

<b>U.S. Department of Commerce SLIGP 2.0 Performance Progress Report</b>		<b>2. Award or Grant Number:</b>	35-10-S18035
		<b>4. EIN:</b>	85-6000565
<b>1. Recipient Name</b>	New Mexico Department of Information Technology	<b>6. Report Date (MM/DD/YYYY)</b>	04/30/2019
<b>3. Street Address</b>	715 Alta Vista Street	<b>7. Reporting Period End Date: (MM/DD/YYYY)</b>	03/31/2019
<b>5. City, State, Zip Code</b>	Santa Fe, NM 87505	<b>8. Final Report</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	<b>9. Report Frequency</b> Quarterly <input checked="" type="checkbox"/>

<b>10a. Project/Grant Period</b>			
<b>Start Date: (MM/DD/YYYY)</b>	03/01/2018	<b>10b. End Date: (MM/DD/YYYY)</b>	02/29/2020

**11. List the individual projects in your approved Project Plan**

	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category
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**Activities/Metrics for All Recipients during the Reporting Quarter**

1	Governance Meetings	No	0	<i>Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter</i>
2	Individuals Sent to Broadband Conferences	No	0	<i>Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter</i>
3	Convened Stakeholder Events	No	0	<i>Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.</i>
4	Staff Hired (Full-Time Equivalent)(FTE)	No	0	<i>Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).</i>
5	Contracts Executed	No	0	<i>Actual number of contracts executed during the quarter.</i>
6	Subrecipient Agreements Executed	No	0	<i>Actual number of agreements executed during the quarter.</i>
7	Data Sharing Policies/Agreements Developed	No		<i>Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.</i>
8	Further Identification of Potential Public Safety Users	No		<i>Yes or No if further identification of potential public safety users occurred during this reporting quarter.</i>
9	Plans for Emergency Communications Technology Transitions	No		<i>Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.</i>
10	Identified and Planned to Transition PS Apps & Databases	No		<i>Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter</i>
11	Identify Ongoing Coverage Gaps	No		<i>Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.</i>
12	Data Collection Activities	No		<i>(Opt-In and Opt-Out Post-SMLA Phase Only) Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.</i>

**Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter**

13	Stakeholders Engaged			<i>Actual number of individuals reached via stakeholder meetings or events during the quarter.</i>
14	Education and Outreach Materials Distributed In-Person			<i>Actual number of materials distributed in-person during this quarter.</i>
15	Education and Outreach Materials distributed Electronically			<i>Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.</i>

**11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional**

As this quarter marked the end of the Administration of one Governor and transition of another, travel was limited; thus, there were no broadband conferences attended. In state, Staff worked closely with the State 911 entity, now housed within DoIT to plan for technology transition to that which would promote the successful use of the NPSBN in areas where coverage may exist. The state 911 PSAPs are not yet ESINET prepared; as they plan forward for the federal grant to help them prepare, the Deputy SPOC is working with local entities to discuss options, opportunities and challenges that will arise with technology transfer. All work is preparatory to PSAPs, particularly in rural areas, being able to ask relevant questions in considering choices of carriers. Discussions are very preliminary to what type of data will be shared and who owns the data. In collaborating with local government and state government on procurements related to the NPSBN, insights are gained with regard to the types of considerations that potential customers would have to consider, e.g. interoperability, coverage, technology training, staffing issues. All of the discussions are challenges to the NPSBN, particularly as coverage in NM is limited. It is growing as ATT builds out, but rural areas are very challenged. With regard to getting FN/ATT on the state price agreement, there seems to be a misunderstanding of how purchasing actually works. While ATT/FN were able to get on the national NASPO contract, until there is an amendment to the NM participating agreement, specific to NM, FN services are not available to Executive Branch agencies. FN/ATT have had the recommended changes to the draft since August; to date, they have not responded to NM recommended changes to language, thus, state entities are unable to purchase FN under the existing NASPO NM Participating Amendment. The new State Purchasing Agent is now in place but has not been fully briefed on the matters which has further challenged anything moving forward. Once the legislature finished and the new Secretary for General Services, which is over Procurement, is in place, such challenges may be mitigated. At this time, the biggest challenge is interoperability and the lack of coverage, particularly in the rural areas. No band 14 build is expected before 3-5 years. The additional challenge for the Department's management of SLIGP and its attendant goals is that the key individual with full understanding of the project left DoIT in mid-February 2019. Such loss leaves only the financial coordinator to perform the goals of the grant. Thus, the state is considering early termination of the SLIGP2 grant

