 5) Governance: The SPOC held a second meeting of the SIEB; attendance was adequate but it is expected to be better in the next quarter, especially as the FirstNet State Consultation planning picks up. Presentations were made by infrastructure managers in the State and the Counties so members begin to understand the existing infrastructure. It is hoped that as the group begins to understand how public safety communications is currently performed in Hawaii. It will be better positioned to support current efforts to maintain a strong system while planning for deployment of FirstNet. Continued education of Board is paramount and re-igniting relationships with Counties' administrations is the goal for the next quarter. This group remains important to the planning of the State Consultation meeting. The next meeting is scheduled for July.
- 6) Phase II Activities: During the April through July quarter we were not able to begin the preparations for the map coverage. We are in Stage I. We have reviewed the maps and developed a plan to move forward using state and county resources.

**11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.**

Not at this time

**11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.**

Enabling the strong SIEB and helping it move forward remains the priority; the team is working toward obtaining more buy-in by the new Administration through the advocacy of the SPOC; the SWIC is guiding the group currently called "SCIP" to expand its role to include FirstNet as part of its overall state plan. Members of this group will ultimately provide working teams for the SIEB.

**12. Personnel**

**12a. If the project is not fully staffed, describe how any lock of staffing may impact the project's time line and when the project will be fully staffed.**

The SWIC continues to be the key staffer leading this effort contributing up to 55% or more time on the project. Funding for this position changes in July and the revised budget will reflect such change.

**12b. Staffing Table**

Job Title	FTE %	Project(s) Assigned	Change
Statewide Interoperability Coordinator	.55	Project Manager for the SLIGP activities	No change

Add Row | Remove Row

**13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.**

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Keller & Heckman; counsel to OIMT with tasks	Legal Counsel	Vendor	Y	Y Outside counsel is procured through the office of	Fall 2013	July 2016	200,000.00	0	\$106,867/23%



specific to SLIGP				Attorney General. There exists a contract					
SSFM	Plan/Outreach Development	Vendor	Y	Y	April 15, 2014	July 2016	\$248,323	0	\$136,840/28%
TBD	Phase II Support	Vendor	N	N	TBD	TBD	\$427,339	0	49%

13b. Describe any challenges encountered with vendors and/or sub recipients.  
 Outside counsel expertise is available through the Office of Information Management and Technology (OIMT). OIMT vetted the legal counsel applications through the process of procurement with the Attorney General's Office for the purpose of having counsel available for work related to FirstNet and SLIGP. A supplement to the original contract was approved for the Outreach Contractor to ensure consistency in the entire project. The Contractor is instrumental with the Hawaii SWIC for areas related to governance planning, SCIP meetings related to FirstNet broadband planning, outreach strategy. As the program matures more staff or appropriate contractor(s) for specific purposes will be required to assist the SWIC.

**14. Budget Worksheet**

**Columns 2, 3, and 4 must match your current budget for the entire award, which is the SF 424A on file. Only list matching funds that the Department of Commerce has already approved.**

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	0	\$156,750	\$156,750	0	\$91,034	\$91,034
b. Personnel Fringe Benefits	0	\$61,269	\$61,269	0	\$38,232	\$38,232
c. Travel	\$149,736	0	\$149,736	\$115,851	0	\$115,851
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	0	0	0	0	0	0
f. Subcontracts Total	\$722,339	0	\$722,339	\$199,975	0	\$199,975
g. Other	0	0	0	0	0	0
h. Total Costs	\$872,075	\$218,019	\$1,090,094	\$315,826	\$129,266	\$445,092
i. % of Total	80%	20%	100%	70.8%	29.2%	100%

Note: The match contributed for the match April 1 – June 30.2025 in the amount of 374 hours @\$45.67 per hour for total contribution of \$17,081; fringe contribution computed at 42% for \$7,372.

**15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award document.**

16a. Typed or printed name and title of Authorized Certifying Official  Arthur J. Logan Major General Authorizing Representative	16c. Telephone (are code, number, and extension) 808-733-4246
	16d. Email Address  arthur.j.logan.mil@mail.mil
16b. Signature of Authorized Certifying Official  	16e. Date Report Submitted (month, day, year)  August 10, 2015