

U.S. Department of Commerce SLIGP 2.0 Performance Progress Report				2. Award or Grant Number:	36-10-S18036
1. Recipient Name		New York Division of Homeland Security and Emergency Services		4. EIN:	14-6013200
3. Street Address		1220 Washington Ave, Building 7A		6. Report Date (MM/DD/YYYY)	10/23/2018
5. City, State, Zip Code		Albany, NY, 12226		7. Reporting Period End Date: (MM/DD/YYYY)	09/30/2018
10a. Project/Grant Period				8. Final Report	9. Report Frequency
Start Date: (MM/DD/YYYY)	03/01/2018	10b. End Date: (MM/DD/YYYY)	02/29/2020	Yes <input type="checkbox"/>	Quarterly <input checked="" type="checkbox"/>
11. List the individual projects in your approved Project Plan					
	Activity Type (Planning, Governance Meetings, etc.)	Was this Activity Performed during the Reporting Quarter? (Yes/No)	Project Deliverable Quantity (Number & Indicator Description)	Description of Milestone Category	
<b>Activities/Metrics for All Recipients during the Reporting Quarter</b>					
1	Governance Meetings	Yes	1	Actual number of governance, subcommittee, or working group meetings related to the NPSBN held during the quarter	
2	Individuals Sent to Broadband Conferences	No		Actual number of individuals who were sent to national or regional third-party conferences with a focus area or training track related to the NPSBN using SLIGP grant funds during the quarter	
3	Convened Stakeholder Events	No		Actual number of events coordinated - or held using SLIGP grant funds during the quarter, as requested by FirstNet.	
4	Staff Hired (Full-Time Equivalent)(FTE)	Yes	0.00	Actual number of state personnel FTEs who began supporting SLIGP activities during the quarter (may be a decimal).	
5	Contracts Executed	Yes	0	Actual number of contracts executed during the quarter.	
6	Subrecipient Agreements Executed	No		Actual number of agreements executed during the quarter.	
7	Data Sharing Policies/Agreements Developed	No		Yes or No if data sharing policies and/or agreements were developed during this reporting quarter.	
8	Further Identification of Potential Public Safety Users	No		Yes or No if further identification of potential public safety users occurred during this reporting quarter.	
9	Plans for Emergency Communications Technology Transitions	No		Yes or No if plans for future emergency communications technology transitions occurred during this reporting quarter.	
10	Identified and Planned to Transition PS Apps & Databases	No		Yes or No if public safety applications or databases within the State or territory were identified and transition plans were developed this reporting quarter	
11	Identify Ongoing Coverage Gaps	No		Yes or No if participated in identifying ongoing coverage gaps using SLIGP funds during this reporting quarter.	
12	Data Collection Activities	No		<b>(Opt-In and Opt-Out Post-SMLA Phase Only)</b> Yes or No if participated in data collection activities as requested by FirstNet or following a documented data collection determination by Opt-Out (Post-SMLA) grantees.	
<b>Activities for Opt-Out States only in the Pre-SMLA Phase during the Reporting Quarter</b>					
13	Stakeholders Engaged			Actual number of individuals reached via stakeholder meetings or events during the quarter.	
14	Education and Outreach Materials Distributed In-Person			Actual number of materials distributed in-person during this quarter.	
15	Education and Outreach Materials distributed Electronically			Actual volume of hits or impressions to any website, e-newsletter, social media post, or other account supported by SLIGP during the quarter.	

**11a. Narrative description for each activity reported in Question 11 for this quarter; any challenges or obstacles encountered and mitigation strategies you have employed; planned major activities for the next quarter; and any additional**  
 The SIEC Board held a meeting on September 12th, and 29 members and guests were provided a PSBB update.  
 We provided a September 4th WebEx on FirstNet to the City of Rochester IT Public Safety committee, with 8 individuals participating.  
 We continue to have weekly phone calls with the AT&T and FirstNet leads for New York.

