U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	18-10-S13018
				4. EIN:	35-6000158
1. Recipient Name	Indiana Integrated Public Safety Commission			6. Report Date (MM/DD/YYYY)	7/29/2016
3. Street Address	100 N. Senate Ave., Room N825			7. Reporting Period End Date: (MM/DD/YYYY)	6/30/2016
5. City, State, Zip Code	Indianapolis, IN 46204-2213			8. Final Report Yes ☐ No ☒	9. Report Frequency Quarterly ☑

10a. Project/Grant Period			
Start Date: (MM/DD/YYYY)	9/1/2013	10b. End Date: (MM/DD/YYYY)	3/31/2018

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
1	Stakeholders Engaged	29 meetings/1084 attendees	*Actual number of individuals reached via stakeholder meetings during the quarter*
2	Individuals Sent to Broadband Conferences	10	*Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter*
3	Staff Hired (Full-Time Equivalent)(FTE)	0	*Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)*
4	Contracts Executed	0	*Actual number of contracts executed during the quarter*
5	Governance Meetings	4	*Actual number of governance, subcommittee, or working group meetings held during the quarter*
6	Education and Outreach Materials Distributed	350	*Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter*
7	Subrecipient Agreements Executed	NA	*Actual number of agreements executed during the quarter*
8	Phase 2 - Coverage	Stage 5	
9	Phase 2 – Users and Their Operational Areas	Stage 5	*For each Phase 2 milestone category, please provide the status of the activity during the quarter:*
10	Phase 2 – Capacity Planning	Stage 5	• *Stage 1 - Process Development* • *Stage 2 - Data Collection in Progress* • *Stage 3 - Collection Complete; Analyzing/Aggregating Data*
11	Phase 2 – Current Providers/Procurement	NA	• *Stage 4 - Data Submitted to FirstNet* • *Stage 5 - Continued/Iterative Data Collection*
12	Phase 2 – State Plan Decision	NA	• *Stage 6 - Submitted Iterative Data to FirstNet*

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

1. Stakeholder Meetings – Project staff attended 29 stakeholder meetings (1084 attendees) this quarter, including 14 District Planning Council (DPC) meetings, 10 IDHS "Roadshows," and 2 county fire chiefs meetings.   Indiana FirstNet staff also purchased booth space at several association conferences for stakeholder outreach:
- Indiana statewide APCO/NENA Conference (340 attendees)
- Indiana APCO Quarterly meeting (20 attendees)

2. Broadband Conferences – SLIGP funds were used to send 10 individuals to broadband conferences, including SPOC (1); NCSWIC (1); APCO Broadband Summit (1); PSCR (2); and the National NENA Conference, held in Indianapolis (5).

3. Contract Executions – None

4. Governance Meetings – Four governance meetings were held in this reporting period. The Integrated Public Safety Commission (IPSC) and Statewide Interoperability Executive Committee (SIEC) both held quarterly meetings on June 21, 2016. Two SIEC monthly conference calls were also held. FirstNet/broadband updates and activity details were provided to commissioners/representatives at all meetings.

5. Other Activities
- Project staff continues to meet weekly to discuss broadband issues, strategy and logistics. The two chairs of the Indiana Broadband Working Group (Indiana Department of Homeland Security Executive Director David Kane and Indiana Chief Information Officer Paul Baltzell) attend these meetings at least once a month, along with other key FirstNet interested parties.

6. Project Team attended all NCSWIC and FirstNet/NTIA webinars and participated in the SPOC calls.

7. The Request for Proposal for general project management and iterative data collection was awarded in June. The contract was not signed until after Q12 end, and will be reported on the Q13 report.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Indiana Governor Mike Pence instituted a "recalibration" effort (i.e. hiring freeze) in February 2016, which put a halt to our imminent plan to hire an Outreach Coordinator for the Northern half of the state. IPSC staff is filling in the gap to ensure regular attendance at meetings continues

12b. Staffing Table - *Please include all staff that have contributed time to the project. Please do not remove individuals from this table.*

Job Title	FTE%	Project (s) Assigned	Change
Executive Director	0.15	FirstNet Single Point of Contact	
Statewide Interoperability Coordinator (SWIC)	0.5	Provides project oversight	
Communications Director	0.5	Directs outreach program and oversee grant reporting	
Comptroller	0.05	Supports budgetary and financial requirements, including grants and RFPs	
Operations Manager	0.05	Provides operational support	
Logistics Manager	0.05	Provides technical guidance (SME)	
Field Coordinator	0.5	Provides outreach/education	
Field Coordinator	0.5	Provides outreach/education	position unfilled
Administrative Assistant	0.05	Provides administrative support for governance meetings and other project requirements	
Clerk	0.045	Provides clerical support	
Co-chair of Exec Comm (IN DHS Dir)	0.05	Provides Governance	
Co-chair of Exec Comm (CIO)	0.05	Provides Governance	
Gov's Ofc Public Safety Counselor	0	Provides Governance	
GIS Coordinator	0.07	Provides technical guidance (SME)	Not charging to grant

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
ProCaM Inc.	conference planner	vendor	N	Y	9/1/2014	8/31/2016	$42,075.00	$0.00
Michael Baker Internatl (via Guidesoft)	focus group convener; data collection	vendor	Y	Y	7/8/2015	12/8/2015	$89,000.00	$0.00
Crowe Horwath	project management	vendor	Y	Y	6/1/2016	5/31/2018	$1,799,775.00	$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

The process for getting the contract with Crowe for consulting services was delayed, so work did not actually begin until mid July.

14. Budget Worksheet						
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	$0.00	$459,864.00	$459,864.00	$0.00	$217,194.23	$217,194.23
b. Personnel Fringe Benefits	$0.00	$128,762.00	$128,762.00	$0.00	$60,819.98	$60,819.98
c. Travel	$343,354.00	$0.00	$343,354.00	$26,895.73		$26,895.73
d. Equipment	$0.00	$0.00	$0.00	$0.00		$0.00
e. Materials/Supplies	$4,800.00	$0.00	$4,800.00	$121.82		$121.82
f. Subcontracts Total	$1,930,850.00	$0.00	$1,930,850.00	$99,896.42		$99,896.42
g. Other	$75,500.00	$0.00	$75,500.00	$41,829.29		$41,829.29
h. Indirect	$0.00	$0.00	$0.00	$0.00		$0.00
i. Total Costs	$2,354,504.00	$588,626.00	$2,943,130.00	$168,743.26	$278,014.21	$446,757.47
j. % of Total	80%	20%	100%	38%	62%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.		
16a. Typed or printed name and title of Authorized Certifying Official: David W. Vice Agency Executive Director; FirstNet Single Point of Contact	16c. Telephone (area code, number, and extension)	317-234-1541
16b. Signature of Authorized Certifying Official:	16d. Email Address:	dvice@ipsc.in.gov
	Date:	7/29/2016