

U.S. Department of Commerce State and Local Implementation Grant Program Close Out Report				2. Award or Grant Number:	29-10-S13029
				4. EIN:	44-6000987
1. Recipient Name	Missoui Department of Public Safety			6. Report Date (MM/DD/YYYY):	5/25/2018
3. Street Address	1101 Riverside Drive, Lewis and Clark Building, Fourth Floor			7. Reporting Period End Date: (MM/DD/YYYY)	2/28/2018
5. City, State, Zip Code	Jefferson City, MO 65102				
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	7/1/2013	10b. End Date: (MM/DD/YYYY)	2/28/2018		
Part A: Metrics - Final PPR Milestone Data (cumulative through the last quarter)					
	Project Type (Capacity Building, SCIP Update,	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	8,361	Actual number of individuals reached via stakeholder meetings during the period of performance		
2	Individuals Sent to Broadband Conferences	21	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the period of performance		
3	Staff Hired (Full-Time Equivalent)(FTE)	7.75	Actual number of state personnel FTEs who began supporting SLIGP activities during the period of performance (may be a decimal)		
4	Contracts Executed	2	Actual number of contracts executed during the period of performance		
5	Governance Meetings	14	Actual number of governance, subcommittee, or working group meetings held during the period of performance		
6	Education and Outreach Materials Distributed	21,272	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the period of performance		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the period of performance		
8	Phase 2 - Coverage	Complete Dataset Submitted to FirstNet	Please choose the option that best describes the data you provided to FirstNet in each category during the period of performance: <ul style="list-style-type: none"> • Not Complete • Partial Dataset Submitted to FirstNet • Complete Dataset Submitted to FirstNet 		
9	Phase 2 – Users and Their Operational Areas	Complete Dataset Submitted to FirstNet			
10	Phase 2 – Capacity Planning	Complete Dataset Submitted to FirstNet			
11	Phase 2 – Current Providers/Procurement	Complete Dataset Submitted to FirstNet			
12	Phase 2 – State Plan Decision	Complete Dataset Submitted to FirstNet			
Part B: Narrative					
Milestone Data Narrative: Please Describe in detail the types of milestone activities your SLIGP grant funded (Please reference each project type you engaged in. Example: Governance Meetings, Stakeholders Engaged)					
<p>Stakeholder Meetings: During the SLIGP Grant period, the Department of Public Safety conducted or facilitated 185 meetings for stakeholders. Our initial approach was delivery of content to localized groups of stakeholders using the Missouri Association of Councils of Government, specifically their network of Regional Planning Commissions. This gave us the opportunity to partner with an established body that had existing relationships with local public safety and first responder groups as well as local government contacts. We utilized this network to conduct two meetings to introduce FirstNet and the nationwide public safety broadband network across the state. These meetings were conducted in 19 locations around the state to minimize travel time for attendees, increase participation, and to allow the SLIGP staff to establish relationships with stakeholders that would be important to maintain participation and interest in future activities, meetings, and support for future meetings. After the initial "blitz" of outreach activities, we continued to broaden outreach efforts by participation through presentations at association meetings and conferences including MO Police Chiefs, MO Sheriff's Association, MO APCO, MO NENA, MO Ambulance Association, MO 911, MO EMA, and SEMA Conferences. By establishing relationships early on in the grant period, we were able to leverage other conferences to deliver presentations on PSBN and FirstNet without having to dedicate financial resources to FirstNet specific conferences. We also brought in SME's from FirstNet to assist in the delivery of information at the conferences as appropriate. We also utilized the 9 Regional Homeland Security Oversight Committees to maintain constant contact with the first responder community. Their meetings occurred quarterly, and we presented at each meeting to keep the stakeholder community up to date on FirstNet and PSBN. Another group, the Homeland Security Advisory Committee, representing cabinet level departments from the state, was engaged and received quarterly briefings and updates throughout the grant period in order to keep the Governor informed on FirstNet progress. There were meetings conducted to target state agencies who would have a public safety role and the content was tailored to their particular function(s) i.e. corrections, transportation, national guard, highway</p>					

patrol, etc. We also responded to requests for meetings from other specific groups including Kansas City Metro Chiefs Association, St. Louis Metro EMS Association, and MO Telco Association. Early on we found it beneficial to meet with the LMR shops in the state to counter misinformation regarding FirstNet and PSBN as it related to public safety communications. It was beneficial to bring this group on as an ally, and end the misinformation coming from that group before it created a firestorm within the stakeholder community. Our most successful outreach story or approach, was the fact that we engaged the stakeholder community early, and stayed in touch with them frequently throughout the grant period. They recognized SLIGP staff when they saw them and the result was frequent informal conversations and requests for information on an ongoing basis. The other major meeting we conducted was our FirstNet consultation meeting. Participation was excellent and reflected our outreach activities up to that point.

