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| U.S. Department of Commerce Performance Progress Report | | | | 2. Award or Grant Number: | 18-10-S13018 |
| | | | | 4. EIN: | 35-6000158 |
| 1. Recipient Name | Indiana Integrated Public Safety Commission | | | 6. Report Date (MM/DD/YYYY) | 10/30/2017 |
| 3. Street Address | 100 N. Senate Ave., Room N825 | | | 7. Reporting Period End Date: (MM/DD/YYYY) | 9/30/2017 |
| 5. City, State, Zip Code | Indianapolis, IN 46204-2213 | | | 8. Final Report Yes <input type="checkbox"/> No <input type="checkbox"/> | 9. Report Frequency Quarterly <input checked="" type="checkbox"/> |
| 10a. Project/Grant Period | | | | | |
| Start Date: (MM/DD/YYYY) | 9/1/2013 | 10b. End Date: (MM/DD/YYYY) | 2/28/2018 | | |
| 11. List the individual projects in your approved Project Plan | | | | | |
| | Project Type (Capacity Building, SCIP Update, | Project Deliverable Quantity (Number & Indicator Description) | | | |
| 1 | Stakeholders Engaged | 1,395 | <i>Actual number of individuals reached via stakeholder meetings during the quarter</i> | | |
| 2 | Individuals Sent to Broadband Conferences | 0 | <i>Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter</i> | | |
| 3 | Staff Hired (Full-Time Equivalent)(FTE) | 0 | <i>Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)</i> | | |
| 4 | Contracts Executed | 0 | <i>Actual number of contracts executed during the quarter</i> | | |
| 5 | Governance Meetings | 6 | <i>Actual number of governance, subcommittee, or working group meetings held during the quarter</i> | | |
| 6 | Education and Outreach Materials Distributed | 17,740 | <i>Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter</i> | | |
| 7 | Subrecipient Agreements Executed | NA | <i>Actual number of agreements executed during the quarter</i> | | |
| 8 | Phase 2 - Coverage | Stage 6 | <i>For each Phase 2 milestone category, please provide the status of the activity during the quarter:</i> <ul style="list-style-type: none"> • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/Iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet | | |
| 9 | Phase 2 – Users and Their Operational Areas | Stage 6 | | | |
| 10 | Phase 2 – Capacity Planning | Stage 6 | | | |
| 11 | Phase 2 – Current Providers/Procurement | NA | | | |
| 12 | Phase 2 – State Plan Decision | NA | | | |

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

1. Stakeholder Meetings—Project team members attended 21 stakeholder meetings (1,395 attendees) this quarter, including 7 District Planning Council (DPC) meetings, 8 District Input Meetings, and 2 state/local organization meetings. Also, presented at 4 association conferences for stakeholder outreach:

- Indiana Association of Chiefs of Police Fall Conference
- Indiana Emergency Response Conference
- Association of Indiana Counties (AIC)
- Indiana Environmental Health association (IEHA)

2. Broadband Conferences – None

3. Staff Hired (FTE) – None

4. Contract Executions – None

5. Governance Meetings – Six governance meetings were held in this reporting period. The Integrated Public Safety Commission (IPSC) met on September 19, 2017. The Statewide Interoperability Executive Committee (SIEC) met on August 15, 2017. The Indiana Broadband Executive Committee (FirstNet Co-Chairs/Key Players) held monthly meetings on July 7, August 22, and September 26, 2017. FirstNet/ broadband updates and activity details were provided at all meetings. The FirstNet Indiana State Plan Consultation meeting was held on July 21, 2017; meeting included representatives from FirstNet, AT&T and members of the Indiana Broadband Executive Committee.

6. Education and Outreach Materials Distributed – 17,740 materials were distributed for outreach and education, including: three Indiana FirstNet monthly newsletters, Indiana FirstNet Facebook had 2,123 views during the quarter and Indiana FirstNet Twitter had 2,098 Twitter views.

