

U.S. Department of Commerce State and Local Implementation Grant Program Close Out Report				2. Award or Grant Number:	22-10-S13002
				4. EIN:	720724657
1. Recipient Name	Louisiana State Police			6. Report Date (MM/DD/YYYY):	4/30/2018
3. Street Address	7919 Independence Blvd.			7. Reporting Period End Date: (MM/DD/YYYY)	2/28/2018
5. City, State, Zip Code	Baton Rouge, LA 70806-6406				
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	6/1/2014	10b. End Date: (MM/DD/YYYY)	2/28/2018		
Part A: Metrics - Final PPR Milestone Data (cumulative through the last quarter)					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	2,501	<i>Actual number of individuals reached via stakeholder meetings during the period of performance</i>		
2	Individuals Sent to Broadband Conferences	43	<i>Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the period of performance</i>		
3	Staff Hired (Full-Time Equivalent)(FTE)	5.4	<i>Actual number of state personnel FTEs who began supporting SLIGP activities during the period of performance (may be a decimal)</i>		
4	Contracts Executed	5	<i>Actual number of contracts executed during the period of performance</i>		
5	Governance Meetings	25	<i>Actual number of governance, subcommittee, or working group meetings held during the period of performance</i>		
6	Education and Outreach Materials Distributed	16,911	<i>Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the period of performance</i>		
7	Subrecipient Agreements Executed	0	<i>Actual number of agreements executed during the period of performance</i>		
8	Phase 2 - Coverage	Complete Dataset Submitted to FirstNet	<i>Please choose the option that best describes the data you provided to FirstNet in each category during the period of performance:</i> <ul style="list-style-type: none"> • Not Complete • Partial Dataset Submitted to FirstNet • Complete Dataset Submitted to FirstNet 		
9	Phase 2 – Users and Their Operational Areas	Complete Dataset Submitted to FirstNet			
10	Phase 2 – Capacity Planning	Complete Dataset Submitted to FirstNet			
11	Phase 2 – Current Providers/Procurement	Complete Dataset Submitted to FirstNet			
12	Phase 2 – State Plan Decision	Complete Dataset Submitted to FirstNet			
Part B: Narrative					
Milestone Data Narrative: Please Describe in detail the types of milestone activities your SLIGP grant funded (Please reference each project type you engaged in. Example: Governance Meetings, Stakeholders Engaged)					
<p>Louisiana FirstNet team conducted numerous regional workshops throughout the period of performance in an effort to educate and outreach with stakeholders on the National Public Safety Broadband Network (NPSBN) and provide information regarding the need to collect critical data points for FirstNet to provide its vendor. Louisiana FirstNet staff and stakeholders attended broadband conferences to provide education in order to share with other public safety responders. Louisiana's Statewide Interoperable Executive Committee (SIEC) created and maintains a Broadband Advisory Committee to oversee the State's broadband activities including FirstNet. Louisiana created education and outreach material including brochures and will maintain a website for FirstNet updates in addition to a twitter account and issues Newsletters and required.</p>					
Please describe in detail any SLIGP program priority areas (education and outreach, governance, etc.) that you plan to continue beyond the SLIGP period of performance.					
<p>SIEC's Broadband Advisory Committee Louisiana FirstNet website Louisiana FirstNet twitter account Newsletters as required</p>					

Data collection narrative: Please describe in detail the status of your SLIGP funded data collection activities.
 Louisiana's data collection was collected and submitted to FirstNet.

Please describe in detail any data collection activities you plan to continue beyond the SLIGP period of performance.
 Louisiana does not plan to continue any further data collection activities.

Lessons Learned: Please share any lessons learned or best practices that your organization implemented during your SLIGP project.
 Louisiana had an aggressive data collection process and were able to provide FirstNet with critical information requirements to share with their selected vendor. This data included ARCGIS geospatial information.

Part C: Staffing

Staffing Table - Please provide a summary of all positions funded by SLIGP.

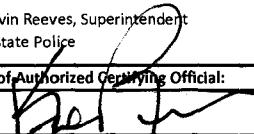
Name	FTE%	Project(s) Assigned	Change
Technology Consultant	50	Lead and overall technology advisor to all projects.	No change
Grant Administrator	5	Lead and overall grant administrator for this grant program.	No change
Program Manager	100	Lead and overall project implementation and direction.	No change
Outreach Coordinator	100	Lead and develop and implement outreach and education plans. Coordinate outreach to local and tribal jurisdictions, communicate information to key stakeholders.	No change
Technology Specialist	50	Responsible for technology outreach, education and consultation to the state. Consult and assist public safety agencies on their future needs as well as plan guidelines. Participate in SCIP updates on Broadband related activities. Act in advisory capacity on all technical matters.	No change
Technology Specialist	50	Responsible for technology outreach, education and consultation to the state. Consult and assist public safety agencies on their future needs as well as plan guidelines. Participate in SCIP updates on Broadband related activities. Act in advisory capacity on all technical matters.	No change
Grant Coordinator	10	Provide grant administrative and coordination support, including completing progress reports, reimbursements and ensuring grant activities are completed on time.	No change
Statewide Interoperability Coordinator (SWIC)	5	Provide oversight for the SLIGP grant, ensuring that all activities are completed on time and within budget. The SWIC will be the primary point of contact for consultation with FirstNet, and will work to expand the State's governance structure and ensure the SCIP is updated.	No change

