U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	23-10-S18023
				4. EIN:	01-6000001
1. Recipient Name	State of Maine – DAFS			6. Report Date (MM/DD/YYYY)	10/30/2019
3. Street Address	145 State House Station			7. Reporting Period End Date: (MM/DD/YYYY)	09/30/2019
5. City, State, Zip Code	Augusta, ME 04333-0145			8. Final Report Yes ☐ No ☑	9. Report Frequency Quarterly x

10a. Project/Grant Period			
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020

11. List the individual projects in your approved Project Plan

	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
Activities/Metrics for All Recipients during the Reporting Quarter				
1	Governance Meetings	Yes	1	*Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter*
2	Individuals Sent to Broadband Conferences	Yes	5	*Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter*
3	Convened Stakeholder Events	Yes	2	*Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.*
4	Staff Hired (Full-Time Equivalent)(FTE)	No	0.00	*Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).*
5	Contracts Executed	No	0	*Actual number of contracts executed during the quarter.*
6	Subrecipient Agreements Executed	No	0	*Actual number of agreements executed during the quarter.*
7	Data Sharing Policies/Agreements Developed	No		*Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.*
8	Further Identification of Potential Public Safety Users	No		*Yes or No if further identification of potential public safety users occurred during this reporting quarter.*
9	Plans for Emergency Communications Technology Transitions	No		*Yes or No if plans for future emergecy communications technology transitions occurred during this reporting quarter.*
10	Identified and Planned to Transition PS Apps & Databases	No		*Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter*
11	Identify Ongoing Coverage Gaps	Yes		*Yes or No if participated in identifying ongoing coveage gaps using SLIGP funds during this reporting quarter.*
12	Data Collection Activities	No		*(Opt-In and Opt-Out Post-SMLA Phase Only)* *Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.*
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter				
13	Stakeholders Engaged			*Actual number of individuals reached via stakeholder meetings or events during the quarter.*
14	Education and Outreach Materials Distributed In-Person			*Actual number of materials distributed in-person during this quarter.*

15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project
The SPOC position is fully funded by the SLIGP 2.0 grant. The Office of Information Technology Director of Client Technology Services provided Match for this grant for the quarter. Match is also provided by the Office of Information Technology Director of Radio Operations who oversees the state radio network (MSCommNet) as well as administrative staff processing payroll and invoices. For 11.1, a governance team meeting held on August 27, 2019. For 11.2, FirstNetME sent project representatives to PSCR in Chicago in July, APCO in Baltimore in August, and to New Hampshire on September 11, 2019 to listen to the national FirstNet representatives at a roadmapping event. For 11.3, FirstNetME team members continued outreach efforts as either approved by FirstNet or requested by FirstNet and/or AT&T at the annual meeting of the Telecommunications Association of New England (TANE) and the Convention of Maine Counties, both in September. For 11.11, a project team meeting held on August 26, 2019 during which coverage gap analysis was discussed. Additional activities during the quarter were: FirstNetME conducted a quarterly project review/progress report with AT&T on July 15, 2019 in which national FirstNet participated; FirstNetME and AT&T conducted a FirstNet presentation for Maine congressional delegation staff on August 6, 2019; a quarterly call with NTIA staff occurred on August 28, 2019; and a project update was given at the Maine e911 Advisory Council meeting in September. Finally, conversations with stakeholders continued regarding known or perceived gaps in proposed coverage.

12. Personnel

12a. Staffing Table - *Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.*

Job Title	FTE%	Project (s) Assigned	Change
Program Director, FirstNetME	100%	FirstNet all aspects	All federally funded
OIT Director of Communications and Administration	55%	FirstNet all aspects	All match (position eliminated/no backfill; match through October 2018)
OIT Director of Client Technology Services	25%	FirstNet all aspects	All match (new to the grant beginning November 2018)
OIT Director of MSCommNet	10%	FirstNet all aspects	All match (new to the grant – matching since March 2018)

12b. Narrative description of any staffing challenges, vacancies, or changes.
(Carryover narrative) The SPOC position is fully funded by this SLIGP 2 grant. Accrued Match for the grant comes from 55% of the Office of Information Technology Director of Communications and Administration. None of this Match was recorded in the Q1 report, so this Q2 report includes both Q1 and Q2 Match. The OIT Director of Communications and Administration ceased providing match in October and was replaced by the OIT Director of Client Technologies beginning in November. The OIT Director of MSCommNet (the state land mobile radio system) had not been included in earlier reports but has been providing match since March. In Section 14 (Budget Worksheet), Indirect expenses previously reported as Approved Matching Funds were erroneously categorized and have been moved to Federal Funds expended. (New narrative) Match now includes time for administrative and financial personnel for time spent processing invoices and assembling end-of-quarter financial information for reporting purposes. Grant Match continues to be a challenge and we appreciate your time and expertise as we collectively work to resolve the matter. For this quarter (Q 7), Match is the same as was reported in Q 6. We will true up Indirect charges for Match in the Q 8 report.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table – Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Tilson	FirstNet SLIGP all aspects - contract extension	Vendor	N	Y	10/1/2014	2/29/2020	$267,500.00	$0.00

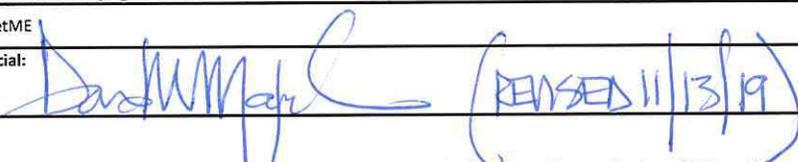| 13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients. |
|---|

N/A

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	$202,042.00	$121,550.00	$323,592.00	$202,042.00	$121,550.00	$323,592.00	$156,649.66	$35,305.82	$191,955.48
b. Personnel Fringe Benefits	$101,021.00	$60,775.00	$161,796.00	$101,021.00	$60,775.00	$161,796.00	$79,107.38	$21,135.09	$100,242.47
c. Travel	$51,890.00	$0.00	$51,890.00	$51,890.00	$0.00	$51,890.00	$4,941.07	$0.00	$4,941.07
d. Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
e. Materials/Supplies	$3,063.00	$0.00	$3,063.00	$3,063.00	$0.00	$3,063.00	$503.62	$0.00	$503.62
f. Contractual	$267,500.00	$0.00	$267,500.00	$267,500.00	$0.00	$267,500.00	$121,537.86	$0.00	$121,537.86
g. Other	$18,620.00	$0.00	$18,620.00	$18,620.00	$0.00	$18,620.00	$16,142.87	$10,471.72	$26,614.59
h. Indirect	$30,306.00	$18,233.00	$48,539.00	$30,306.00	$18,233.00	$48,539.00	$6,392.84	$0.00	$6,392.84
i. Total Costs	$674,442.00	$200,558.00	$875,000.00	$674,442.00	$200,558.00	$875,000.00	$385,275.30	$66,912.63	$452,187.93
j. Proportionality Percent	77.08%	22.92%	100.00%	77.08%	22.92%	100.00%	85.20%	14.80%	100.00%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:	16c. Telephone (area code, number, and extension)	207-624-9793
David W. Maxwell, Program Director, FirstNetME		
16b. Signature of Authorized Certifying Official: *(signature)* (REVISED 11/13/19)	16d. Email Address: david.w.maxwell@maine.gov	
	Date: 10/30/2019	

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