U.S. Department of Commerce

Performance Progress Report

1. Recipient Name
Illinois Emergency Management Agency

2. Award or Grant Number
17-10-S13017

4. EIN
73-1641239

6. Report Date
04/30/2015

7. Reporting Period End Date:
3/31/2015

5. Street Address
2200 S Dirksen Parkway

6. City, State, Zip Code
Springfield, IL 62703-4528

8. Final Report
☐ Yes  X No

9. Report Frequency
X Quarterly

10a. Project/Grant Period
Start Date: 09/01/2013  
End Date: 08/31/2016

10b. End Date: 08/31/2016

11. List the individual projects in your approved Project Plan

<table>
<thead>
<tr>
<th>Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)</th>
<th>Project Deliverable Quantity (Number &amp; Indicator Description)</th>
<th>Total Federal Funding Amount</th>
<th>Total Federal Funding Amount expended at the end of this reporting period</th>
<th>Percent of Total Federal Funding Amount expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Stakeholder Meetings</td>
<td>662</td>
<td></td>
<td></td>
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<tr>
<td>2. Broadband Conferences</td>
<td>0</td>
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<tr>
<td>3. Staff Hires (Full Time Equivalent)</td>
<td>0</td>
<td></td>
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<td>4. Contractual Executions</td>
<td>0</td>
<td></td>
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<tr>
<td>5. Governance Meetings</td>
<td>6</td>
<td></td>
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<tr>
<td>6. Education and Outreach</td>
<td>3,735</td>
<td></td>
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<td>7. Sub-Recipient Agreement Executed</td>
<td>0</td>
<td></td>
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<tr>
<td>8. Phase II Activities</td>
<td>0</td>
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</tbody>
</table>

