

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	37-10-S18037
1. Recipient Name		North Carolina Department of Information Technology		4. EIN:	56-2032825
3. Street Address		4101 Mail Service Center		6. Report Date (MM/DD/YYYY)	01/24/2019
5. City, State, Zip Code		Raleigh , NC 27699-4100		7. Reporting Period End Date: (MM/DD/YYYY)	12/31/2018
10a. Project/Grant Period				8. Final Report	9. Report Frequency
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020	Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
<b>Activities/Metrics for All Recipients during the Reporting Quarter</b>					
1	Governance Meetings	Yes	1	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	No		Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No		Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	Yes	0.60	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	Yes	1	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No		Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	No		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		<b>(Opt-In and Opt-Out Post-SMLA Phase Only)</b> Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
<b>Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter</b>					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

**11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional NC DIT continued to be involved with NPSBN planning. This quarter showed a slow period as the Program Specialist position was filled and NC is working through the procurement process to bring on a consultant in development of data-sharing workshops. Coordination with North Carolina Emergency Management continues and an MOU has been signed for NCEM to support NC DIT on SLIGP2 efforts. This MOU process has taken a much longer time period than anticipated. The SIEC (Governance body) met this quarter. The SPOC position dedicated 16% of his work to SLIGP2 activities and the Program Specialist dedicated 9%. A lot of work was performed by the SPOC in coordination with NCEM, filling and onboarding the Program Specialist position, and participating in meetings with FirstNet. The Program Specialist is coming up to speed to help implement more SLIGP allowable activities and working within the binds of State procurement process.**

**12. Personnel**

**12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
FirstNet SPOC	30%	Continue serving as the SPOC, Overall program management, coordination with fiscal, participate in FirstNet tracks at broadband conferences	Increase to 30% as budgeted
Program Specialist	60%	Delivery of SLIGP allowable activities, oversight and management of contract personnel, participate in FirstNet tracks at broadband conference	Hired

**12b. Narrative description of any staffing challenges, vacancies, or changes.**

FirstNet SPOC is budgeted for 30% of that position and the Program Specialist is budgeted for 60% to focus on allowable SLIGP2 activities as in-kind match. Actual time spent is recorded and match is calculated based on actual allowable activities. The Program Specialist position was filled on October 15th.

**13. Contractual (Contract and/or Subrecipients)**

**13a. Contractual Table – Include all contractors. The totals from this table should equal the “Contractual” in Question 14f.**

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Staff Support	Additional staff for support of allowable activities	Contract	N	N	N/A	N/A	\$140,000.00	\$0.00
Program Consultant	Consulting services for allowable activities	Contract	N	N	N/A	N/A	\$89,600.00	\$0.00
Delivery contractor	Delivery of allowable activities	Contract	N	Y	N/A	N/A	\$719,993.00	\$20,007.00
GIS support	GIS support for coverage analysis	Contract	N	N	N/A	N/A	\$60,900.00	\$0.00

**13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.**

The above table was filled out based on the approved budget and anticipated contracts though no money has been spent on this to date. The MOU was executed with NCEM to help with the delivery of allowable activities though no money has been spent yet as the content of the workshop is still being developed. There is not a specific start or end date. NCEM might become one of many to help deliver SLIGP allowable activities.

<b>14. Budget Worksheet</b>										
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.										
Only list matching funds that the Department of Commerce has already approved.										
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)	
a. Personnel Salaries	\$0.00	\$127,500.00	\$127,500.00	\$0.00	\$127,500.00	\$127,500.00	\$0.00	\$24,915.00	\$24,915.00	
b. Personnel Fringe Benefits	\$0.00	\$44,911.00	\$44,911.00	\$0.00	\$44,911.00	\$44,911.00	\$0.00	\$7,521.50	\$7,521.50	
c. Travel	\$54,023.00	\$44,257.00	\$98,280.00	\$54,023.00	\$44,257.00	\$98,280.00	\$6,044.05	\$3,680.72	\$9,724.77	
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
e. Materials/Supplies	\$7,964.00	\$6,486.00	\$14,450.00	\$7,964.00	\$6,486.00	\$14,450.00	\$95.07	\$75.00	\$170.07	
f. Contractual	\$1,010,493.00	\$20,007.00	\$1,030,500.00	\$1,010,493.00	\$20,007.00	\$1,030,500.00	\$0.00	\$0.00	\$0.00	
g. Other	\$47,520.00	\$36,839.00	\$84,359.00	\$47,520.00	\$36,839.00	\$84,359.00	\$0.00	\$32.00	\$32.00	
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
i. Total Costs	\$1,120,000.00	\$280,000.00	\$1,400,000.00	\$1,120,000.00	\$280,000.00	\$1,400,000.00	\$6,139.12	\$36,224.22	\$42,363.34	
j. Proportionality Percent	80.00%	20.00%	100.00%	80.00%	20.00%	100.00%	14.49%	85.51%	100.00%	
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>										
<b>16a. Typed or printed name and title of Authorized Certifying Official:</b> Red Grasso, Director of the First Responder Emerging Technologies program							<b>16c. Telephone (area code, number, and extension)</b>	919.961.1131		
<b>16b. Signature of Authorized Certifying Official:</b>							<b>16d. Email Address:</b>	<a href="mailto:red.grasso@nc.gov">red.grasso@nc.gov</a>		
							<b>Date:</b>	01/24/2019		

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