U.S. Department of Commerce SLIGP 2.0 Performance Progress Report					2. Award or Grant Number:	35-10-S18035
					4. EIN:	85-6000565
1. Recipient Name	New Mexico Department of Information Technology				6. Report Date (MM/DD/YYYY)	07/30/2018
3. Street Address	715 Alta Vista Street				7. Reporting Period End Date: (MM/DD/YYYY)	06/30/2018
5. City, State, Zip Code	Santa Fe, NM 87505				8. Final Report Yes ☐ No ☑	9. Report Frequency Quarterly ☒

10a. Project/Grant Period			
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020

11. List the individual projects in your approved Project Plan

	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
Activities/Metrics for All Recipients during the Reporting Quarter				
1	Governance Meetings	No	0	*Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter*
2	Individuals Sent to Broadband Conferences	Yes	12	*Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter*
3	Convened Stakeholder Events	No	0	*Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.*
4	Staff Hired (Full-Time Equivalent)(FTE)	Yes	0.32	*Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).*
5	Contracts Executed	No	0	*Actual number of contracts executed during the quarter.*
6	Subrecipient Agreements Executed	No	0	*Actual number of agreements executed during the quarter.*
7	Data Sharing Policies/Agreements Developed	No		*Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.*
8	Further Identification of Potential Public Safety Users	No		*Yes or No if further identification of potential public safety users occurred during this reporting quarter.*
9	Plans for Emergency Communications Technology Transitions	No		*Yes or No if plans for future emergecy communications technology transitions occurred during this reporting quarter.*
10	Identified and Planned to Transition PS Apps & Databases	No		*Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter*
11	Identify Ongoing Coverage Gaps	No		*Yes or No if participated in identifying ongoing coveage gaps using SLIGP funds during this reporting quarter.*
12	Data Collection Activities	No		*(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.*
Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter				
13	Stakeholders Engaged			*Actual number of individuals reached via stakeholder meetings or events during the quarter.*
14	Education and Outreach Materials Distributed In-Person			*Actual number of materials distributed in-person during this quarter.*
15	Education and Outreach Materials distributed Electronically			*Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.*

11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project

Individuals sent to Broadband Conferences: Victoria Garcia, Deputy SPOC and Anna Sandoval-Vigil- APCO Broadband Summit – May 1-2, Arlington, VA. - Updated FN direction and progress and how that fits with SLIGP goals; overview of NG911 and tie to FirstNet-FCC; notion of the health of public safety broadband in the states

Victoria Garcia, Deputy SPOC - PSCR Stakeholder Meeting – June 5-8, San Diego, CA.   Meetings were focused on research impacting performance and growth of FirstNet technologies and update from Board

Victoria Garcia, Deputy SPOC - SWBCWG Meeting – June 12-13, McAllen, TX   This regional meeting brought together public and state entities providing public safey communications in the border areas. FirstNet presentation by TX and update from FN/ATT with regard to border

Victoria Garcia, Deputy SPOC – Navajo Nation IT Summit – June 25-27, Flagstaff, AZ. Approximately 125 NN IT staffers. DoIT Gen Counsel and Dep SPOC discussed planned directions for public safety, talked about FN in NM as well as the larger picture of public safety communications in the IT world.

Victoria Garcia, Darryl Ackley, Peter Gonzales, George Gar Clarke, Annette Curley, Anna Sandoval-Vigil, Michael Rohrbacher - Video Quality in Public Safety Workshop, May 9-10, Albuquerque, NM. Sec. Ackley presented on status of FN both from the perspective of a state SPOC and from the perspective of PSAC. Garcia presented on policy considerations that touch public safety. Staff attendees all work with FN related technologies and procurement at DoIT and interfacing with attendees from across the nation and federal and state presenters helped to educate on progress of video use in pubilc safety communications

12. Personnel

12a. Staffing Table - *Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.*

Job Title	FTE%	Project (s) Assigned	Change
IT Project Manager III (VG)	100%		No Change
IT Project Manager I (PG)	100%		No Change
Cabinet Secretary (DA)	10%		No Change
General Manager/CFO (DS)	5%		No Change
IT Network Admin II (AC)	3%		No Change
IT Project Manager 1 (BG)	0%		No Change
IT Project Manager 2 (ASV)	22%		NEW
IT Project Manager (GGC)	6%		NEW
Radio Sys. Int. Mgr (MR)	4%		NEW

12b. Narrative description of any staffing challenges, vacancies, or changes.
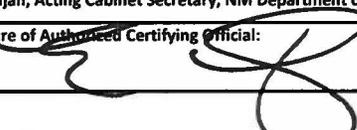
13. Contractual (Contract and/or Subrecipients)

13a. Contractual Table – Include all contractors. The totals from this table should equal the "Contractual" in Question 14f.

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
TBD	Mapping/Data Analysis (Planned)	Contract	N	N			$25,000.00	$0.00
TBD	Meeting Facilitator (Planned)	Contract	N	N			$15,000.00	$0.00

13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.

No current expenses reported in this category. Table above indicates future planned expenses based on approved grant budget.

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)
a. Personnel Salaries	$360,000.00	$131,152.00	$491,152.00	$128,571.00	$46,840.00	$175,411.00	$35,139.02	$12,721.25	$47,860.27
b. Personnel Fringe Benefits	$119,700.00	$49,901.00	$169,601.00	$42,750.00	$17,822.00	$60,572.00	$11,016.08	$4,113.37	$15,129.45
c. Travel	$95,880.00	$0.00	$95,880.00	$34,243.00	$0.00	$34,243.00	$9,820.32	$0.00	$9,820.32
d. Equipment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
e. Materials/Supplies	$8,784.00	$0.00	$8,784.00	$3,137.00	$0.00	$3,137.00	$0.00	$0.00	$0.00
f. Contractual	$40,000.00	$0.00	$40,000.00	$14,286.00	$0.00	$14,286.00	$0.00	$0.00	$0.00
g. Other	$12,000.00	$0.00	$12,000.00	$4,286.00	$0.00	$4,286.00	$0.00	$0.00	$0.00
h. Indirect	$63,636.00	$0.00	$63,636.00	$22,727.00	$0.00	$22,727.00	$5,597.54	$0.00	$5,597.54
i. Total Costs	$700,000.00	$181,053.00	$881,053.00	$250,000.00	$64,662.00	$314,662.00	$61,572.96	$16,834.62	$78,407.58
j. Proportionality Percent	79.45%	20.55%	100.00%	79.45%	20.55%	100.00%	78.53%	21.47%	100.00%

15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.

16a. Typed or printed name and title of Authorized Certifying Official:	16c. Telephone (area code, number, and extension)	
Estevan J. Lujan, Acting Cabinet Secretary, NM Department of Information Technology		505-476-3070
16b. Signature of Authorized Certifying Official:	**16d. Email Address:**	estevan.lujan@state.nm.us
	Date: 9/19/18	

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