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

Milestone Activities:
- Illinois has Initial Consultation scheduled for July 14th, 2015.
- Completed State Agency planning session in March.
- We have completed 80 County Outreach Planning Sessions and some counties we held multiple meetings. Our goal is 102 counties.
• Continuing to follow our Illinois FirstNet Project Plan.
• 35 Stakeholder Engagements (listed below) and 662 attendees (that is the # attended county sessions 1st qtr)
  o Jan 1 – March 31 2015
    • Kane County FirstNet Planning Session @ Elgin – Jan 7 – 37 people for 2 hours
    • Champaign County FirstNet Planning Session @ Urbana – Jan 13 – 24 people for 2 hours
    • Iroquois County FirstNet Planning Session @ Watseka – Jan 13 – 14 people for 2 hours
    • Woodford County FirstNet Planning Session @ Roanoke – Oct 2 – 13 people for 2 hours
    • Macoupin County FirstNet Planning Session @ Decatur – Oct 7 – 14 people for 2 hours
    • McLean County FirstNet Planning Session @ Bloomington – Jan 14 - 30 people for 2 hours
    • Tazewell, Fulton & Logan County FirstNet Planning Session @ Tremont – Jan 15 – 19 people for 2 hours
    • Livingston County FirstNet Planning Session Pontiac – Jan 15 – 27 people for 2 hours
    • McHenry County FirstNet Planning Session @ Crystal Lake – Jan 22 – 35 people for 2 hours
    • Wayne County FirstNet Planning Session @ Fairfield - Jan 22– 5 people for 2 hours
    • Richland County FirstNet Planning Session @ Olney – Jan 22 - 7 people for 2 hours
    • Lawrence & Wabash County FirstNet Planning Session @ Bridgeport – Jan 22–34 people for 2 hours
    • Effingham County FirstNet Planning Session @ Effingham – Jan 21 – 24 people for 2 hours
    • Effingham County FirstNet Planning Session (2nd session) @ Effingham – Jan 21 - 6 people for 2 hours
    • Jasper & Crawford County FirstNet Planning Session @ Newton – Jan 21 - 14 people for 2 hours
    • Shelby County FirstNet Planning Session @ Shelbyville – Jan 20 - 8 people for 2 hours
    • Stephenson County FirstNet Planning Session @ Freeport – Jan 28 – 16 people for 2 hours
    • Macoupin, Calhoun & Greene County FirstNet Planning Session @ Carlinville – Feb 5 – 17 people for 2 hours
    • Bond County FirstNet Planning Session @ Greenville – Feb 4–15 people for 2 hours
    • Jo Daviess County FirstNet Planning Session @ Galena – Feb 11 – 18 people for 2 hours
    • DeKalb County FirstNet Planning Session @ DeKalb – Feb 10 – 14 people for 2 hours
    • Randolph, Perry, Jackson, Franklin & Williamson FirstNet Planning Session @ Carterville – Feb 10 - 26 people for 2 hours
    • Hamilton, Saline, White, Gallatin, Pope & Hardin County FirstNet Planning Session @ Harrisburg – Feb 11 – 17 people for 2 hours
    • Union, Johnson, Pulaski & Massac County FirstNet Planning Session @ Ullin – Feb 12 – 2 people for 2 hours
    • McDonough County FirstNet Planning Session @ Macomb – Feb 19 – 9 people for 2 hours
    • MABAS Conference – 3 Breakout sessions @ Springfield – Feb 17,18,19 – 46 people for 3.45 hours
    • FBINA Meeting @ Bloomington – Feb 25 – 59 people for 15 minutes
    • Menard County FirstNet Planning Session @ Athens – Mar 5 – 9 people for 2 hours
    • Bureau County FirstNet Planning Session @ Princeton – Mar 12 – 21 people for 2 hours
    • Sangamon County FirstNet Planning Session @ Springfield – Mar 16 – 11 people for 2 hours
    • State Agency FirstNet Planning Session @ Chicago – Mar 17 – 23 people for 2 hours
    • Mason County FirstNet Planning Session @ Havana – Mar 19 – 4 people for 2 hours
    • Boone County FirstNet Planning Session @ Belvidere – Mar 19 – 13 people for 2 hours
    • Madison County FirstNet Planning Session @ Wood River – Mar 24 – 17 people for 2 hours
    • Henry County FirstNet Planning Session @ Colona – Mar 26 – 14 people for 2 hours
• Leadership Meetings
  o Jan 1 – Mar 31 2015
    • SAA in Jan, Feb, Mar
    • Broadband Deployment Council Leadership in Mar
    • Weekly Core Team Project Calls
• Auxiliary Meetings
  o Listen in on FIRSTNET Board Meetings
  o FIRSTNET Programmatic Update Sessions
    • Monthly (3)
    • Quarterly (1)
  o Coordinated and conducted a Meeting with FirstNet Leadership (Kennedy, Reed, Buchannan) and the Region V States in Chicago with 35 People
• Governance Meetings
  o Illinois Terrorism Task Force Public Safety Broadband Task Force Monthly Meetings - (Feb, Mar)
  o Statewide Interoperability Executive Committee (SIEC) Monthly Meetings (Jan, Feb, Mar)
  o Broadband Deployment Council Quarterly Meetings - Jan

Other Activities:
• NTR

Challenges:
• NTR

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.
  • There will be budget modifications submitted this quarter.

11c. Provide any other information that would be useful to NTIA as it assesses this project’s progress.
  • Illinois FIRSTNET Website is operational
  • Initial Consultation Package is completed and Submitted
  • Initial Consultation Meeting is set up
  • Mailing Quarterly Illinois FirstNet Newsletter for stakeholders
  • Weekly discussions and Monthly Meetings
  • Outreach Plan is being executed

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.
  • Engaging with the Electric and Telephone Cooperatives continues.
  • Engaging with IL Universities and Carriers about public/private Partnerships
  • The project and grants team are meeting every week.
12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's timeline and when the project will be fully staffed.

