

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	29-10-S18029
1. Recipient Name				4. EIN:	44-6000987
3. Street Address				6. Report Date (MM/DD/YYYY)	02/22/2019
5. City, State, Zip Code				7. Reporting Period End Date: (MM/DD/YYYY)	02/22/2019
				8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input checked="" type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020		
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
Activities/Metrics for All Recipients during the Reporting Quarter					
1	Governance Meetings	Yes	1	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	No	0	Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No	0	Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	No	0.00	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	No	0	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No	0	Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	Yes		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	Yes		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		(Opt-in and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project
 During this quarter, we continued our participation in regularly scheduled RHSOC /HSAC meetings during the month of October to maintain our PSBN relationship with those local stakeholders and to further identify potential public safety users (Item # 8 above). In addition to the regularly scheduled RHSOC / HSAC meetings (11 total - 9 meetings 264 attendees 2 RHSOC chairs/ HSAC), on December 20, 2018, our quarterly SIEC meeting was held in Jefferson City and attended by 40 attendees as well as staff from FirstNet and AT&T. We continue to promote our cache of LTE devices at meetings we attend to help facilitate familiarity with, and adoption of PSBN by first responders (Item # 9 above). We have an aggressive lending program that public safety is taking advantage of to better learn of how they might benefit from PSBN. We will continue outreach through the RHSOC network in 2019 and will be conducting our quarterly SIEC meetings. As the adoption of PSBN is becoming more prevalent, we are receiving more requests for agency specific meetings to help in understanding the benefits for their agency, and we will continue to handle those on a case by case basis. As more users attempt to subscribe to FirstNet, we field more calls / inquiries about pricing, coverage, and hardware. There continues to be confusion among the AT&T retail outlets and AT&T corporate as to what pricing schemes are available for subscribers and many users are seeing an increase in their monthly bill. The inability to obtain specific information regarding the FirstNet APP store has been a source of frustration among subscribers as well. A total of 465 direct contacts were made by SLIGP funded staff during this Q3 period. We plan on working to incorporate information about LTE / LMR in our MOFOG over the next two quarters, to establish formal recognition of LTE as a recognized meathod for public safety communications (Item # 9 above). Finally, with the development of LTE mission critical push-to-talk and LTE/LMR system integration well underway, we created a draft LTE/LMR integration policy and presented it to the SIEC body during the December 20 meeting.

12. Personnel

12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
Director / SWIC / SPOC	50%	Provide oversight and coordination for the SLIGP project	No Change
Assistant Director	26%	Provide technical support and oversight to SLIGP project	No Change
Assistant Project Manager	50%	Coordinate project activities to ensure cost, schedule, and quality standards are met	No Change
Project Specialist	50%	Provide project management support to deliver projects within budget and deadlines	No Change
Project Specialist (Assistant)	50%	Provide project management support to deliver projects within budget and deadlines	No Change
Outreach Coordinator	50%	Responsible for coordination and implementation of public safety broadband program	No Change
Grant Specialist	100%	Administers the grant for lifecycle process and coordinates implementation with the SWIC	No Change

12b. Narrative description of any staffing challenges, vacancies, or changes.

All existing SLIGP 1.0 staff have continued on for SLIGP 2.0 staffing.

13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table - Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
TBD	Allowable data collection	Contract	Y	N			\$111,966.00	\$0.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

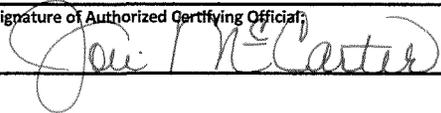
No RFP or contract has been made at this time.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	\$288,372.00	\$125,232.00	\$413,604.00	\$288,372.00	\$125,232.00	\$413,604.00	\$20,923.00	\$63,137.00	\$84,060.00
b. Personnel Fringe Benefits	\$120,098.00	\$50,138.00	\$170,236.00	\$120,098.00	\$50,138.00	\$170,236.00	\$6,812.00	\$24,787.00	\$31,599.00
c. Travel	\$96,308.00	\$0.00	\$96,308.00	\$96,308.00	\$0.00	\$96,308.00	\$4,912.00	\$0.00	\$4,912.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$83,256.00	\$0.00	\$83,256.00	\$83,256.00	\$0.00	\$83,256.00	\$0.00	\$0.00	\$0.00
f. Contractual	\$111,966.00	\$0.00	\$111,966.00	\$111,966.00	\$0.00	\$111,966.00	\$0.00	\$0.00	\$0.00
g. Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
i. Total Costs	\$700,000.00	\$175,370.00	\$875,370.00	\$700,000.00	\$175,370.00	\$875,370.00	\$32,647.00	\$87,924.00	\$120,571.00
j. Proportionality Percent	79.97%	20.03%	100.00%	79.97%	20.03%	100.00%	27.08%	72.92%	100.00%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official: Joni McCarter, Grant Specialist		16c. Telephone (area code, number, and extension) 573-526-9020
16b. Signature of Authorized Certifying Official: 		16d. Email Address: joni.mccarter@dps.mn.gov
		Date: 2/22/2019

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