

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	27-10-S18027
1. Recipient Name				4. EIN:	41-6007162
State of Minnesota, Department of Public Safety				6. Report Date (MM/DD/YYYY)	10/30/2019
3. Street Address				7. Reporting Period End Date: (MM/DD/YYYY)	09/30/2019
445 Minnesota St. Suite #1725				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
5. City, State, Zip Code				St Paul MN 55101	
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)		03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020	
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	yes	19	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	yes	5	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	no	0	Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	no	0.00	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	no	0	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	no	0	Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	no		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	no		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	no		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	no		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	no		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	no		(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

11a. Narrative description for each activity reported in Question 11 for this quarter, any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter, and any additional project conducted:
 Governance Meetings were held in six of the seven regions. These meetings are held monthly to discuss all public safety communication networks including the NPSBN. One person attended APCO in August in Baltimore and four people went to PSCR in Chicago in July. All broadband conference attendees are required to present to the governing committee on what they learned. The presentations can be done during a committee meeting or at the PS Communications Conference each spring.

Planned:
 The governance meetings in the region will probably be fewer due to weather and holidays, and there are no planned broadband conference attendances in the next quarter. We are working on scheduling two meetings in January for our NPSBN User Forum, one in the south and one in the north part of the state which we are coordinating with our FirstNet Authority liaison, and AT&T FirstNet representative.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
State Program Manager	100%	Wireless Broadband Program Management	
Director, EGN	0%	Oversight of all activities	
911 Analyst	0%	Research on applications, GIS assistance	

12b. Narrative description of any staffing challenges, vacancies, or changes.
 The Director and 911 Analyst although doing FirstNet related activities, we are not applying any of their costs to SUGP2.0 at this time.

13. Contractual (Contract and/or subrecipients)

13a. Contractual Table - Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.

Name	Subcontract Purpose	Type (Contract/subrec)	RFP/RFRQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Teleate	project management and program consultation	Contract	Y	Y	07/01/2019	03/31/2021	\$300,000.00	\$75,000.00
Bruning North-Metro and Tait South-Central	consultation to regions	contract	Y	Y	07/01/2018	07/01/2019	\$16,000.00	\$4,000.00
Alexandria Technical College	RFP for coverage tool	Contract	Y	Y	03/01/2018	02/29/2020	\$800.00	\$200.00
RFP Coverage	RFP for coverage tool	Contract	n	n	12/01/2019	03/31/2021	\$50,000.00	\$12,500.00
RFP Collaboration	RFP for collaboration tool and professional and technical services for implementation of interoperable collaboration platform	Contract	n	n	12/01/2019	03/31/2021	\$48,000.00	\$12,000.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.
 Contract was awarded for consulting services to Teleate for \$375,000 to advise MN on our SUGP2.0 project

14. Budget Worksheet
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$144,800.00	\$36,200.00	\$181,000.00	\$144,800.00	\$36,200.00	\$181,000.00	\$93,902.14	\$23,475.42	\$117,377.56
b. Personnel Fringe Benefits	\$40,544.00	\$10,136.00	\$50,680.00	\$40,544.00	\$10,136.00	\$50,680.00	\$18,837.60	\$5,111.59	\$23,949.19
c. Travel	\$181,280.00	\$45,320.00	\$226,600.00	\$181,280.00	\$45,320.00	\$226,600.00	\$33,440.69	\$8,360.28	\$41,800.97
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$27,600.00	\$6,900.00	\$34,500.00	\$27,600.00	\$6,900.00	\$34,500.00	\$137.80	\$34.46	\$172.26
f. Contractual	\$215,526.00	\$53,882.00	\$269,408.00	\$215,526.00	\$53,882.00	\$269,408.00	\$26,324.42	\$6,581.10	\$32,905.52
g. Other	\$76,998.00	\$19,249.00	\$96,247.00	\$76,998.00	\$19,249.00	\$96,247.00	\$3,103.08	\$775.77	\$3,878.85
h. Indirect	\$13,252.00	\$3,313.00	\$16,565.00	\$13,252.00	\$3,313.00	\$16,565.00	\$10,013.79	\$2,503.45	\$12,517.24
i. Total Costs	\$700,000.00	\$175,000.00	\$875,000.00	\$700,000.00	\$175,000.00	\$875,000.00	\$185,759.52	\$46,842.07	\$232,601.59
j. Proportionally Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	79.86%	20.14%	100.00%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:
Director, Dana Wahlberg

16b. Signature of Authorized Certifying Official:
Dana Wahlberg

16c. Telephone (area code, number, and extension) 651-201-7546

16d. Email Address: dana.wahlberg@state.mn.us

Date: 10/30/2019

Public Burden Statement: According to the Paperwork Reduction Act as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB number. Public reporting burden for this collection of information is estimated to average 12.5 hours per response. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to Michael Dames, Program Director, State and Local Implementation Grant Program, National Telecommunications and Information Administration, U.S. Department of Commerce, 1401 Constitution Avenue, NW, Room 4078, Washington, DC 20230.