

U.S. Department of Commerce		2. Award or Grant Number: 26-10-S13026			
Performance Progress Report		4. EIN: 38-6000134			
1. Recipient Name : Michigan State Police – State 911 Administrative Section		6. Report Date (MM/DD/YYYY) : October 31, 2015			
3. Street Address: P.O. Box 30634 333 S Grand Ave.		7. Reporting Period End Date: September 30, 2015			
5. City, State, Zip Code: Lansing, MI 48909-0634		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		9. Report Frequency <input checked="" type="checkbox"/> Quarterly	
10a. Project/Grant Period Start Date: 09/01/2013	10b. End Date: 02/28/2018				
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	273			
2	Conferences	7			
3	Staff Hires (FTE)	0			
4	Contract Executions	0			
5	Governance Meetings	8			
6	Education and Outreach Materials	12,015 (copies + Q9 Tweets*Followers)			
7	Sub-recipient Agreements Executed	N/A			
8	Phase 2 - Coverage	Stage 4			
9	Phase 2 Users and their Operational Areas	Stage 4			
10	Phase 2 Capacity Planning	Stage 4			
11	Phase 2 Current Providers/Procurement	Stage 4			
12	Phase 2 State Plan Decision	Stage 1			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>Milestone Activities:</p>					

Outreach & Education :

- Presented FirstNet Overview at Legislative Lunch and Learn. to 44 members of the State Legislative staff in Lansing MI (August 26)
- Presented two Pre-Consultation sessions of “LTE 101” Educational Webinar to lesser-experienced attendees of the Michigan FirstNet Consultation (August 25 and August 27) 85 Attendees
- Presented current status of the MiPSB program to the Michigan Government Management Information Sciences (MiGMIS) Conference (September 15) 25 Attendees
- Hosted a FEMA V Face to Face Meeting the day after the consultation to bring the regional representatives and FirstNet representatives together in a collaborative session to build on the Consultation process. Representatives from MI, OH, IN, IL, WI, MN, AZ, FEMA, OEC, NTIA, FirstNet and Sprint participated. (September 2) 12 Attendees

Governance: All governance meetings were hosted in Lansing MI with additional access through a webinar

- Hosted Monthly MI Public Safety Broadband Work Group Meetings: (July 7, August 4, and September 8) 41 Attendees
- Hosted Michigan Public Safety Communications Interoperability Board Meeting and presented Data Collection process: (September 15) 15 Attendees
- Hosted SLIGP – NTIA Grant Officer Site Visit: (July 16) 11 Attendees
- Hosted MI PSB Technical Advisory Team Meeting: (July 8, August 5, September 25) 24 attendees

Conferences:

- APCO Annual Conference and Exposition in Washington DC: (August 15 – 20) 4 Attendees
- Attended Illinois FirstNet Consultation in Springfield, IL: (July 14) 1 Attendee
- Attended Michigan Government Management Information Sciences (MiGMIS) Conference (September 14) 2 Attendees

Social Media:

- The @MIPSB @MiPSBB Twitter Account metrics are 356 Followers, 350 Tweets and Following 363 as of September 30, 2015
- Continuing to update and enhance the MiPSB Web Page

Twitter has been a great tool for the MiPSB outreach team to provide information to our followers regarding outreach events and educational opportunities, program updates and activities, governance items and related news items and discussions. Additionally, this has been beneficial to our outreach team in tracking activities with other SLIGP teams.

Other Program Activities:

- Conducted the Michigan FirstNet Initial consultation conference at the Kellogg Center at Michigan State University (September 1) 107 Attendees
 - Conducted two Pre-Consultation Webinars to educate lesser exposed individuals to the program and the technology
- Technical Advisory Team
 - Continued to work on Michigan's data collection and analyzing results –
 - We received 124 initial responses back from 147 requests. The responses had a good geographical spread and both urban and rural participation.
 - Did extensive follow-up surveys of various agencies and first responders to fill gaps
 - Conducted numerous individual and organizational follow-ups to clarify requests and responses
 - Analyzed data and produced report sent to FirstNet on September 30
- Continue to collect information and enter contact information, outreach events and agency participation into Michigan User Engagement Database
- Outreach and Education
 - Currently executing several facets of the Outreach and Education plan.
 - Currently developing agenda and content for a number of regional (eight statewide Emergency Management Regions) conferences this autumn and the coming winter.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

