

U.S. Department of Commerce Performance Progress Report		2. Award or Grant Number 33-10-S13033
		4. EIN 02-6000618
1. Recipient Name New Hampshire Department of Safety		6. Report Date (MM/DD/YYYY) 5/29/2015 REVISED
3. Street Address 33 Hazen Drive		7. Reporting Period End Date: 3/31/2015
5. City, State, Zip Code Concord, NH 03305		8. Final Report <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		9. Report Frequency X Quarterly
10a. Project/Grant Period Start Date: (09/01/2013)	10b. End Date: (MM/DD/YYYY) 08/31/16	

11. List the individual projects in your approved Project Plan

	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings	103 (people attended)	n/a	n/a	n/a
2	Broadband Conferences	3	n/a	n/a	n/a
3	Staff hires	0	n/a	n/a	n/a
4	Contract Executions	0	n/a	n/a	n/a
5	Governance Meetings	7 (meetings)	n/a	n/a	n/a
6	Education and Outreach Materials	103 (informational / educational manuals)	n/a	n/a	n/a
7	Subrecipient Agreements Executed	0	n/a	n/a	n/a
8	Phase II Activities	N/A			

11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.

The last quarter has brought about a number of different challenges that have been addressed with great success. Most noteworthy has been addressing SIEC Governance through the New Hampshire Legislature and providing for the SIEC legislative authority to exist and act on behalf of all first responders throughout the State. The process continues as of this date, but has been met very favorably and we remain optimistic that by next quarter, legislation will exist providing such authority. Outreach continues to manifest a large segment of time as the Office of Interoperability directs FirstNet initiative efforts from all corners of the state. The SIEC met in March and will meet each quarter throughout 2015 along with each of the three Working Groups. Engaged in interoperability efforts, the SWIC and Office of Interoperability continues to engage our partners and stakeholders in preparation for New Hampshire's FirstNet On-Site Consultation scheduled for June 9th, 2015. The following stakeholder meetings were held during this quarter:

01/08/2015: Department of Safety Group Presentations – 9 people attended
 01/08/2015: Seacoast Mutual Aid Response Team - 11 people attended
 01/09/2015: TAB Meeting – FirstNet/Interoperability – 23 people attended
 01/26/2015: Critical incident Committee – FirstNet/Interoperability – 8 people attended
 01/26/2015: Tower Site Review – FirstNet/Interoperability – 7 people attended
 02/03/2015: North County Interoperability Consortium – 16 people attended

03/13/2015: 911 Commission Meeting – FirstNet/Interoperability – 24 people attended
 03/25/2015: Chief Dolan – FirstNet/Interoperability – 1 person attended
 03/31/2015: Coos County – FirstNet/Interoperability – 4 people attended

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.
 At this time, we do not anticipate any changes to take place the next quarter.

11c. Provide any other information that would be useful to NTIA as it assesses this project’s progress.
 Much of the emphasis in 2014 was to create a foundation as to how New Hampshire will interact with FirstNet and insuring that a collaborative process is in place to involve all levels of government, all disciplines, non-governmental organizations, the private sector, and the NHNG. Now that we have turned the page and are in 2015, the emphasis will be to engage with FirstNet and really begin to understand how the system will impact New Hampshire. We are encouraged by these efforts, as New Hampshire stands committed to develop a FirstNet footprint throughout the State that will assist all first responders in the nature of their duties.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible. At the completion of the SCIP Workshop, I asked for a Gant Chart delineating responsibilities including timelines and deliverables assigned to each Working Group. The Technical Assessment Team from DHS OEC stated that they had never been asked for that before, but recognized the importance of assignment of duties.

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project’s time line and when the project will be fully staffed.
 In the Baseline/Expenditure Plan, NHDOS anticipates hiring a Business Systems Analyst during 2015. The foundation of the program was structured in 2014 as we now expect to move forward with a future hire in 2015. We are currently evaluating position responsibilities required to move forward and we anticipate staffing will be key to our future progress.

12b. Staffing Table

	FTE %	Project(s) Assigned	Change
SWIC	0.75	Management and coordination of grant project activities.	No change.
Program specialist III	.01	Financial Tracking and Reporting	No change.

13. Subcontracts (Vendors and/or Subrecipients) N/A

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
N/A									

Add Row

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13b. Describe any challenges encountered with vendors and/or subrecipients. None at this time.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.
 Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	280,698	144,357	425,055	574.90	92,172.74	92,747.64
b. Personnel Fringe Benefits	151,617	75,616	227,233	112.29	7,079.61	7,191.90
c. Travel	30,168	0	30,168	1,670.26	406.45	2,076.71
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	19,445	0	19,445	95.95	0	95.95
f. Subcontracts Total	335,550	0	335,550	0	0	0
g. Other	11,080	0	11,080	2,757.58	0	2,757.58
Indirect	51,329	0	51,329	497.13	0	497.13
h. Total Costs	879,887	219,973	1,099,860	5,708.11	99,658.80	105,366.91
i. % of Total	80%	20%	100%	5%	95%	100%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official

Pamela Urban-Morin, Grant Administrator

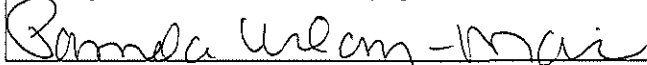
16c. Telephone (area code, number, and extension)

(603) 271-7663

16d. Email Address

Pamela.Urban-Morin@dos.nh.gov

16b. Signature of Authorized Certifying Official



16e. Date Report Submitted (month, day, year)

May 29, 2015

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.