

U.S. Department of Commerce State and Local Implementation Grant Program Close Out Report				2. Award or Grant Number:	23-10-S13023N
				4. EIN:	01-6000001
1. Recipient Name	State of Maine – ConnectME Authority			6. Report Date (MM/DD/YYYY):	4/30/2018
3. Street Address	145 State House Station			7. Reporting Period End Date: (MM/DD/YYYY)	2/28/2018
5. City, State, Zip Code	Augusta, ME, 04333-0078			8. Final Report Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	9. Report Frequency Quarterly <input type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	1/1/2014	10b. End Date: (MM/DD/YYYY)	2/28/2018		
Part A: Metrics - Final PPR Milestone Data (cumulative through the last quarter)					
	Project Type (Capacity Building, SCIP Update, Indicator Description)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	3937	Actual number of individuals reached via stakeholder meetings during the period of performance		
2	Individuals Sent to Broadband Conferences	93	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the period of performance		
3	Staff Hired (Full-Time Equivalent)(FTE)	0.6	Actual number of state personnel FTEs who began supporting SLIGP activities during the period of performance (may be a decimal)		
4	Contracts Executed	1	Actual number of contracts executed during the period of performance		
5	Governance Meetings	21	Actual number of governance, subcommittee, or working group meetings held during the period of performance		
6	Education and Outreach Materials Distributed	41876	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the period of performance		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the period of performance		
8	Phase 2 - Coverage	Complete Dataset Submitted to FirstNet	Please choose the option that best describes the data you provided to FirstNet in each category during the period of performance: • Not Complete • Partial Dataset Submitted to FirstNet • Complete Dataset Submitted to FirstNet		
9	Phase 2 – Users and Their Operational Areas	Complete Dataset Submitted to FirstNet			
10	Phase 2 – Capacity Planning	Complete Dataset Submitted to FirstNet			
11	Phase 2 – Current Providers/Procurement	Complete Dataset Submitted to FirstNet			
12	Phase 2 – State Plan Decision	Not Complete			
Part B: Narrative					
Milestone Data Narrative: Please Describe in detail the types of milestone activities your SLIGP grant funded (Please reference each project type you engaged in. Example: Governance Meetings, Stakeholders Engaged)					
<p>The SLIGP grant allowed for the migration of a standing committee, MICC, which is now the governance body for FirstNet in Maine. Throughout the grant period project team members attended various broadband conferences. All team members coordinated and ensured consistent messaging to the stakeholder group via education and outreach efforts. A combination of in-person meetings, standing monthly meetings, and attendance at conferences with a booth and or a presentation were used. The SPOC and contractor reviewed, updated and finalized the budget and completed the quarterly and final reports.</p>					
Please describe in detail any SLIGP program priority areas (education and outreach, governance, etc.) that you plan to continue beyond the SLIGP period of performance.					
As SLIGP2 kicks off the Maine team will continue to engage with the stakeholder community gained during SLIGP1. With AT&T and FirstNet leading the charge on education and outreach, Maine will facilitate those interactions and participate as directed. An established governance structure via the MICC will continue as well.					

Data collection narrative: Please describe in detail the status of your SLIGP funded data collection activities.

Data collection was completed early on in the SLIGP1 grant process.

Please describe in detail any data collection activities you plan to continue beyond the SLIGP period of performance.

None planned at this time.

Lessons Learned: Please share any lessons learned or best practices that your organization implemented during your SLIGP project.

Constant face-to-face communication and interaction with various stakeholder groups.

Part C: Staffing

Staffing Table - Please provide a summary of all positions funded by SLIGP.

Name	FTE%	Project(s) Assigned	Change
David Maxwell	100%	SLIGP all aspects	None

Part D: Contracts and Funding

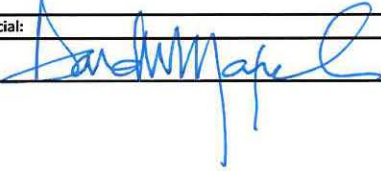
Subcontracts Table – Include all subcontractors engaged during the period of performance. The totals from this table must equal the “Subcontracts Total” in your Budget Worksheet

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Total Federal Funds Allocated	Total Matching Funds Allocated
Tilson	FirstNet SLIGP all aspects	Vendor	Y	\$744,815.00	\$43,954.63

Budget Worksheet

Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$194,700.00	\$44,745.00	\$239,445.00	\$153,191.19	\$104,860.01	\$258,051.20
b. Personnel Fringe Benefits	\$61,950.00	\$0.00	\$61,950.00	\$55,135.47	\$61,619.62	\$116,755.09
c. Travel	\$44,440.00	\$33,586.00	\$78,026.00	\$23,716.42	\$3,106.41	\$26,822.83
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
f. Subcontracts Total	\$744,814.00	\$0.00	\$744,814.00	\$744,814.00	\$43,954.63	\$788,768.63
g. Other	\$0.00	\$182,477.00	\$182,477.00	\$69,046.92	\$61,504.60	\$130,551.52
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$1,045,904.00	\$260,808.00	\$1,306,712.00	\$1,045,904.00	\$275,045.27	\$1,320,949.27
j. % of Total	80%	20%	100%	79%	21%	100%

Part E: Additional Questions: Please select the option (Strongly Disagree, Disagree, Neutral, Agree, Somewhat Agree, Strongly Agree) that best suits your answer.			
Overall, were SLIGP funds helpful in preparing for FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>SLIGP funds allowed for coordination of a team to ensure success through out the grant.</i>
Were SLIGP funds helpful in planning for your FirstNet consultation?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>SLIGP funds allowed for planning and coordination prior to and up to the consultation process.</i>
Were SLIGP funds helpful in informing your stakeholders about FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>SLIGP funds allowed for a plan to be layed out to meet and interact with various stakeholder groups throughout the state and beyond.</i>
Were SLIGP funds helpful in developing a governance structure for broadband in your state?	Agree	What was most helpful? What challenges did you encounter?	<i>SLIGP funds allowed for revitalization of a committee within the state to ensure success for FirstNet in Maine.</i>
Were SLIGP funds helpful in preparing your staff for FirstNet activities in your state (e.g. attending broadband conferences, participating in training, purchasing software, procuring contract support etc.)?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>SLIGP funds allowed for dedicated staff to attend, participate and interact with the first responder community stakeholders and their activities.</i>
Were SLIGP funds helpful in updating your Statewide Communications Interoperability Plan?	Neutral	What was most helpful? What challenges did you encounter?	<i>SLIGP funds were not used for this effort.</i>
Were SLIGP funds helpful in preparing for your review of the FirstNet developed State Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>SLIGP funds allowed for coordination of the team to ensure review, input and approval of the state plan by subject matter experts throughout the state.</i>
Were SLIGP funds helpful in conducting FirstNet determined data collection?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>SLIGP funds allowed for coordination of over 100 layers of pertinent data to show what was needed to ensure coverage was top priority in the rural state of Maine.</i>
Part F: Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.			
Typed or printed name and title of Authorized Certifying Official:		Telephone (area code, number, and extension)	207-624-9793
David W. Maxwell, Program Director, FirstNetME		Email Address:	David.W.Maxwell@maine.gov
Signature of Authorized Certifying Official: 		Date:	4/30/2018