

TBD U.S. Department of Commerce		2. Award or Grant Number 32-10-513032			
Performance Progress Report		4. EIN 88-6000022			
1. Recipient Name State of Nevada, Dept of Public Safety, Division of Emergency Management & Homeland Security		6. Report Date (04/30/2014)			
2. Street Address 2478 Fairview Drive		7. Reporting Period End Date: (03/31/2014)			
5. City, State, Zip Code Carson City, Nevada 89701		8. Final Report Yes X No	9. Report Frequency X Quarterly		
10a. Project/Grant Period Start Date: (08/01/2013)	10b. End Date: (MM/DD/YYYY) End Date of Grant (7/31/2016)	Report due by 4/30/14			
11. List the individual projects in your approved Project Plan					
	Project Type (Capacity Building, SCIP Update, Outreach, Training etc.)	Project Deliverable Quantity (Number & Indicator Description)	Total Federal Funding Amount	Total Federal Funding Amount expended at the end of this reporting period	Percent of Total Federal Funding Amount expended
1	Stakeholder Meetings – actual people attending projected = 1375	0			
2	Broadband Conferences - people attending – actual people attending projected =42	5			
3	Governance Meetings -- actual meetings projected =16	0			
4	Staff Hires 1.0 FTE	0.75			
5	Contract Executions Contractors SWIC, Legal Counsel, Outreach Coordinator, Gap Analysis, SLIGP Program Manager	1			
6	Outreach Education	TBD			
<p>11a. Describe your progress meeting each major activity/milestone approved in the Baseline Report for this project; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional project milestones or information.</p> <p>Per Executive Order, the Nevada Public Safety Communications Committee (NPSCC) will serve as the Statewide Interoperability Governing Body (SIGB). This committee is currently in the appointment phase and was expected to meet for the first time in Federal quarter 2. The committee is going through the process of being finalized which has taken longer than originally expected. At this point they are expected to meet in Federal quarter 3.</p>					

During this quarter, funds spent have included contract costs for the SWIC and the grant administrator. The grant administrator is currently spending approximately three-quarters of her time on SLIGP grant management activities. The SWIC is spending half of his time on SLIGP duties.

Outreach is scheduled to start the beginning of Federal quarter 3 with more and more outreach meetings being scheduled.

11b. If the project team anticipates requesting any changes to the approved Baseline Report in the next quarter, describe those below. Note that any substantive changes to the Baseline Report must be approved by the Department of Commerce before implementation.

We are in the process of submitting a change to the approved Baseline Report. This process is taking longer than expected and so we are reporting on the currently approved Baseline Report. These changes include moving one position from personnel to contracts and combining the outreach costs with the program manager and adding outreach as a component of the Program Manager position. We are also requesting the movement of funds from Contracts to two positions added under Personnel and Fringe. We are requesting additional funds to be moved within Contracts. This will all be completed in a financial and program change request.

11c. Provide any other information that would be useful to NTIA as it assesses this project's progress.

The Nevada Public Safety Communications Committee (NPSCC) described in 11a was expected to meet for the first time in Federal quarter 2 of 2014 and begin developing a unified outreach strategy. This process has taken longer than expected and we now expect the NPSCC to meet for the first time in Federal quarter 3 of 2014. The SWIC is currently working to develop outreach materials and outreach is expected to begin Federal quarter 3.

11d. Describe any success stories or best practices you have identified. Please be as specific as possible.

N/A

12. Personnel

12a. If the project is not fully staffed, describe how any lack of staffing may impact the project's time line and when the project will be fully staffed.

Project is staffed with the 1.0 FTE as a Good of State contract and we will request a program change to change this position to a contract position as stated above. However, this request has not yet been approved; therefore, the position is listed as approved by NTIA. The grant coordinator is working at 75% presently.

12b. Staffing Table

Job Title	FTE %	Project(s) Assigned	Change
Grant Coordinator	75%	Provide SLIGP grant coordination currently at 75%	Continues work on SLIGP

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13. Subcontracts (Vendors and/or Subrecipients)

13a. Subcontracts Table – Include all subcontractors. The totals from this table must equal the “Subcontracts Total” in Question 14f.

Name	Subcontract Purpose	Type (Vendor/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated	Project and % Assigned
SWIC	SWIC Duties	Good of the State Contract	Y	Y	11/1/13	7/31/16	319,680	79,920	6%
SLIGP Project Manager	Manage SLIGP Programmatic	Contract	N	N	6/1/14	7/31/16	432,324	108,081	0%
Outreach Coordinator	Outreach Activities	Contract	N	N	4/1/14	7/31/16	90,000	22,500	0%
Legal Counsel	Attorney for Process and MOU	Sub-Grant	N	N	3/1/13	7/31/16	159,192	39,798	0%
Gap Analysis MOU	MOU for partners	Contract	N	N	12/1/14	7/31/16	450,000	112,500	0%
						Total	1,451,196		

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13b. Describe any challenges encountered with vendors and/or subrecipients.

N/A – None

14. Budget Worksheet

Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file. Only list matching funds that the Department of Commerce has already approved.

Project Budget Element (1)	Federal Funds Awarded (2)	Approved Matching Funds (3)	Total Budget (4)	Federal Funds Expended (5)	Approved Matching Funds Expended (6)	Total Funds Expended (7)
a. Personnel Salaries	147,000	345,000	492,000	14,308	3577	17,885
b. Personnel Fringe Benefits	65,415	153,528	218,943	0	0	0
c. Travel	185,061	0	185,061	2684	671	3355
d. Equipment	0	0	0	0	0	0
e. Materials/Supplies	29,626	0	29,626	0	0	0
f. Subcontracts Total	1,472,796	0	1,472,796	19,360	4840	24,200
g. Other	72,768	0	72,768	0	0	0
h. Total Costs	1,972,666	498,528	2,471,194	36,352	9088	45,440

i. % of Total	75%	25%	100%	80%	20%	100%
15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.						
16a. Typed or printed name and title of Authorized Certifying Official			16c. Telephone (area code, number, and extension)			
Richard Martin			775-687-0306			
Program Manager			16d. Email Address			
			rmartin@dps.state.nv.us			
16b. Signature of Authorized Certifying Official			16e. Date Report Submitted (month, day, year)			
 <i>Handwritten: Rick Martin</i> <i>Handwritten: EPA SUP.</i>			4/22/14			

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a currently valid OMB control number. Public reporting burden for this collection of information is estimated to average 10 hours per response for the application process, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Michael Dame, Director, State and Local Implementation Grant Program, Office of Public Safety Communications, National Telecommunications and Information Administration, U.S. Department of Commerce (DOC), 1401 Constitution Avenue, N.W., HCHB, Room 7324, Washington, D.C. 20230.