DTMB (Department of Technology, Management and Budget) is working to document the agreement with the Michigan State Police for Billing Backup Staff

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

Nothing at this time

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

The Michigan team had excellent success in engaging the various Tribal Nations for the FirstNet Initial Consultation, with 50% participation. Laura Blastic (MiPSB Program Manager) made a presentation of the strategies and procedures employed to gain that level of participation, at the October SPOC Meeting in Denver.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
SWIC	.5	Provide oversight of all SLIGP project activities and outreach/education efforts	Continued work on SLIGP
Grant Director	.10	Provide oversight of all grant fiduciary activities and reporting requirements for the state.	Continued work on SLIGP
CIO / SPOC	.1	Primary point of contact. Inform Governor's office	Continued work on SLIGP
SLIGP Program Manager	.5	Project Management and operations	Continued work on SLIGP
Shared Services Director	.10	Executive support and managing SLIGP project team	Continued work on SLIGP
Shared Services Director Admin Support	.10	Administrative support relating to SLIGP efforts including scheduling meetings, preparing materials and human resources activities	Continued work on SLIGP
Outreach Support Staff 1	.1	Data preparation for outreach support including research on stakeholders groups and potential outreach engagement opportunities	Continued work on SLIGP
Budget & Procurement Analyst	.1	Advise in all procurement and purchasing required for SLIGP. Monitor and track staff time reporting and project invoices	Continued work on SLIGP
Outreach Support Staff 2	.8	Data preparation for outreach support including research on stakeholders groups and potential outreach engagement opportunities	Continued work on SLIGP
Outreach Support Staff 3	.8	Data preparation for outreach support including research on stakeholders groups and potential outreach engagement opportunities	Continued work on SLIGP
SWIC Admin Support	.1	Administrative support relating to SLIGP efforts including scheduling meetings, preparing materials and human resources activities	Continued work on SLIGP
Subject Matter Expert Engineer 1	.2	Provided technical support to project	Continued work on SLIGP
Subject Matter Expert Engineer 2	.2	Provided technical support to project	Continued work on SLIGP

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13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFPQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
Consolidated Telecom Services (CTS)	Consulting and General Support	Vendor	y	Y	6/9/15	2/28/18	\$1,197,362	\$0.00	
Michigan State University	Kellogg Hotel & Conference Center	Vendor	N	Y	5/19/15	9/30/15	\$2,500	\$0.00	
AIC	Consulting and General Support	Vendor	N	Y	7/1/14	9/30/14	\$123,455	\$0.00	
Cynergyze	Consulting and General Support	Vendor	N	Y	3/1/14	6/30/14	\$100,000	\$0.00	
Cynergyze	Assist in the project planning phase	Vendor	N	Y	12/31/13	2/28/14	\$18,420	\$0.00	

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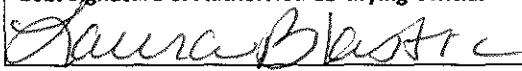
13b. Describe any challenges encountered with vendors and/or subrecipients.

Nothing at this time

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	\$793,042	\$442,167	\$1,235,209	\$336,259.87	\$226,083.63	\$562,343.50
b. Personnel Fringe Benefits	\$604,423	\$298,997	\$903,420	\$275,122.53	\$177,930.07	\$453,052.60
c. Travel	\$469,368	\$0	\$469,368	\$28,050.61	\$2,966.00	\$31,016.61
d. Equipment	\$0	\$0	\$0	\$0	\$0	\$0

e. Materials/Supplies	\$11,918	\$14,600	\$26,518	\$8,051.29	\$2,978.60	\$11,029.89
f. Subcontracts Total	\$1,418,136	\$56,160	\$1,474,296	\$246,899.60	\$8,880.00	\$255,779.60
g. Other	\$50,130	\$25,650	\$75,780	\$1,881.59	\$794.80	\$2,676.39
h. Total Costs	\$3,347,017	\$837,574	\$4,184,591	\$896,265.49	\$419,633.10	\$1,315,898.59
i. % of Total	80%	20%	100%	68%	32%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official				16d. Email Address		
Laura Blastic, SLIGP Program Manager, Department of Technology, Management & Budget (DTMB), Center for Shared Solution (CSS)				blasticl@michigan.gov		
16b. Signature of Authorized Certifying Official				16e. Date Report Submitted (month, day, year)		
				11/04/2015		

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.