**12. Personnel**

**12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
IT Project Manager III (VG)	45%		-55%
IT Project Manager I (PG)	63%		-37%
Cabinet Secretary (DA/EL/VM)	0%		-2%
General Manager/CFO (DS)	0%		-5%
IT Network Admin II (AC)	0%		No Change
IT Project Manager 1 (BG)	0%		No Change
IT Project Manager 2 (ASV)	18%		-14%
IT Project Manager (GGC)	0%		-6%
Radio Sys. Int. Mgr (MR)	0%		No Change

**12b. Narrative description of any staffing challenges, vacancies, or changes.**

As of February 8, 2019, the IT Project Manager over the SLIGP grant accepted another position in another State office. She is now General Counsel at General Services under which Purchasing falls. She is continuing to collaborate with the new Secretary of DoIT on this Grant and on E911. The IT Project Manager I/FinancialCoordinator has assumed additional duties as of February.

**13. Contractual (Contract and/or Subrecipients)**

**13a. Contractual Table – Include all contractors. The totals from this table should equal the “Contractual” in Question 14f.**

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
TBD	Mapping/Data Analysis (Planned)	Contract	N	N			\$25,000.00	\$0.00
TBD	Meeting Facilitator (Planned)	Contract	N	N			\$15,000.00	\$0.00

**13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.**

No current expenses reported in this category. Table above indicates future planned expenses based on approved grant budget.

**14. Budget Worksheet**

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.

Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)	
a. Personnel Salaries	\$360,000.00	\$131,152.00	\$491,152.00	\$360,000.00	\$131,152.00	\$491,152.00	\$138,766.51	\$42,418.27	\$181,184.78	
b. Personnel Fringe Benefits	\$119,700.00	\$49,901.00	\$169,601.00	\$119,700.00	\$49,901.00	\$169,601.00	\$44,714.08	\$12,826.04	\$57,540.12	
c. Travel	\$95,880.00	\$0.00	\$95,880.00	\$95,880.00	\$0.00	\$95,880.00	\$16,339.41	\$0.00	\$16,339.41	
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
e. Materials/Supplies	\$8,784.00	\$0.00	\$8,784.00	\$8,784.00	\$0.00	\$8,784.00	\$286.11	\$0.00	\$286.11	
f. Contractual	\$40,000.00	\$0.00	\$40,000.00	\$40,000.00	\$0.00	\$40,000.00	\$0.00	\$0.00	\$0.00	
g. Other	\$12,000.00	\$0.00	\$12,000.00	\$12,000.00	\$0.00	\$12,000.00	\$0.00	\$0.00	\$0.00	
h. Indirect	\$63,636.00	\$0.00	\$63,636.00	\$63,636.00	\$0.00	\$63,636.00	\$20,010.61	\$0.00	\$20,010.61	
i. Total Costs	\$700,000.00	\$181,053.00	\$881,053.00	\$700,000.00	\$181,053.00	\$881,053.00	\$220,116.72	\$55,244.31	\$275,361.03	
j. Proportionality Percent	79.45%	20.55%	100.00%	79.45%	20.55%	100.00%	79.94%	20.06%	100.00%	
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>										
<b>16a. Typed or printed name and title of Authorized Certifying Official:</b> Andrea E. Martinez, Chief Financial Officer, NM Department of Information Technology							<b>16c. Telephone (area code, number, and extension)</b>	505-476-3033		
<b>16b. Signature of Authorized Certifying Official:</b>							<b>16d. Email Address:</b>	<a href="mailto:AndreaE.Martinez@state.nm.us">AndreaE.Martinez@state.nm.us</a>		
							<b>Date:</b>			

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