Broadband Conferences: SLIGP staff attended 11 broadband conferences during the grant period. Their attendance allowed them to stay informed on FirstNet developments, educate themselves on psbn and how it would benefit the first responder community, develop contacts and resources within the LTE and psbn world who we could call on for additional information when we had questions or inquiries from stakeholders and generally enhance their knowledge to a level they were viewed as SME's when presenting within the state. These conferences included PSCR, APCO, IACP, and IWCE.

Governance Meetings: As part of our strategy to involve broad participation from both the technical and practitioner community, as well as involving an independent body to aid in the adoption of psbn in Missouri, we utilized the State Interoperability Executive Committee as our governance body. The SIEC was an established group, with multi discipline and skill levels, that was formalized through Executive Order of the Governor, and had a pre-existing interest in public safety communications so it was a logical solution to address governance issues that may arise with psbn, as well as being able to advise the governor on psbn issues including the important "Opt-In, Opt-Out" decision. The membership of the group also helped support our education and outreach efforts. The SIEC meets quarterly and psbn became a regular agenda item for the group during which updates on FirstNet were presented, SCIP updates and how psbn should be incorporated into the SCIP, as well as issues related to eligible participants on a psbn, and how conflict resolution would be addressed, should issues arise in the future. The body has maintained a working knowledge on psbn and is prepared to make further recommendations when we learn more about local control and any responsibilities that may be pushed down to the state / local level.

Please describe in detail any SLIGP program priority areas (education and outreach, governance, etc.) that you plan to continue beyond the SLIGP period of performance.

Education and Outreach: We will be conducting outreach meetings with the stakeholder community to introduce them to psbn as it relates to coverage and capabilities of the selected vendor, and facilitate meetings with the vendor and stakeholders to assist stakeholders in understanding the subscription process, familiarize extended primary users with how the network could benefit them, and reinforce the value of psbn as a communication tool that can be used to supplement LMR and the statewide communications network.

Governance: We expect to continue to use the SIEC to address any issues that arise regarding the psbn in Missouri. We will continue our efforts to inform the SIEC on the status of psbn so should the need arise, they are informed and prepared to render decisions or provide policy guidance for psbn issues in Missouri. Until we become better informed on how much "local control" there will be and exactly what that looks like, it is difficult to project the role that the SIEC will actually have.

Data collection narrative: Please describe in detail the status of your SLIGP funded data collection activities.

Data collection activities are complete and have been submitted to FirstNet for use in the development of the state plan for Missouri.

Please describe in detail any data collection activities you plan to continue beyond the SLIGP period of performance.

The Department of Public Safety does not anticipate any formal data collection to occur in the future. We have offered to establish a mechanism for local stakeholders to report areas of coverage or capacity deficiencies. This will be to collect information on an ad hoc basis and we will forward these concerns to FirstNet on an as needed basis. We do not anticipate expending any significant time or resources to accomplish this on behalf of the stakeholder community.

Lessons Learned: Please share any lessons learned or best practices that your organization implemented during your SLIGP project.

The most important takeaway from our participation in the SLIGP process was to engage stakeholders early and often. This created an opportunity for us to craft the message the way we wanted it to come out, and base it on facts related to the psbn program. We encountered efforts to undermine psbn by entities whose business model may have viewed psbn as a threat to their business. We engaged these entities with facts and were also able to counter their message among stakeholders. We also maintained ongoing contact with the stakeholder community on a regular basis (at least quarterly) and participated in conferences and meetings that reinforced our relationships with the leadership within the stakeholder community.

Part C: Staffing

Staffing Table - Please provide a summary of all positions funded by SLIGP.

