

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 16-10-S13016			
		4. EIN 82-6000952			
1. Recipient Name State of Idaho Military Division		6. Report Date (MM/DD/YYYY) 1/30/14			
3. Street Address 4040 Guard St, Bldg. 600		7. Reporting Period End Date: 12/31/2014			
5. City, State, Zip Code Boise, ID, 83705		8. Final Report <input type="checkbox"/> Yes XX No		9. Report Frequency XX Quarterly	
10a. Project/Grant Period Start Date: 08/01/2013	10b. End Date: 07/31/2016				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	245			
2	Conferences / Workshops	1			
3	Contract Executions	4			
4	Staff Hires	0			
5	Outreach Materials	0			
6	Governance	1			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
- There have been no major obstacles or challenges encountered this quarter and the local strategies employed were based on education and awareness and have enhanced the program and staff objectives.					
Progress this quarter:					
Stakeholder:					
- Scheduled and completed OUTREACH visits to 9 Counties during 2 Emergency Management Workshops (Boundary, Bonner, Benewah, Clearwater, Kootenai, Lewis, Nez Perce, Shoshone // 32 in attendance)					
- Presentation provided to the Region 3 District Interoperability Governance Board (DIGB) (16 personnel)					
- 6 County/City First Responder visits (Owyhee, Twin Falls, Payette, Ada / City of Lewiston, City of Kimberly // 18 Personnel)					
- Idaho Technology Summit (October 14-15 // 130 Attendee's)					
- Idaho National Laboratory (INL) Wireless Test Range (16 Personnel)					

Conferences/Workshops:

- Idaho FirstNet Planning Committee and DHS/OEC Broadband Technical Coverage/Capacity Workshop (BB-BRBNDLTE) held 9 December 2014 (33 in attendance)
- Program Manager attended Oregon and Washington initial consultation meetings

Contract Executions (see 13a below):

- Temporary employee contract (DePaul) support for Outreach activities
- Val Technologies consulting SLIGP and PSBAG Consulting
- Gloria Totoricaguena Idaho Technology Summit - Professional Planning Services
- Baney Corporation Conference Room PSBAG meeting

Planned activities for the next quarter:

- Idaho FirstNet Planning Committee meeting scheduled for March 2015
- Affiliated Tribes of Northwest Indians (ATNI) representation with Idaho, Oregon, and Washington SLIGP
- International Wireless Communications Expo (IWCE) attendance
- Working with neighboring states for information sharing in regards to outreach planning and governance structures
- Continue Outreach planning opportunities
- Will work with eastern Idaho jurisdictions currently operating LMR systems within Band 14. Facilitate discussions with FirstNet legal team to identify potential funding to assist with the migration.
- Prepare for Initial Consultation

Milestones:

- Submitted State Consultation Checklist
- Increased level of outreach and outreach products
- Increased Tribal outreach
- Submitted RFP for contracted Outreach solutions, SLIGP website, professional materials and support
- Announced FTE for an Outreach and Data Collection Coordinator

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

- No substantive changes anticipated this quarter.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

- We will submit Request for Proposal (RFP) and anticipate a contract award for technical support, so we will be requesting a MATCH WAIVER next quarter.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

- Initial Outreach interactions have been well received and positive. FirstNet is becoming more familiar with the groups we encounter and the information presented is highly accepted as positive and beneficial.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

- We are currently working on filling the vacant FTE position for an Outreach Program Manager

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Program Manager	100%	Program Management	N/C
Program Assistant	0%	Outreach and Data Collection Coordinator	N/C
Project Manager	100%	Project Management	N/C

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13. Subcontracts (Vendors and/or Subrecipients)

- Working with Idaho Department of Administration and Idaho Department of Purchasing for a RFP for Outreach Services. Anticipate contract execution next Quarter.

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Val Technologies	SLIGP and PSBAG Consulting	Vendor	N	Y	7/1/14	8/13/14	2580.00	0	
Gloria Totoricaguena	Idaho Technology Summit - Professional Planning Services	Vendor	N	Y	10/1/14	11/6/14	10,000.00	0	
DePaul	Personnel State Contract	Vendor	N	Y	10/7/14	N/C	4909.00	0	
Baney Corporation	Conference Room PSBAG meeting	Vendor	N	Y	10/29/14	12/9/14	360.00	0	

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13b. Describe any challenges encountered with vendors and/or subrecipients.

Idaho has no subgrantees.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$536,917.00	\$160,711.00	\$697,628.00	112,834.00	5292.00	\$118,126.00
b. Personnel Fringe Benefits	\$193,290.00	\$57,856.00	\$251,146.00	44,720.00	2977.00	\$47,697.00
c. Travel	\$153,000.00	0.00	\$153,000.00	23,439.00	0.00	\$23,439.00
d. Equipment	0.00	0.00	0.00	0.00	0.00	0.00
e. Materials/Supplies	\$127,132.00	0.00	\$127,132.00	16,100.00	0.00	\$16,100.00
f. Subcontracts Total	\$398,890.00	0.00	\$398,890.00	14,200.00	0.00	14,200.00
g. Other	\$7992.00	\$153,994.00	161986.00	0.00	44,590.00	44,590.00
h. Indirect	\$73,021.00	0.00	73021.00	15,756.00	0.00	15,756.00
i. Total Costs	\$1,490,242.00	\$372,561.00	\$1,862,803.00	227,049.00	52,859.00	279,908.00
j. % of Total	80%	20%	100%	81%	19%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official

Brad Richy, Brig Gen
 Director, Idaho Bureau of Homeland Security

16c. Telephone (area code, number, and extension)

208-258-6501

16d. Email Address brichy@bhs.idaho.gov

16b. Signature of Authorized Certifying Official



16e. Date Report Submitted (month, day, year)

10/30/2014
 Resubmit 14 Nov 2014

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According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.