12b. Staffing Table

<table>
<thead>
<tr>
<th>Job Title</th>
<th>FTE %</th>
<th>Project(s) Assigned</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grant Program Manager-Bob Evans</td>
<td>75%</td>
<td>Point of Contact for State Administrative Agency (IEMA) and liaison with NTIA</td>
<td>FTE% reduced to 75% on 1/1/15</td>
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</tbody>
</table>

13. Subcontracts (Vendors and/or Sub-recipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

<table>
<thead>
<tr>
<th>Name</th>
<th>Subcontract Purpose</th>
<th>Type</th>
<th>RFP/RFC, Issued (Y/N)</th>
<th>Contract Executed (Y/N)</th>
<th>Start Date</th>
<th>End Date</th>
<th>Total Federal Funds Allocated</th>
<th>Total Matching Funds Allocated</th>
<th>Project and % Assigned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illinois Law Enforcement Alarm System (ILEAS)</td>
<td>80% of SWIC (Joe Galvin) time dedicated to SLIGP, Technical System Architect (Bill Springer), Outreach Liaison Coordinator (Gary Cochran), Fiscal Grant and Travel Coordinator (Lori Bell), personnel travel, statewide and regional conferences, meeting expenses, printing,</td>
<td>Sub-recipient</td>
<td>Y</td>
<td>Y</td>
<td>9/10/2013</td>
<td>3/31/2016</td>
<td>$822,513.76</td>
<td>$0.00</td>
<td>Stakeholder Meetings (80% of project) Broadband Conferences (100% of project) Staff Hires (Full Time Equivalent) (50% of project) Governance Meetings (80% of project) Education and Outreach (80% of project)</td>
</tr>
</tbody>
</table>
office supplies, technology and management/administration

13b. Describe any challenges encountered with vendors and/or sub-recipients.
• None to Report this quarter

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

<table>
<thead>
<tr>
<th>Project Budget Element (1)</th>
<th>Federal Funds Awarded (2)</th>
<th>Approved Matching Funds (3)</th>
<th>Total Budget (4)</th>
<th>Federal Funds Expended (5)</th>
<th>Approved Matching Funds Expended (6)</th>
<th>Total Funds Expended (7)</th>
</tr>
</thead>
<tbody>
<tr>
<td>a. Personnel Salaries</td>
<td>$139,439.00</td>
<td>$0</td>
<td>$139,439.00</td>
<td>$67,595.00</td>
<td>$0</td>
<td>$67,595.00</td>
</tr>
<tr>
<td>b. Personnel Fringe Benefits</td>
<td>$115,465.00</td>
<td>$0</td>
<td>$115,465.00</td>
<td>$56,766.02</td>
<td>$0</td>
<td>$56,766.02</td>
</tr>
<tr>
<td>c. Travel</td>
<td>$7,826.00</td>
<td>$375,000.00</td>
<td>$382,826.00</td>
<td>$4,601.33</td>
<td>$46,643.00</td>
<td>$51,244.33</td>
</tr>
<tr>
<td>d. Equipment</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>e. Materials/Supplies</td>
<td>$0</td>
<td>$12,000.00</td>
<td>$12,000.00</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>f. Subcontracts Total</td>
<td>$3,804,673.00</td>
<td>$0</td>
<td>$3,804,673.00</td>
<td>$375,363.49</td>
<td>$0</td>
<td>$375,363.49</td>
</tr>
<tr>
<td>g. Other</td>
<td>$0</td>
<td>$557,204.00</td>
<td>$557,204.00</td>
<td>$0</td>
<td>$191,045.00</td>
<td>$191,045.00</td>
</tr>
<tr>
<td>h. Indirect Costs</td>
<td>$0</td>
<td>$72,647.00</td>
<td>$72,647.00</td>
<td>$0</td>
<td>$22,197.67</td>
<td>$22,197.67</td>
</tr>
<tr>
<td>i. Total Costs</td>
<td>$4,067,403.00</td>
<td>$1,016,851.00</td>
<td>$5,084,254.00</td>
<td>$504,325.84</td>
<td>$259,885.67</td>
<td>$764,211.51</td>
</tr>
<tr>
<td>j. % of Total</td>
<td></td>
<td></td>
<td>66%</td>
<td>34%</td>
<td>100%</td>
<td></td>
</tr>
</tbody>
</table>

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official
Robert Evans, Grant Program Manager

16c. Telephone (area code, number, and extension)
217-782-2700

16d. Email Address
Bob.P.Evans@illinois.gov

16a. Signature of Authorized Certifying Official

16e. Date Report Submitted (month, day, year)
5-11-15
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