

U.S. Department of Commerce Performance Progress Report				2. Award or Grant Number:	33-10-S13033
				4. EIN:	02-6000618
1. Recipient Name	New Hampshire Department of Safety			6. Report Date (MM/DD/YYYY)	9/30/2016
3. Street Address	33 Hazen Drive			7. Reporting Period End Date: (MM/DD/YYYY)	9/30/2016
5. City, State, Zip Code	Concord, NH 03305			8. Final Report Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	9. Report Frequency Quarterly <input type="checkbox"/>
10a. Project/Grant Period					
Start Date: (MM/DD/YYYY)	9/1/2003	10b. End Date: (MM/DD/YYYY)	2/28/2018		
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, etc.)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category		
1	Stakeholders Engaged	20	Actual number of individuals reached via stakeholder meetings during the quarter		
2	Individuals Sent to Broadband Conferences	1	Actual number of individuals who were sent to third-party broadband conferences using SLIGP grant funds during the quarter		
3	Staff Hired (Full-Time Equivalent)(FTE)	0.5	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal)		
4	Contracts Executed	0	Actual number of contracts executed during the quarter		
5	Governance Meetings	9	Actual number of governance, subcommittee, or working group meetings held during the quarter		
6	Education and Outreach Materials Distributed	0	Actual volume of materials distributed (inclusive of paper and electronic materials) plus hits to any website or social media account supported by SLIGP during the quarter		
7	Subrecipient Agreements Executed	0	Actual number of agreements executed during the quarter		
8	Phase 2 - Coverage	4	For each Phase 2 milestone category, please provide the status of the activity during the quarter: <ul style="list-style-type: none"> • Stage 1 - Process Development • Stage 2 - Data Collection in Progress • Stage 3 - Collection Complete; Analyzing/Aggregating Data • Stage 4 - Data Submitted to FirstNet • Stage 5 - Continued/iterative Data Collection • Stage 6 - Submitted Iterative Data to FirstNet 		
9	Phase 2 – Users and Their Operational Areas	4			
10	Phase 2 – Capacity Planning	4			
11	Phase 2 – Current Providers/Procurement	2			
12	Phase 2 – State Plan Decision	2			
11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.					
<p>The SIEC continues to meet on a quarterly basis. The last meeting of the SIEC was on September 16th, 2016. The three SIEC Working Groups, i.e. Frequency/Interoperability, Operations, and FirstNet/Broadband, continue to meet on a frequent basis addressing the goals and objectives that were outlined in the SCIP's Goal Tracker. New Hampshire continues to work side-by-side with FirstNet Region I Coordinator Mike Varney, as Mike is a regular attendee and presenter at the quarterly SIEC Meetings. Mike was also present, along with Justin Shore for a meeting non-more important than the first New England SPOC meeting, attended by all New England States and hosted by New Hampshire. Outreach continues to be a main goal of the Office of Interoperability as we travel the state speaking to multi-jurisdictional and multi-disciplined groups. Additional meetings included July 12th meeting with the SIEC attorney, July 20th there was a meeting held with the frequency/interoperability working group. July 19th a SIEC Executive Meeting was held and July 29th an ACEPS (Advisory Council on Emergency Preparedness and Security) meeting with the Governor. In addition, August 3rd a meeting was held with the North Country Interoperability Consortium, August 4th an Interoperability Training Class was held at Police Standards & Training Center in which a governance briefing was given. August 16th a meeting with the Chiefs of Police in Stratham, NH was held and August 22 a SIEC Executive Committee Meeting was held.</p>					
11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.					

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

New Hampshire looks forward to working with NTIA regarding discussions on how to best utilize the remaining grant monies and how if possible at the end to transfer them if New Hampshire decides to build its own FirstNet RAN.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

The position of Informational Representative that is listed below was filled in Q12 but not reported during that quarter in error, which is why we are listing it on this report.

12b. Staffing Table - Please include all staff that have contributed time to the project. Please do not remove individuals from this table.

Job Title	FTE%	Project (s) Assigned	Change
SWIC	0.65	Management and coordination of grant project activities	
Program Specialist IV	0.01	Financial Tracking and Reporting	
Informational Representative	0.5	Web development, social media outreach programs, newsletters, general SPOC support	

13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table - Include all subcontracts. The totals from this table must equal the "Subcontracts Total" in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
Data Collection Activities	Consulting Services	Mission Critical Partners	Y	Y	2/10/2005	6/30/2016	\$203,208.00	\$0.00

13b. Describe any challenges encountered with vendors and/or subrecipients.

None at this time

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total funds Expended (7)
a. Personnel Salaries	\$264,038.00	\$201,776.00	\$465,814.00	\$4,569.90	\$163,599.41	\$168,169.31
b. Personnel Fringe Benefits	\$106,347.00	\$15,812.00	\$122,159.00	\$453.96	\$12,812.04	\$13,266.00
c. Travel	\$59,460.00	\$1,035.00	\$60,495.00	\$6,539.72	\$406.45	\$6,946.17
d. Equipment			\$0.00			\$0.00
e. Materials/Supplies	\$8,943.00	\$1,350.00	\$10,293.00	\$757.30		\$757.30
f. Subcontracts Total	\$360,630.00		\$360,630.00	\$192,898.00		\$192,898.00
g. Other	\$21,280.00		\$21,280.00	\$3,950.23		\$3,950.23
h. Indirect	\$59,189.00		\$59,189.00	\$1,654.99		\$1,654.99
i. Total Costs	\$879,887.00	\$219,973.00	\$1,099,860.00	\$210,824.10	\$176,817.90	\$387,642.00
j. % of Total	80%	20%	100%	54%	46%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

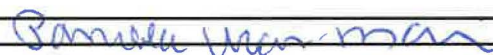
16a. Typed or printed name and title of Authorized Certifying Official:

Pamela Urban-Morin, Grant Administrator

16c. Telephone (area code, number, and extension)

603-271-7663

16b. Signature of Authorized Certifying Official:



16d. Email Address:

Pamela.Urban-Morin@dos.nh.gov

Date:

11/29/2016