7. Other Activities

• *Project team continues to meet weekly to discuss broadband issues, strategy and logistic. The two chairs of the Indiana Broadband Working Group (Indiana Department of Homeland Security Executive Director Bryan Lanelev and Indiana Chief*

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

N/A

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

None.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The state hiring freeze was lifted this year and IPSC was able to fill its vacant Field Coordinator in July 2017.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

| Job Title | FTE% | Project (s) Assigned | Change |
|---|-------|--|--------|
| Executive Director | 0.15 | FirstNet Single Point of Contact | |
| Statewide Interoperability Coordinator (SWIC) | 0.50 | Provides project oversight | |
| Communications Director | 0.50 | Directs outreach program and oversee grant reporting | |
| Comptroller | 0.15 | Supports budgetary and financial requirements, including grants and RFPs | |
| Operations Manager | 0.05 | Provides operational support | |
| Logistics Manager | 0.05 | Provides technical guidance (SME) | |
| Field Coordinator | 0.50 | Provides outreach/education | |
| Field Coordinator | 0.50 | Provides outreach/education | |
| Administrative Assistant | 0.05 | Provides administrative support for governance meetings and other project requirements | |
| Clerk | 0.045 | Provides clerical support | |
| Co-chair of Exec Comm (IN DHS Dir) | 0.05 | Provides Governance | |
| Co-chair of Exec Comm (CIO) | 0.05 | Provides Governance | |
| Gov's Ofc Public Safety Counselor | 0.000 | Provides Governance | |
| GIS Coordinator | 0.07 | Provides technical guidance (SME) | |

| 13. Subcontracts (Vendors and/or Subrecipients) | | | | | | | | |
|---|---------------------------------------|-----------------------------|----------------------|---|--------------------------------------|--------------------------|-------------------------------|--------------------------------|
| 13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f. | | | | | | | | |
| Name | Subcontract Purpose | Type (Vendor/Subrec.) | RFP/RFQ Issued (Y/N) | Contract Executed (Y/N) | Start Date | End Date | Total Federal Funds Allocated | Total Matching Funds Allocated |
| ProCaM Inc. | Conference Planner | vendor | N | Y | 9/1/2014 | 8/31/2017 | \$16,320.00 | \$0.00 |
| Michael Baker Internatl (via Guidesoft) | focus group convener; data collection | vendor | Y | Y | 7/8/2015 | 12/8/2015 | \$89,000.00 | \$0.00 |
| Crowe Horwath LLP | project management | vendor | Y | Y | 7/12/2016 | 5/31/2018 | \$1,799,755.00 | \$0.00 |
| 13b. Describe any challenges encountered with vendors and/or subrecipients. | | | | | | | | |
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| 14. Budget Worksheet | | | | | | | | |
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| Only list matching funds that the Department of Commerce has already approved. | | | | | | | | |
| Project Budget Element (1) | Federal Funds Awarded (2) | Approved Matching Funds (3) | Total Budget (4) | Federal Funds Expended (5) | Approved Matching Funds Expended (6) | Total funds Expended (7) | | |
| a. Personnel Salaries | \$0.00 | \$459,864.00 | \$459,864.00 | \$0.00 | \$392,686.17 | \$392,686.17 | | |
| b. Personnel Fringe Benefits | \$0.00 | \$128,762.00 | \$128,762.00 | \$0.00 | \$109,957.72 | \$109,957.72 | | |
| c. Travel | \$343,354.00 | \$0.00 | \$343,354.00 | \$39,274.08 | \$0.00 | \$39,274.08 | | |
| d. Equipment | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| e. Materials/Supplies | \$4,800.00 | \$0.00 | \$4,800.00 | \$1,799.66 | \$0.00 | \$1,799.66 | | |
| f. Subcontracts Total | \$1,930,850.00 | \$0.00 | \$1,930,850.00 | \$1,331,348.35 | \$0.00 | \$1,331,348.35 | | |
| g. Other | \$75,500.00 | \$0.00 | \$75,500.00 | \$46,827.51 | \$0.00 | \$46,827.51 | | |
| h. Indirect | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | | |
| i. Total Costs | \$2,354,504.00 | \$588,626.00 | \$2,943,130.00 | \$1,419,249.60 | \$502,643.89 | \$1,921,893.49 | | |
| j. % of Total | 80% | 20% | 100% | 74% | 26% | 100% | | |
| 15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents. | | | | | | | | |
| 16a. Typed or printed name and title of Authorized Certifying Official: | | | | 16c. Telephone (area code, number, and extension) | | 317-232-8993 | | |
| David W. Vice, Executive Director Indiana Integrated Public Safety Commission FirstNet SPOC | | | | 16d. Email Address: | | dvice@ipsc.in.gov | | |
| 16b. Signature of Authorized Certifying Official: | | | | Date: | | 10/30/2017 | | |
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