**12. Personnel**

**12a. Staffing Table - Please include all staff that have contributed time to the project with current quarter's utilization. Please only include FTE staff employed by the state not contractors. Please do not remove individuals from this table.**

Job Title	FTE%	Project (s) Assigned	Change
Radio Engineer #1	10%	Overall SLIGP 2 and FirstNet support, coordination and SLIGP grant management, outreach presentations	Continues SLIGP 2
Associate Budgeting Analyst #1	0%	Prepares SLIGP 2 fiscal reports, budget coding and related tasks	Left Finance Role
Director/SWIC	1%	Office leadership, direct report to the State SPOC, overall direction on interoperability and outreach policy	Continues SLIGP 2
Associate Budgeting Analyst #2	4%	Prepares SLIGP 2 fiscal reports, budget coding and related tasks	Continues SLIGP 2
Excelsior Fellow	2.22%	DHSES Counsel's Office (Legal)	Left Agency
Radio Engineer #2	0%	SLIGP 2 and Firstnet Support, coordination and outreach. Provides backup to Radio Engineer #1	Continues SLIGP 2 (no work this quarter)

**12b. Narrative description of any staffing challenges, vacancies, or changes.**  
 The Excelsior Fellow with DHSES Legal has left the agency.

**13. Contractual (Contract and/or Subrecipients)**

**13a. Contractual Table – Include all contractors. The totals from this table should equal the “Contractual” in Question 14f.**

Name	Subcontract Purpose	Type (Contract/Subrec.)	RFP/RFQ Issued (Y/N)	Contract Executed (Y/N)	Start Date	End Date	Total Federal Funds Allocated	Total Matching Funds Allocated
NYSTEC	Consultant - data collection, policy, outreach	Contract	N	Y	03/01/2018	02/29/2020	\$1,020,000.00	\$0.00
TBD	Conference facilities for approved outreach	Contract	N	N			\$4,500.00	\$0.00
TBD	Misc. related to data collection or GIS	Contract	N	N			\$64,500.00	\$0.00

**13b. Narrative description any challenges, updates, or changes related to contracts and/or subrecipients.**

<b>14. Budget Worksheet</b>										
Columns 2, 3 and 4 must match your current project budget for the entire award, which is the SF-424A on file.										
Only list matching funds that the Department of Commerce has already approved.										
Project Budget Element (1)	NTE Total Federal Funds Approved (2)	NTE Total Matching Funds Approved (3)	NTE Total Budget (4)	Federal Funds Obligated to Date (5)	Matching Funds Approved to Date (6)	Total Budget to Date (7)	Federal Funds Expended (8)	Approved Matching Funds Expended (9)	Total funds Expended (10)	
a. Personnel Salaries	\$0.00	\$184,455.00	\$184,455.00	\$0.00	\$67,578.00	\$67,578.00	\$0.00	\$13,057.04	\$13,057.04	
b. Personnel Fringe Benefits	\$0.00	\$115,545.00	\$115,545.00	\$0.00	\$42,052.00	\$42,052.00	\$0.00	\$8,080.86	\$8,080.86	
c. Travel	\$91,000.00	\$0.00	\$91,000.00	\$27,000.00	\$0.00	\$27,000.00	\$230.33	\$0.00	\$230.33	
d. Equipment	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
e. Materials/Supplies	\$20,000.00	\$0.00	\$20,000.00	\$7,500.00	\$0.00	\$7,500.00	\$0.00	\$0.00	\$0.00	
f. Contractual	\$1,089,000.00	\$0.00	\$1,089,000.00	\$390,500.00	\$0.00	\$390,500.00	\$66,671.03	\$0.00	\$66,671.03	
g. Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
h. Indirect	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
i. Total Costs	\$1,200,000.00	\$300,000.00	\$1,500,000.00	\$425,000.00	\$109,630.00	\$534,630.00	\$66,901.36	\$21,137.90	\$88,039.26	
j. Proportionality Percent	80.00%	20.00%	100.00%	79.49%	20.51%	100.00%	75.99%	24.01%	100.00%	
<b>15. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purpose(s) set forth in the award documents.</b>										
<b>16a. Typed or printed name and title of Authorized Certifying Official:</b> Michael A. Sprague							<b>16c. Telephone (area code, number, and extension)</b>	518-242-8275		
<b>16b. Signature of Authorized Certifying Official:</b>							<b>16d. Email Address:</b>	<a href="mailto:michael.sprague@dhses.ny.gov">michael.sprague@dhses.ny.gov</a>		
							<b>Date:</b>	10/25/2018		

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