Name	FTE%	Project(s) Assigned	Change
Director / SWIC	0.5	Provide oversight and coordination for the SLIGP Project	Completed Grant
Assistant Director	0.5	Provide technical support and oversight for the SLIGP Project	Completed Grant
Project Manager	1.0	Responsible for accomplishing objectives by planning, and evaluating project activities	Completed Grant
Assistant Project Manager	1.0	Coordinate project activities to ensure cost, schedule, and quality standards are met	Completed Grant
Project Specialist	1.0	Provide project management support to deliver project within budget and deadlines	Completed Grant
Project Specialist (Assistant)	1.0	Provide project management support to deliver project within budget and deadlines	Completed Grant
Education/Outreach Coordinator	1.0	Responsible for coordination and implementation of public safety broadband program	Completed Grant
Grant Specialist	1.0	Administers the grant life cycle process and coordinates implementation with the SWIC	Completed Grant
Part-Time Attorney	0.25	Responsible for negotiating, writing, and executing agreements and contracts	Completed Grant
Part-time Office Support	0.5	Administrative support for the public safety broadband initiative	Completed Grant

Part D: Contracts and Funding

Subcontracts Table - Include all subcontractors engaged during the period of performance. The totals from this table must equal the "Subcontracts Total" in your Budget Worksheet

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Total Federal Funds Allocated	Total Matching Funds Allocated
MACOG	Regional Stakeholder Meetings	Contract	Y	\$285,000.00	\$0.00
Mission Critical Partners	Phase II Support	Contract	N	\$0.00	\$162,857.00

Budget Worksheet

Columns 2, 3 and 4 must match your project budget for the entire award and your final SF 424A. Columns 5, 6, and 7 should list your final budget figures, cumulative through the last quarter

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Final Federal Funds Expended (5)	Final Approved Matching Funds Expended (6)	Final Total funds Expended (7)
a. Personnel Salaries	\$1,265,033.00	\$237,370.00	\$1,502,403.00	\$1,286,794.00	\$237,370.00	\$1,524,164.00
b. Personnel Fringe Benefits	\$490,900.00	\$82,932.00	\$573,832.00	\$487,641.00	\$82,932.00	\$570,573.00
c. Travel	\$82,295.00	\$29,904.00	\$112,199.00	\$63,793.00	\$29,904.00	\$93,697.00
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
e. Materials/Supplies	\$0.00	\$66,128.00	\$66,128.00	\$0.00	\$66,128.00	\$66,128.00
f. Subcontracts Total	\$139,323.00	\$78,054.00	\$217,377.00	\$139,323.00	\$78,054.00	\$217,377.00
g. Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Indirect	-\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
h. Total Costs	\$1,977,551.00	\$494,388.00	\$2,471,939.00	\$1,977,551.00	\$494,388.00	\$2,471,939.00
i. % of Total	80%	20%	100%	80%	20%	100%

Part E: Additional Questions: Please select the option (Strongly Disagree, Disagree, Neutral, Agree, Somewhat Agree, Strongly Agree) that best suits your answer.

Overall, were SLIGP funds helpful in preparing for FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	Narrative.
Were SLIGP funds helpful in planning for your FirstNet consultation?	Strongly Agree	What was most helpful? What challenges did you encounter?	Narrative.
Were SLIGP funds helpful in informing your stakeholders about FirstNet?	Strongly Agree	What was most helpful? What challenges did you encounter?	Narrative.
Were SLIGP funds helpful in developing a governance structure for broadband in your state?	Agree	What was most helpful? What challenges did you encounter?	Narrative.
Were SLIGP funds helpful in preparing your staff for FirstNet activities in your state (e.g. attending broadband conferences, participating in training, purchasing software, procuring contract support etc.)?	Strongly Agree	What was most helpful? What challenges did you encounter?	Narrative.
Were SLIGP funds helpful in updating your Statewide Communications Interoperability Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	Narrative.
Were SLIGP funds helpful in preparing for your review of the FirstNet developed State Plan?	Strongly Agree	What was most helpful? What challenges did you encounter?	Narrative.

Were SLIGP funds helpful in conducting FirstNet determined data collection?	Strongly Agree	What was most helpful? What challenges did you encounter?	<i>Narrative.</i>	
Part F: Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.				
Typed or printed name and title of Authorized Certifying Official:			Telephone (area code, number, and extension)	573-526-9020
Joni McCarter, Grant Supervisor			Email Address:	joni.mccarter@dps.mo.gov
Signature of Authorized Certifying Official:			5/29/2018	6/6/18 (Revision)
Sign here 				