

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	15-10-S13015	
1. Recipient Name		State Department of Defense		4. EIN:	996000896	
3. Street Address		3949 Diamond Head Road		6. Report Date (MM/DD/YYYY)	9/30/2015	
5. City, State, Zip Code		Honolulu, Hawaii 96816		7. Reporting Period End Date: (MM/DD/YYYY)	9/30/2015	
				8. Final Report	9. Report Frequency	
				Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>	
				No <input checked="" type="checkbox"/>		
10a. Project/Grant Period						
Start Date: (MM/DD/YYYY)		9/1/2013	10b. End Date: (MM/DD/YYYY)	2/18/2018		
11. List the individual projects in your approved Project Plan						
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Amount expended	
1	Stakeholder Meetings	322				
2	Broadband Conferences	1				
3	Staff Hires					
4	Contract Executions					
5	Governance Meetings	2				
6	Education and Outreach	438				
7	Subrecipient Agreement Executed					
8	Phase 2 - Coverage	92				
9	Phase 2 - Users and Their Operational Areas	361				
10	Phase 2 - Capacity Planning	127				
11	Phase 2 - Current Providers/Procurement	4				
12	Phase 2 - State Plan Decision	0				
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.						

Hawaii continues its long term efforts of outreach and education. To that end, the SPOC invited upper management of FirstNet, Kennedy & Parkinson, to present at a specially called meeting of the Governor and his Cabinet members who are all new to FirstNet since the beginning of 2015. This meeting is/was key to continue to build a governance structure for oversight of public safety interoperable communications of which FirstNet is key in long term planning activities. Success of this meeting was reflected in attendance at the August State Consultation meeting where the Governor and key officials joined stakeholders in discussing FirstNet and its implications in Hawaii. Stakeholder meetings reflected the individuals reached in preparation for the State Consultation and data collection. The FN coordinator attended the CA State Consultation in preparation for the HI consultation and used some information from that meeting, and discussions with other states, to finalize the Agenda for Hawaii. Two governance meetings were held in this quarter; work continues to develop this group more fully. Education and outreach numbers reflect the on-going efforts to bring stakeholders from throughout the State and the counties to the table for input to the data collection, and overall knowledge of the NPSBN. During this quarter, efforts to obtain information and data for the coverage mapping due was an emphasis. Outreach to E911 board, the counties' emergency managers, state agencies, all were contacted and information received to provide Hawaii information by the 9/30 deadline. With users and operational areas, outreach was done in the counties, through SCIP meetings, e911 Board meetings, state agency meetings--all were focused on the particularly identified matter of identifying key players and how their communications processes currently work and what is needed. This is an on-going effort. SCIP meetings included discussions of capacity planning, and two meetings in the counties were targeting what type of capacity is expected by deployment of the NPSBN. There were no procurements, but there was engagement with the State procurement office. There were several large successes during this quarter: the FN/Governor and Governor's cabinet meeting, the State Consultation which engaged over 150 individuals who stayed and participated actively in the full process, meeting the data collection deadline with over 65% of state data submitted, the SCIP workshop which included discussion of a forward plan for the NPSBN. The challenges remain consistent: the lack of resources, the amount of travel for stakeholders and the costs associated, development of a strong governance group; the numbers of weather related challenges that have made it difficult for at least one of the counties to provide adequate information for planning. Mitigation of these challenges comes from continued building of personal relationships and building upon existing relationships. A key milestone projected for the next quarter is to make more solid the Governance group, continue to obtain information from the counties and state agencies that will better reflect the needs of the state in the FN RFP which we expect to do by the end of October. Another challenge is to keep providing input from the state regarding Notices and other input needs from FN.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

This project is resource challenged, both in personnel and dollars. The travel that is necessary to engage stakeholders from throughout the state and counties, plus the travel to keep the SPOC and at least one or two other individuals engaged in the national efforts is very limited. Without in person meetings, which are essential at this point in the planning, progress will be slow.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

1) FN/Governor & cabinet in person meeting; state consultation engaging over 150 participants, including a representative from Guam; continued strong working relationships with other non-contiguous states and territories in order to exchange strategies

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Lack of staffing continues to be a challenge. Current staff already have full time responsibilities which are also critical. While there is a synergy, it is still a challenge to keep current and keep up the performance we expect from ourselves.

12b. Staffing Table

Job Title	FTE%	Project (s) Assigned	Change
Statewide Interoperable Communications Coordinator	1	only half salary taken from SLIGP; other half supported through Homeland Security	Yes

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table - Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Keller and Heckman	Legal consultation	vendor prime	Y	Y	Fall 2013	6/30/2015	\$200,000.00	\$0.00
Keller and Heckman	Legal consultation	vendor prime	Y	Y	8/4/2015	6/30/2016	\$95,000.00	\$0.00
SSFM	Outreach and Planning	vendor prime	Y	Y	4/15/2015	7/1/2016	\$248,323.00	\$0.00



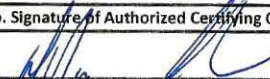
13b. Describe any challenges encountered with vendors and/or subrecipients.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.  
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$0.00	\$156,750.00	\$156,750.00	\$7,910.00	\$93,669.00	\$101,579.00
b. Personnel Fringe Benefits	\$0.00	\$61,269.00	\$61,269.00	\$5,965.00	\$39,166.00	\$45,131.00
c. Travel	\$149,736.00	\$0.00	\$149,736.00		\$0.00	\$0.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$120,751.00	\$0.00	\$120,751.00
e. Materials/Supplies	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
f. Subcontracts Total	\$722,339.00	\$0.00	\$722,339.00	\$269,663.00	\$0.00	\$269,663.00
g. Other	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
i. Total Costs	\$872,075.00	\$218,019.00	\$1,090,094.00	\$404,289.00	\$132,835.00	\$537,124.00
j. % of Total	80%	20%	100%	75%	25%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:		16c. Telephone (area code, number, and extension)
Arthur J. Logan, MG, Adjutant General		808-733-4205
16b. Signature of Authorized Certifying Official:		16d. Email Address:
		dolores.m.cook@hawaii.gov
		4-Jan-16

*Handwritten initials*