Part D: Contracts and Funding

Subcontracts Table – Include all subcontractors engaged during the period of performance. The totals from this table must equal the "Subcontracts Total" in your Budget Worksheet

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Total Federal Funds Allocated	Total Matching Funds Allocated
Sides and Associates	Develop outreach materials, website and branded content for all LA FirstNet Materials.	Vendor	Y	\$137,479.30	\$0.00
Sides and Associates	Develop outreach materials, website and branded content for all LA FirstNet Materials: State Plan Specific	Vendor	Y	\$89,862.80	\$0.00
GCR	Provide GIS support for data collection to FirstNet	Vendor	Y	\$6,735.90	\$0.00
Louisiana Education and Television Authority (LETA)	Provide video and audio support for consultation and website outreach activities	Vendor	Y	\$12,000.00	\$0.00
Mike Baker International	Technical support to LA FirstNet for State Plan Review	Vendor	N	\$49,999.00	\$0.00
				\$296,077.00	

Budget Worksheet						
Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter						
Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total funds Expended (7)
a. Personnel Salaries	\$686,334.00	\$247,478.60	\$933,812.60	\$494,594.00	\$186,415.00	\$681,009.00
b. Personnel Fringe Benefits	\$213,033.00	\$98,511.40	\$311,544.40	\$252,577.00	\$87,630.00	\$340,207.00
c. Travel	\$73,416.00	\$0.00	\$73,416.00	\$31,867.00	\$0.00	\$31,867.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$15,178.00	\$0.00	\$15,178.00	\$21,065.00	\$0.00	\$21,065.00
f. Subcontracts Total	\$375,000.00	\$0.00	\$375,000.00	\$296,077.00	\$0.00	\$296,077.00
g. Other	\$20,999.00	\$0.00	\$20,999.00	\$0.00	\$0.00	\$0.00
Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
h. Total Costs	\$1,383,960.00	\$345,990.00	\$1,729,950.00	\$1,096,180.00	\$274,045.00	\$1,370,225.00
i. % of Total	80%	20%	100%	80%	20%	100%
Part E: Additional Questions: Please select the option (Strongly Disagree, Disagree, Neutral, Agree, Somewhat Agree, Strongly Agree) that best suits your answer.						
Overall, were SLIGP funds helpful in preparing for FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	SLIGP funds were extremely helpful providing dedicated staff to lead Louisiana's broadband activities ensuring critical data information was collected and submitted to FirstNet. Challenges included the limited eligible grant activity.			
Were SLIGP funds helpful in planning for your FirstNet consultation?	Strongly Agree	What was most helpful? What challenges did you encounter?	SLIGP funds were extremely helpful providing for contractors and Louisiana staff support to ensure a large number of Louisiana stakeholders received information regarding consultation.			
Were SLIGP funds helpful in informing your stakeholders about FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	SLIGP funds were extremely helpful providing for contract support and materials and supplies for all outreach and education activities.			
Were SLIGP funds helpful in developing a governance structure for broadband in your state?	Neutral	What was most helpful? What challenges did you encounter?	Louisiana's Governance structure was previously established through the existing Statewide Interoperable Executive Committee (SIEC). The SIEC did create a Broadband Advisory Committee to oversee broadband activities and make recommendations to the SIEC.			
Were SLIGP funds helpful in preparing your staff for FirstNet activities in your state (e.g. attending broadband conferences, participating in training, purchasing software, procuring contract support etc.)?	Strongly Agree	What was most helpful? What challenges did you encounter?	SLIGP funds were extremely helpful providing a revenue source for Louisiana staff to attend many educational conferences and training events.			
Were SLIGP funds helpful in updating your Statewide Communications Interoperability Plan?	Disagree	What was most helpful? What challenges did you encounter?	SLIGP funds were not used for this activity in Louisiana as our SCIP had minimal updates to it to include broadband activities and existing staff not supported by SLIGP conducted those activities.			
Were SLIGP funds helpful in preparing for your review of the FirstNet developed State Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	SLIGP funds were extremely helpful providing for regional workshops to allow stakeholders to review the State Plan.			
Were SLIGP funds helpful in conducting FirstNet determined data collection?	Strongly Agree	What was most helpful? What challenges did you encounter?	SLIGP funds were extremely helpful providing for contract support and materials and supplies for all data collection activities.			

Part F: Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.	
Typed or printed name and title of Authorized Certifying Official:	Telephone (area code, number, and extension)
Colonel Kevin Reeves, Superintendent Louisiana State Police	225.925.6118
Signature of Authorized Certifying Official:	Email Address:
	Kevin.Reeves@la.gov
	Date:
	5/10/2018